

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
1-13 WILLOWCROFT WAY  
CRINGLEFORD NR4 7JJ

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**TO MEMBERS OF THE COUNCIL**  
**You are hereby summoned to attend a meeting of**  
**Cringleford Parish Council on**  
**THURSDAY 9 JUNE 2016 at 7.30pm**  
**The Willow Centre, Willowcroft Way, Cringleford**  
**For the purpose of transacting the following business:-**

## INFORMAL ITEMS

1. Police Report
2. Parishioners Question Time
3. District Councillors Report
4. County Councillors Report

## AGENDA

1	Welcome and to accept apologies for absence
2	To accept any declaration of Members Interests
3	To confirm the minutes of the meetings held on 12 May 2016 (attached)
4	To report matters arising from the minutes not on the agenda: for information only.
5	To note and comment upon correspondence received. <ul style="list-style-type: none"><li>• NCC – Total Transport (attached)</li><li>• Playing field association annual conference (attached)</li><li>• Cavell Court Open Day (attached)</li></ul>
6	To receive the clerks report (attached)
7	To discuss Broadband within the Parish
8	To discuss the A11 Crossing
9	To consider the updated Health and Safety Policy and recommend changes (attached)
10	To receive a Booking System update – Councillor Baldwin

11	To receive an update from the Travel Project Group – Councillor Baldwin
12	To receive a Facilities and Amenities Advisory Group Update and recommendations – Councillor Kirk
13	To receive an update from the Environment and Planning Advisory Group – Councillor Wagstaff
14	To discuss issues surrounding open spaces in the Parish <ul style="list-style-type: none"> <li>• Football pitch update.</li> <li>• Tennis club / cricket club / football club – reports from discussions with clubs</li> </ul>
15	Staffing update
16	Finance <ul style="list-style-type: none"> <li>• To agree the payments for May (to follow)</li> <li>• To receive the accounts report to date and bank reconciliation to 30/5/2016 (to follow)</li> <li>• To give permission for KGB annual works in the Plant Room (attached)</li> <li>• To receive the annual internal audit report (attached)</li> <li>• To receive a Financial Advisory Group Update and Recommendations</li> </ul>
17	To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 14 July 2016 7.30pm at The Willow Centre.
18	To receive items for the next agenda.

Signed: Sonya Blythe  
Parish Clerk

Dated: 2 June 2016