

# CRINGLEFORD PARISH COUNCIL

MRS H E FRARY  
PARISH CLERK  
THE WILLOW CENTRE  
1-13 WILLOWCROFT WAY  
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

**TO MEMBERS OF THE COUNCIL**  
**You are hereby summoned to attend a meeting of**  
**Cringleford Parish Council on**  
**WEDNESDAY 9<sup>th</sup> SEPTEMBER AT 9.00am**  
**THE WILLOW CENTRE, WILLOWCROFT WAY, CRINGLEFORD**  
**For the purpose of transacting the following business:-**

## AGENDA

1	To accept apologies for absence
2	To accept any declaration of Members Interests
3	To receive a report by the Chair of the Council to discuss the structure of the Council and agree to the membership of the advisory groups
4	To receive the 'Facilities Report' by the Chair of the Council and discuss the staffing structure including applications received for the post of Parish Clerk.
5	To confirm the time of the next Meeting of Cringleford Parish Council to be held on Thursday 8 <sup>th</sup> October 2015, 7.30pm at The Willow Centre

Signed: Mrs H.E. Frary

Dated: 4<sup>th</sup> September 2015