

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
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CRINGLEFORD NR4 7JJ

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**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON
THURSDAY 9 MARCH 2017 AT THE WILLOW CENTRE, CRINGLEFORD, AT
7.30PM.**

Present:-

Professor M Wagstaff (MW)
Mrs I Kirk (IK)
Mr M Scutter (MS)
Mr M Metcalfe (MM)

Mr D Baldwin (DB)
Mr M Jalil (MJ)
Mr J Canham (JC)
Mr M Blackie (MB)

In attendance:-

Sonya Blythe (Parish Clerk) (SB)
DC Christopher Kemp (CK)

CC Judith Virgo (JV)

Police Report

Not received. The police had responded to the Clerks previous enquiries to advise that the police website could be interrogated for individual crime details.

Parishioners Question Time

None present

County Councillor Report.

JV reported that a presentation would be held at The Forum on 13 March regarding proposed changes to the Thickthorn roundabout, prior to a six week consultation period commencing. MW advised that he would be attending the presentation.

She reported on upcoming road closures on the A11 slip road for cycle path works and the A11 main road for tree removal.

District Councillors' Report

CK thanked CPC for arranging a briefing on the community governance review which reached four parishes. The formal consultation would start on 20 March 2017.

	<p>He reported that the Local Government Boundary Commission would publish its final views on revised ward boundaries on 14 March.</p> <p>CK advised that the design code for 650 houses on Newfound Farm had been approved by the planning committee.</p> <p>In light of the fact South Norfolk Council had doubled the amount that CPC would pay for dog bins to be emptied after the precept had been set by removing the subsidy, councillors asked who would issue fines on dog walkers who did not clear their pets mess up. CK responded that he would check whether SNC could issue fines, but that it could bring a prosecution if there was evidence.</p> <p>Regarding fly-tipping at the top of Colney Lane which had been reported to SNC a week previously, CK agreed to establish why Environmental Services had not yet collected it.</p> <p>MM asked for an update on Broadband provision within the parish, specifically in regard to Cabinet 50 which was not on the list of cabinets to be improved as it had not been in place when the list was drawn up. CK agreed to request a progress report.</p>	<p>CK</p> <p>CK</p> <p>CK</p>
1	<p>Welcome and to accept apologies for absence</p> <p>Apologies were received from Mr D Chaplin, Mr T Chiles and Dr A Osborne.</p>	
2	<p>To accept any declaration of Members Interests</p> <p>MS in respect of item 10, as his wife is a trustee of the charity that owns the land.</p>	
3	<p>To confirm the minutes of the meeting held on 9 February</p> <p>The minutes were confirmed and signed as an accurate record.</p>	
4	<p>To report matters arising from the minutes not on the agenda: for information only.</p> <p>4.1 None.</p>	
5	<p>To note and comment upon correspondence received</p> <p>5.1 Correspondence was received regarding a Seaside Day which would be held at the Primary School. More information would be awaited as it was not clear who was organising the event.</p>	
6	<p>To investigate the possibility to start a campaign for a local post office</p>	

