CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE CLERK OF THE PARISH COUNCIL THE WILLOW CENTRE 1-13 WILLOWCROFT WAY CRINGLEFORD NR4 7JJ

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A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON THURSDAY 14 JULY 2016 AT THE WILLOW CENTRE, CRINGLEFORD, AT 7.30PM.

Present:-

Professor M Wagstaff (MW) Mr D Baldwin (DB) Ms I Kirk (IK) Mr M Jalil (MJ) Mr D Chaplin (DC) Mr M Scutter (MS) Mr J Canham (JC)

In Attendance:-

Sonya Blythe – Parish Clerk (SB) Christopher Kemp – District Councillor (CK) 4x member of public Gary Wheatley – District Councillor (GW) PSCO D Sore (DS) Judith Virgo – County Councillor (JV)

Police Report

DS reported on crimes within the period 9 June – to 13 July 2016; 3 crimes had been recorded (theft of bicycle, theft of motor vehicle, theft from motor vehicle).

The incident report system showed one occurrence of antisocial behaviour and 1x firearms incident.

DS left at 19:34.

Parishioners Question Time

Parishioners raised the following issues:-

The parking issues on Gurney Lane and Colney Lane caused by hospital and UEA staff parking throughout the day were discussed. It was noted that recently a fire engine had struggled to pass through. MW responded that CPC were aware of the problem and were in the process of both complaining to the Vice Chancellor of the UEA about the issue and awaiting yellow lines to be painted by the County Council.

Recent flooding across the parish: a meeting was currently being arranged with all interested parties to look for a way forward to manage this in the future. In addition MW would write to the land agents regarding the bad practice of the farmer which had allowed the water to pour down the slope into Cantley Lane, the Vets and private

	houses. A permanent solution is required as this has occurred on repeated occasions.
	Updates on the permit parking scheme and the proposed bus interchange would be covered on the main agenda.
	District Councillors' Report
	CK reported that the new Police and Crime commissioner was holding a public consultation on 21 July regarding the work he was doing to refresh the police and crime plan. This was an opportunity for the public to ask questions.
	An electoral review would take place in South Norfolk as the ward boundaries were last determined in 2001. Parliamentary boundaries would be reviewed in tandem.
	GW reported that his newly elected role of Chairman of South Norfolk Council was a none-political role which would not interfere with his daily duties. He was hoping to hold a civic reception at The Willow Centre.
	County Councillor Report
	JV reported that the consultation on Norfolk and Suffolk's devolution bid was now underway – councillors and the public are able to comment on the eastangliadevo.co.uk website. Four local district council's had voted against the proposals.
1	Welcome and to accept apologies for absence
	Apologies were received from Mr C Joy and Dr A Osborne, both due to work commitments.
2	To accept any declaration of Members Interests
	MW – item 13 as a neighbour of the property on Cringleford Chase. MS – item 11 – as a member of the Yare Valley Society.
3	To confirm the minutes of the meeting held on 9 June 2016
	The minutes of the meeting held on 9 June were agreed and signed.
4	To report matters arising from the minutes not on the agenda: for information only.
4.1	5 – MW reported on-going correspondence between CPC and the Vice-Chancellor of the UEA regarding car-parking and the sports park / Norwich rugby club planning application. Thus far the Vice Chancellor is no closer to attending a parish meeting.

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4.2	4 – MW reported that a meeting had been held between chairmen of local parish council, where common interests had been discussed. A joint approach will be developed for infrastructure issues.	
4.3	The parish post boxes were in the process of being painted by Royal Mail.	
5	To note and comment upon correspondence received (attached)	
5.1	Electoral review – as discussed by CK. CPC would consider its response and whether it felt that it should be a separate ward.	
5.2	Anglian Water had written to state that it would consider taking over private pumping stations from residents from October 2016. Details would be added to the website for parishioners information.	Clerk
5.3	Parish Partnership Fund – Norfolk County Council had re-started their annual road improvements scheme, where they would split the cost of funding road improvements on a 50/50 basis with parish councils. Councillors to feed back to the clerk by mid-August (for the September agenda) on any items they would like to be considered for this.	Clerk
6	To receive the clerk's report	
	The clerk's monthly report was circulated and noted.	
	The Chairman reported that the clerk had passed both the Certificate in Local Council Administration and the IOSH Managing Safely Passed qualifications. He congratulated her on her success.	
	Work would commence on contacting companies regarding building a new website for the parish council. It was agreed to incorporate The Willow Centre website into this in order to have just one website.	
	The clerk was asked to pass thanks to the caretakers on the evacuation and subsequent clear-up of the building during the recent floods.	
	IK reported that many of the drains on Dragonfly Lane still have the developers protective screen within them to prevent debris falling in, meaning water cannot enter and rendering the drains ineffective. The clerk would report this.	Clerk
	Contractors for the developer had confirmed to MW that the soakaway on TWC football field was not constructed properly. This would be followed up.	Clerk
	NCC had confirmed that the beech tree on the village green would be felled. CPC would look to replace this with a younger tree once the work was complete.	

