**CRINGLEFORD PARISH COUNCIL**

SONYA BLYTHE

CLERK OF THE PARISH COUNCIL

THE WILLOW CENTRE

1-13 WILLOWCROFT WAY

CRINGLEFORD NR4 7JJ Telephone 01603 250198



**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON THURSDAY 8 SEPTEMBER 2016 AT THE WILLOW CENTRE, CRINGLEFORD, AT 7.30PM.**

**Present:-**

|  |  |  |
| --- | --- | --- |
| Professor M Wagstaff (MW) | | Mr D Chaplin (DC) |
| Mr D Baldwin (DB)  Mr M Jalil (MJ) | | Mr J Canham (JC) |
| **In attendance:-** |  | | |
| Sonya Blythe – Parish Clerk (SB) | Andy Reid – Police Beat Manager (AR) | | | |
| PCSO D Sore (DS) | 5x members of public | | |

|  |  |  |
| --- | --- | --- |
|  | **Police Report**  DS reported that three crimes had been recorded in the period 11 August to 7 September. In addition, AR reported the following items of interest:   * Trees had been cut down which were possibly subject to a TPO order – this was being investigated * A report had been received of a man watching children at the playground on Dragonfly Lane * Reports had been received of a rough sleeper at the church * Some drug issues had been reported on Roundhouse Park   DS and AR left at 19:39.  **Parishioners Question Time**  Parishioners raised the following issues:-  The No. 11 bus has been re-routed from the section of Dragonfly Lane between Brambling Lane and the school due to parked cars from residents, builders and people working at nearby facilities and would now use The Pines instead. MW reported that CPC had been advised recently of forthcoming changes though were not aware that they had already been implemented. It was agreed that both First Eastern buses would be contacted to appeal the changes and the building consortium would be approached to ask that they ask staff to park more considerately.  A report was received regarding cars and lorries repeatedly trying to use Colney Lane to access the hospital, despite no-through road signs being in place. The lorries were causing hazards whilst turning as they were too wide for the road. Options to improve this would be discussed under correspondence.  Norfolk County Council‘s traffic management scheme for Roundhouse Park was objected to by some residents from Dragonfly Lane as the solution of double yellow lines would move the problem into surrounding areas, prevent visitor parking outside homes and generally be inconvenient to residents. The Chairman would approach Highways for a meeting to discuss options.  **District Councillors’ Report**  Not present  **County Councillor Report** Not present | **SB**  **SB** |
| 1 | **Welcome and to accept apologies for absence**  Apologies were received from Mr C Joy who was unwell, Dr A Osborne due to work commitments and Mr M Scutter and Mrs I Kirk due to being away. |  |
| 2 | **To accept any declaration of Members Interests**  None |  |
| 3 | **To confirm the minutes of the meeting held on 14 July 2016**  The minutes of the meeting held on 14 July were agreed and signed, subject to item 4.2 reading “local parish councils”. |  |
| 4  4.1 | **To report matters arising from the minutes not on the agenda: for information only.**  Item 7 – the possibility of land for a burial ground was being explored with Land Fund and Barretts. |  |
| 5  5.1  5.2  5.3  5.4  5.5 | 1. **To note and comment upon correspondence received (attached)**   Parish Partnership Fund 2016; the following locations were suggested as requiring improvement which CPC and Highways could jointly fund. The Clerk would feed the information to Highways for quotes.   1. Colney Lane – Either “no access to hospital” flashing signs or “no through road” painted large on the road. 2. Intwood Road / Keswick Road blind junction – request for some form of traffic control. 3. The footpath along side the bridge over the river from Cringleford – lighting for pedestrians. 4. Safety warning signs on the same bridge   Future of Health and Social Care in Norfolk – a meeting has been arranged by Norfolk County Council on 21 September to talk about changes to health and social care services in county.  War Memorials – a data base was in the process of being constructed of all war memorials. The Clerk would advise of the one in Cringleford in case it had not been included.  Better Broadband for Norfolk had advised that a new fibre broadband cabinet would be installed on Dragonfly Lane within the next year.  Norfolk Car Club – A to Better have purchased two car-share vehicles they would like to locate at The Willow Centre for a nominal fee. Councillors agreed this request. | **SB** |
