

OVERVIEW

In February 2015 the Local Government Transparency Code was introduced. This places a duty on Cringleford Parish Council to publish the following specified data at regular intervals:

Quarterly:

- Expenditure over £500 incl. VAT - tab 1
- Invitations to tender for goods or services over £5,000 - tab 3
- Contracts with a value of over £5,000 - tab 4

Annually

- Details of all land and building assets - web page
- Social housing asset value - not applicable
- Grants to voluntary, community or social enterprise organisations - tab 5
- Staffing chart - web page
- Trade union facility time - not applicable
- Parking account and spaces - not applicable
- Senior salaries above £50,000 - not applicable
- Constitution - not applicable
- Pay multiple - not applicable
- Fraud - not applicable

One-Off:

- Waste collection contracts - tab 6

EXPENDITURE OVER £500

Cheque Ref	Transaction Detail	Date Paid	Net Amount £	Unrecoverable VAT	Payee Name
736	CCTV installation & 1st month maintenance	13/10/2016	1663.7		Security Systems Yes
745	Dehumidifiers	13/10/2016	580.78		Jewsons
758	Building Survey	13/10/2016	1850		Barker Associates
759	Tree Survey Works	13/10/2016	1650		Eastern Tree Care
DD	Q2 pavilion electricity	28/10/2016	537.4		Southern Electric
DD	Tractor Diesel	05/11/2016	575.16		Goff
764	Floor replacement	10/11/2016	8625		MK Flooring
766	Annual audit	10/11/2016	600		Mazars LLP
770	Container pads	10/11/2016	885		R M Cullingford
776	Main hall painting	10/11/2016	2450		Brady Decorating Company
778	Dog bin annual charge 16./17	10/11/2016	455.28		South Norfolk Council
784	Main hall painting	10/11/2016	2402.75		Brady Decorating
DD	October electricity	24/11/2016	445.49		Haven Power
396	Annual door service	08/12/2016	900		Accordial
809	Alarm takeover	08/12/2016	535		Flameskill

PROCUREMENT CARD

Date of transaction	Dept. incurring expenditure	Beneficiary	Purpose of expenditure	Amount	VAT that cannot be recovered
22/10/2016	General	Rich Print Supplies	Hedge Cutting Sign	16.67	0
22/10/2016	Willow Centre	Paypal	Advertsing Services	29.94	0
22/10/2016	General	Key Signs.co.uk	H&S equipment	20.09	0
22/10/2016	Willow Centre	B & Q	Hydrosnake	58.33	0
22/10/2016	Pavilion	B & Q	Security Light	19.93	0
22/10/2016	Willow Centre	Norwich Print Solutions	Logo design	60	0
22/11/2016	General	post office	stamps	3.02	0
22/11/2016	Willow Centre	Fine Filters	water filter - burko	29.98	0
22/11/2016	General	Tesco	refreshments	5.72	0
22/11/2016	Willow Centre	Amazon	wall protecting pads	22.08	0
22/11/2016	Willow Centre	South Norfolk Council	pest control	64.61	0
22/11/2016	General	Start Traffic	hedge cutting signs	72	0
22/11/2016	Willow Centre	Amazon	toilet rolls	39.99	0
23/12/2016	Willow Centre	Amazon	Tarpaulin	25.89	0
23/12/2016	General	Waitrose	stamps	26.4	0
23/12/2016	General	Glasdon	Litter and grit bin	355.17	0
23/12/2016	Pavilion	123 Reg	Chain fence	33.33	0
23/12/2016	Willow Centre	Amazon	HDML cable	5.15	0
23/12/2016	General	Entanet	ADSL monthly charge	25.75	0

INVITATIONS TO TENDER

Reference Number	Title	Description of goods or services sought	Start, end and review dates	Local authority department responsible
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N/A

CONTRACTS OVER £500					
Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?

N/A

GRANTS						
Date grant was awarded	Time period of grant	Dept awarding grant	Beneficiary	Beneficiary Registration Number	Purpose of grant	Amount

N/A

WASTE

Local authority department responsible	Description of goods or services being provided	Supplier Name and Details	Annual Spend on Contract (net)	VAT that cannot be recovered	Invitation to Quote or Published Tender?
Cringleford Parsh Council	Waste collection	South Norfolk Council	£565	0	Invitation
Cringleford Parsh Council	Sanitary waste collection	Think Hygiene	£150	0	Invitation
Cringleford Parsh Council	Dog bin emptying	South Norfolk Council	£530.38	0	Invitation
Cringleford Parsh Council	Nappy bin emptying	Think Hygiene	£85	0	Invitation