

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

TO MEMBERS OF THE COUNCIL
You are hereby summoned to attend a meeting of
Cringleford Parish Council on
Thursday 11 May 2017 at 7.30pm
The Willow Centre, Willowcroft Way, Cringleford
For the purpose of transacting the following business:-

INFORMAL ITEMS

1. Police Report
2. Parishioners Question Time
3. District Councillors Report
4. County Councillors Report

AGENDA

1	Welcome and to accept apologies for absence
2	To elect a Chairman and to sign Declarations of Acceptance of Office
3	To accept any declaration of Members Interests
4	To confirm the minutes of the meetings held on 13 April 2017
5	To report matters arising from the minutes not on the agenda: for information only
6	To note and comment upon correspondence receive <ul style="list-style-type: none">• Norfolk Children and Young People's Services – Parking at Recreation Ground• CPRE Norfolk Campaign Alliance meeting
7	To elect Chairmen of the advisory groups/committees: 7.1 Environment and Planning Advisory Group Committee 7.2 Finance Advisory Group 7.3 Recreation and Amenities Advisory Group
8	Review of the Following policies:
8.1	Standing Orders

8.2	Financial Regulations
8.3	Code of Conduct
8.4	Internal Controls
8.5	Internet Banking
8.6	Internal Audit Arrangements
9	To consider the implementation of a Personnel Committee
10	To receive the Clerk's report
11	To receive a Facilities and Amenities Advisory Group update and recommendations – Councillor Kirk
12	To receive an update from the Environment and Planning Advisory Group – Councillor Wagstaff
13	To receive an update and recommendations from the Pavilion Steering Group – Councillor Canham
14	To discuss issues surrounding open spaces in the Parish <ul style="list-style-type: none"> • Football pitch update. • Tennis club / cricket club / football club – reports from discussions with clubs
15	Finance <ul style="list-style-type: none"> • To agree the payments for May (to follow) • To receive the accounts report to date and bank reconciliation to 30/04/2017 (to follow) • To receive the risk register.
16	To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 8 June 2017 at The Willow Centre at 7.30pm:
17	To receive items for the next agenda.
18	To consider excluding the public due to the confidential nature of the following business
19	Staffing update

Signed: Sonya Blythe
Parish Clerk

Dated: 3 May 2017