	A discussion was held around the old tractor, which had recently been replaced. It was agreed to keep this in the short term as a reserve machine. Minor repairs (around £100) would be carried out for cost by Scamblers.	JC
7	To consider the churchyard and lack of burial space within the parish.	
	MW had circulated a paper explaining the fact that the churchyard only had one burial spot remaining and the history of the attempts to obtain more land within the parish since 1989. As burial authority CPC may provide or contribute towards the provision of a cemetery. Without new land being found, residents would have to be buried outside of the parish.	
	Following discussion councillors agreed to investigate options further by talking to the PCC and South Norfolk Council regarding using land from within the Land Fund planning application.	Clerk
8	To receive a Booking System update	
	Progress on the booking system had been held up by the additional work caused by the flooding. A re-launch will be carried out of new pricing and storage costs soon, to commence in October.	
9	To receive an update from the travel project group	
	DB reported that he had received correspondence from Norwich City Council regarding the parking permit scheme. They would be able to help with two aspects – issuing the permits and enforcement. They are unable to assist with statutory processes and consultations which NCC would have to do.	
	It was agreed that these talks should be progressed by the Travel Project Group and then NCC would be approached with the case.	DB
10	To receive a Recreation and Amenities Advisory Group Update	
	IK reported the following, which were agreed by Council:-	
	• The cricket club will have access to the hall in the Pavilion until 6pm on match days for afternoon tea.	
	 The CCTV purchase had been actioned. A request for the primary school to run a Forest School in TWC woods was agreed; the organiser will be advised that they will need to take account of their own health and safety as this is open, community woodland which the Parish Council will not actively manage. The Scouts had responded to the charge for the hire of the field by advising that this was 1/3 of their annual income. Councillors discussed this but agreed that the charge of £1500 plus costs would stand. The income would 	

	he reinvested into facilities	1
	 be reinvested into facilities. It was agreed that the intruder alarm contract would be changed. The contract for the Café Britannia Café to operate from TWC kitchen had been drafted and seen by a solicitor. MW signed the contract which would now be forwarded to Café Britannia for signature. A meeting would be arranged with the football club to discuss the coming year's contract. The location of the storage containers was discussed. A motion to place four containers to the left hand of the pavilion was not seconded. A proposal to place four containers to the right to improve parking did not carry. A proposal to place two containers to the left of the pavilion in the first instance and discuss the third and fourth containers at a future date was seconded and carried. The application to Fields in Trust, to protect the future of the recreation ground, would be taken forward. 	Clerk Clerk
11	To receive an update from the Environment and Planning Advisory Group	
11.1	MW reported on a presentation from NCC on a proposed bus interchange within the parish, which would accommodate up to 20 bus journeys per hour. This would increase parking issues within the parish and cause noise, privacy and fumes issues for local residents. CPC had made clear that this would be opposed and that Thickthorn park-and -ride should be explored as an alternative location.	
11.2	Parishioners had attended to report on recent flooding; MW would create a map showing all affected areas.	
11.3	NCC had responded to CPCs letter regarding the dangers of the location of the A11 crossing; NCC had advised that they would take no action as there was no evidence of any incidents and no funding was available. CPC would continue to collect evidence.	
11.4	Correspondence from a resident on Cringleford Chase, which requested to alter their boundary fence to take on a small area of parish council land, was discussed. As a neighbour, the Chairman withdrew for the item and MS chaired the discussion. The request was not agreed; it was felt that it was important that Council retains all of its land and in addition Council would not want to set a precedent.	
12	To discuss issues surrounding open spaces in the Parish	
	The solicitor had advised that she was ready to progress CPC taking on all outstanding open spaces with the exception of the football pitch. This was proposed and agreed subject to clarification being sought over trees on the boundary line.	
	The sports club user group were in the process of arranging a meeting date.	

13	Finance	
	(1) Payments from 10 June to 14 July were agreed, totalling £19706.72 (attached).	
	(2) The accounts report and bank reconciliation were received (attached). The clerk would ask RBS if the reports could be formatted differently to accommodate a request by Councillors.	Clerk
	(3) As Council would not meet in August, it was agreed that August payments would be agreed outside of a public meeting and ratified in September.	
	(4) DC was nominated and elected as Chairman of the Finance Advisory Group.	
14	To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 8 September 2016 7.30pm at The Willow Centre	
	This was agreed.	
	MS and IK sent apologies.	
15	To receive items for the next agenda.	
	None raised.	
	DB reported that "Pokémon go" characters were located at various Parish Council sites.	
16	To consider excluding the public due to the confidential nature of the business.	
	Councillors considered and agreed to exclude the public from item 20 under the Public Bodies (Admission to meetings) Act 1960 s1, on the grounds of that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
17	Staffing update	
	An update was received.	

Meeting closed at 22:20

Signed

Chairman