| 6 | **To receive the clerk’s report**  The clerks report was noted. |  |
| 7 | **To receive a Booking System update**  Booking Bug had changed since the initial trial and was no longer suitable. Other options would be sought. |  |
| 8 | **To receive an update from the travel project group**  DB to arrange a meeting with Norwich City Council. |  |
| 9 | **To receive a Recreation and Amenities Advisory Group Update**  MW, in the absence of IK, reported the following, which were agreed by Council:-     * Hire of storage trolleys by users – cost to be £10 total, with CPC absorbing the VAT cost. * The Scouts annual accounts had been viewed and the income from the fireworks event was less than the Parish Council had been advised. It was therefore agreed to reduce the cost of hire for the event to £750 + clean-up costs. * RAAG, EPAG and FAG had all supported keeping grounds maintenance in-house when the new open spaces are received. Options to be considered around how to make this work. MW to write to the Chair of the governors at the school regarding their grounds’ maintenance. * Café Britannia had not yet signed their contract due to staffing issues. It was agreed to ask them to sign by then end of September or alternative options would be considered. * The contract with Cringleford Junior football club for 2016/17 was agreed then signed by the Chairman. |  |
| 10  10.1  10.2  10.3  10.4 | **To receive an update from the Environment and Planning Advisory Group**  MW reported that a meeting had been held with the consortium to discuss issues. The catch-pit had been filled with silt which had contributed toward the flooding of The Willow Centre – this had now been cleared. They would be installing a headwall to support the outlet pipe to the overflow pond. A report was awaited on the viability of the football pitch.  A meeting had been held with authorities regarding the flooding in Cantley Lane –  a report would be received from NCC within 18 weeks.  A meeting would be sought with Highways regarding the traffic control plans recently received.  The planning application from the UEA / Norwich Rugby Club would be heard by committee on 12 October. Councillors were encouraged to attend to show support to the objection that had been submitted. |  |
| 11 | **To discuss issues surrounding open spaces in the Parish**  The first two storage containers were in place and so the sports groups would be written to offering them the option of using a container for £200 per annum or finding own storage off site.  The remaining two containers would now be ordered. Electricity would be placed within the container that the groundsman would use as a workshop with solar lighting being placed in the remaining three. |  |
| 12  12.1  12.2  12.3  12.4 | **Finance**  Payments from 15 July to 11 August totalling £39,262.95 and 12 August to 8 September 10, totalling £28,576.98 were agreed (attached).  The accounts report and bank reconciliation were received and noted (attached).  DC gave a report on the recent meeting of the Finance Advisory Group. Early preparation work was now being carried out on the 2016/17 budget in order to present a first draft to Council in December. A long-term financial plan would be constructed from an imminent building survey, and a group would be set up to consider how to take this forward. In the meantime it was agreed that the hire charge changes discussed previously would not be implemented, other than a new off-peak hire rate. Work would be carried out for the next FAG meeting on competitive charges and the council’s break-even position.  DB offered to speak with a parishioner regarding the possibility of him hiring TWC to organise a Christmas event. |  |
| 13 | **To** **confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 13 October 2016 7.30pm at The Willow Centre**  This was agreed.  arrison wH |  |
| 14 | **To receive items for the next agenda.**  It was agreed to trial setting up the microphone for the public parts of the meeting in future. |  |
| 15 | **To consider excluding the public due to the confidential nature of the business.**  Councillors considered and agreed to exclude the public from item 20 under the Public Bodies (Admission to meetings) Act 1960 s1, on the grounds of that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. |  |
| 16 | **Staffing update**  An update was received. |  |

Meeting closed at 21:30

Signed ……………………………………………..

Chairman