	<p>Councillors discussed the need for a local post office in the community and agreed that they were supportive of TC exploring options further. In addition the Chairman reported that during a recent meeting with Land Fund representatives, he had raised the possibility of a post office being included within the retail centre. They had supported the idea and agreed to consider it further.</p>	TC
7	<p>To receive an update on the community governance review</p> <p>The Community Governance review presentation given by CK on 3 March was discussed. A response would need to be sent and options including requesting that no changes occur, or looking to change Cringleford's boundaries either by expanding or by splitting in to different wards were discussed.</p> <p>MW agreed to analyse various possibilities and circulate to councillors. Once considered it was hoped that a public meeting could be organised to discuss possible changes with parishioners.</p>	MW
8	<p>To receive the clerks report</p> <p>8.1 The Clerks report was considered and accepted.</p> <p>8.2 In addition:</p> <ul style="list-style-type: none"> • The clerk reported that she had been advised that the grant request to Veolia for a playground at the recreation ground had not been successful. • The insurers had agreed to pay the VAT aspect of the flood claim from June 2016 meaning that CPC would not be financially disadvantaged. • Staff were thanked for decorating the office during the half-term break. 	
9	<p>To receive a Recreation and Amenities Advisory Group Update</p> <p>IK reported the following:</p> <ul style="list-style-type: none"> • 3x grit bins would be ordered to replace broken ones. • The cricket club were looking to repair the sight screen. • The Nissan hut would be demolished shortly once the electricity and water have been turned off. • The winter maintenance policy was proposed and agreed. This would be shared with staff and added to the website. • Two companies had been spoken with regarding the possibility of letting the café area as a commercial area – following their comments it was thought that this was not something to pursue at the moment. • Two trees belonging to the Parish Council had been damaged in a recent storm and had now been removed. • A wooded area on Colney Lane was discussed, with regards to possibly installing a footpath through it. MJ advised that this was private land and not in the possession of CPC. • Highways had requested to locate their storage area at the recreation ground 	<p>Clerk</p> <p>Clerk</p>

	<p>whilst carrying our road works through Eaton and Cringleford. This had been declined as it would take up parking spaces, but alternative suggestions had been made to them.</p> <ul style="list-style-type: none"> • The bistro chairs had been removed after a check of all furniture. • A defibrillator had been purchased and returned as it was not the type which could be left outside. A replacement would be sourced. Grants would be sought to also try and locate one at the Pavilion. 	
10	<p>To receive an update from the Environment and Planning Advisory Group</p> <p>MW gave the following updates:</p> <ul style="list-style-type: none"> • Several planning applications had been dealt with • A volunteer had approached CPC regarding becoming a tree warden and had been accepted. • The Barratts design code had been approved by SNC. • MW and the Clerk had met with representatives from Land Fund who had asked for a change in conditions to allow more than one developer on the land. It is likely that they will also apply for a change in the size of the flagship shop in the commercial centre. During the meeting the potential flood risk to Cantley Lane had been discussed. Land Fund had given assurance that development would not impact on the issue. Finally they had offered to speak with the local doctor's surgery regarding the possibility of another practice in the area and had agreed to take the suggestion of a burial ground between properties and the A47 forward. 	
11	<p>To receive an update and recommendations from the Pavilion Steering Group</p> <p>JC, who had been elected Chairman, gave the following update:-</p> <ul style="list-style-type: none"> • Initial steps to take the project forward had been considered. A questionnaire had been drafted and would be circulated to current hirers of the building to establish their opinions and needs. • MM had studied the building survey and visited the Pavilion and advised that the Pavilion was structurally sound but cosmetically in a poor condition. Therefore it had been agreed to appraise the building as it currently stands and establish refurbishment costs rather than automatically assuming demolition was the correct path. He had agreed to arrange meetings with mechanical engineers to ascertain initial costings. The Clerk was asked to look for previous shower quotes that had been received. 	<p>MM</p> <p>Clerk</p>
12	<p>To discuss issues surrounding open spaces in the Parish</p> <ul style="list-style-type: none"> • No update on football pitch at TWC. • Football, cricket and tennis clubs had moved into the sports container. Invoices would be sent in April. 	
12	<p>Finance</p>	

12.1	Payments from 10/2/17 – 9/3/17 totalling £24,365.79 were agreed (attached).	
12.2	The updated accounts report and bank reconciliation were received and noted (attached).	
13	To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 13 April 2017 7.30pm at The Willow Centre	
14	To receive items for the next agenda. <ul style="list-style-type: none"> • Community Governance Review (MW) • Broadband (MM) • Marketing (DB) 	
15	To consider excluding the public due to the confidential nature of the business. Councillors considered and agreed to exclude the public from item 20 under the Public Bodies (Admission to meetings) Act 1960 s1, on the grounds of that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Proposed: MW, seconded: MS	
16	Staffing update An update was received.	

Meeting closed at 21:30

Signed
Chairman