

CRINGLEFORD PARISH COUNCIL

DR M J WAGSTAFF
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THE WILLOW CENTRE
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**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON
THURSDAY 10 MARCH 2016 AT THE WILLOW CENTRE, CRINGLEFORD, AT
7.30PM.**

Present:-

Professor M Wagstaff (MW)
Mr D Baldwin (DB)
Ms I Kirk (IK)
Mr M Jalil (MJ)

Dr A Osbourne (AO)
Mr M Scutter (MS)
Mr C Joy (CJ)
Mr J Canham (JC)

In Attendance:-

Sonya Blythe – Parish Clerk (SB)
Cllr Kemp (CK) (District Council)
Members of the public.

PCSO Darrin Sore (DS)
Judith Virgo (JV) (County Councillor)

Parishioners Question Time

A parishioner commented on Landfund's proposed plans for dealing with increased traffic on the Thicket roundabout to 2026. The parish council responded that the plans seem inadequate but have been accepted by the planning inspectorate. JV reported that she has strongly expressed her concern to officers and awaited a response.

District Councillors Report

CK reported on attending a presentation with the new vice chancellor of the UEA. He had stated a desire to work closer with neighbouring communities CK suggested inviting him to a future parish council meeting to discuss how he intends to work towards joint objectives.

He reported that CPC had been granted £4000 towards new playground equipment from South Norfolk Council. In addition, he would be supporting a bid for a disabled ramp at the front of the Willow Centre

It was likely that there will be a devolution announcement in the budget about the "eastern powerhouse" of Cambridgeshire, Norfolk and Suffolk.

By 2020 local government will be required to be completely self-financing, with funds raised by local taxation and investment.

County Councillor Report

JV reported that Norfolk County Council had set its annual budget; there would be a 2% increase in the general precept plus an additional 2% ring-fenced for adult social care.

	<p>JV requested that CPC look into a new bus shelter opposite the village green and repainting the post box by the village green which was badly faded.</p> <p>Police Report</p> <p>DS reported that no crimes had been recorded between 11 February and 9 March 2016.</p> <p>CPC requested additional information be included within the police reports, such as road traffic accidents. DS advised that he had recently sent the clerk information on how RTA details could be obtained. He also recommended registering with Police Connect for general crime information.</p> <p>Stuart Bethell - AtoBetter Travel</p> <p>Due to the time required, SB had cancelled his agenda item. Instead councillors and the public had been invited to a meeting on 22 March to receive information on the AtoBetter travel scheme and receive survey results on how people travel on Round House Park.</p>
1	<p>To accept apologies for absence</p> <p>Apologies were received and accepted from Mr D Chaplin (family responsibility).</p>
2	<p>To accept any declaration of Members Interests</p> <p>IK, MW and MS as members of the Yare Valley Society.</p>
3	<p>To confirm the minutes of the meetings held on 11 February 2016</p> <p>The minutes were agreed and signed.</p>
4	<p>To report matters arising from the minutes not on the agenda: for information only.</p> <p>DB reported on meeting with the Norwich City Council permit parking manager. The scheme was self-funding and cost £0.5m a year to run. Their computer system could be rolled out to CPC who could also sub-contract to parking wardens. The baseline cost to issue permits was approximately £10 per permit, which would be confirmed. The scheme can be tailored to the individual needs of the parish council, such as setting hours when the permits would be enforced. Once DB received exact costs South Norfolk Council would be approached regarding CPCs next steps.</p>
5	<p>To co-opt onto the Parish Council</p> <p>A candidate stood for co-option but withdrew during the decision-making process.</p>
6	<p>To note and comment upon correspondence received (attached)</p> <ul style="list-style-type: none"> • AtoBetter - the coordinator of a new travel scheme being organised by the county

	<p>council had made contact regarding arranging a family cycling event in April on parish council land. He would be invited to meet with councillors to discuss further.</p>
7	<p>To receive the clerks report</p> <p>The clerks report was noted.</p> <p>It was agreed that a new zero hours caretaker could be recruited.</p> <p>Additional staffing to manage the Willow Centre football field would be required once the handover was completed. There was also a possibility that the junior school may approach CPC to manage its grounds. It was agreed to obtain quotes for external contractors to tend to these areas rather than adding the work onto current grounds staff contracts.</p>
8	<p>To receive a Booking System update</p> <p>No movement as a purchase card had still not been received. An application had now been submitted.</p>
9	<p>To receive a Recreation and Amenities Advisory Group Update</p> <p>IK reported the following:-</p> <ul style="list-style-type: none"> • Cleaner hours at the Pavilion – reverted back to five hours a week; this will be looked at again once the building has been decorated. Quotes would be obtained to move the groundsman office into the building. • Clever Clogs Nursery have requested use of the woods for a weekly forestry and nature class. It was agreed to charge £10 per session, in line with Boot Camp, as this was a commercial venture. • Trials had been organised by the groundsman to test different types of tractor. A discussion on whether to purchase or lease would be held at the next FAG meeting. • Quotes would be obtained for CCTV at the pavilion. • At a meeting, the Hub had been given permission to move into the bar area for serving. This would allow quicker clear up time for them and would make the kitchen more accessible for hirers. This was agreed. • Two caretakers would continue to be on duty for parties of over 50 people. • Four policies had been agreed Clubs and Societies, Equal Opportunities, Vandalism and Antisocial Behaviour) – these would be circulated to all to agree. • The solicitor handling the transfer of land to the parish council would be asked to confirm whether the land with hoardings on it belonged to the parish council.
10	<p>To receive an update from the Environment and Planning Advisory Group</p> <p>MW reported the following:-</p> <ul style="list-style-type: none"> • Several planning applications had been considered, including one for new sports pitches at the University of East Anglia, for which an objection had been agreed.

	<ul style="list-style-type: none"> • Emails had been sent to Jonathan Taylor regarding car-parking around the parish. He had very limited time left in which to resolve the problems with the funding pot available. • Considerable opposition had been received for the removal of the beech tree on the village green. It had been agreed that a picus test be carried out before further action was taken.
11	<p>To discuss issues surrounding open spaces in the Parish</p> <p>MW reported that the football pitch at The Willow Centre had still not been transferred as the solicitor was awaiting documentation from Kier. More flooding had occurred outside of the centre, where it appeared the soakaway was unable to take the water. This had been reported to Kier.</p> <p>The Tennis Club were looking at moving the ownership of the electricity meter linked to the floodlights to themselves.</p> <p>The soakaways at the Scout Hut end of football pitch was water logged and had led to matches being cancelled recently. This would be referred to EPAG to look at.</p>
16	<p>Staffing update</p> <p>Andrew Harrison commenced with CPC on 22 February.</p>
17	<p>Finance</p> <ul style="list-style-type: none"> • The payments for March were approved. • The accounts report to date and bank reconciliation to 29/02/2016 were received. • It was agreed to move outstanding money from the 2015/16 budget lines into the 2016/17 corresponding budget. •
18	<p>To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 14 April 2016 7.30pm at The Willow Centre</p> <p>Agreed.</p>
	<p>To receive items for the next agenda.</p> <ul style="list-style-type: none"> • Traffic management scheme update.

Meeting closed at 22.10

Signed
Chairman