

# CRINGLEFORD PARISH COUNCIL

DR M J WAGSTAFF  
CHAIR OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
1-13 WILLOWCROFT WAY  
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

**TO MEMBERS OF THE COUNCIL**  
**You are hereby summoned to attend a meeting of**  
**Cringleford Parish Council on**  
**THURSDAY 14 JANUARY 2015 at 7.30pm**  
**The Willow Centre, Willowcroft Way, Cringleford**  
**For the purpose of transacting the following business:-**

## INFORMAL ITEMS

1. Parishioners Question Time
2. District Councillors Report
3. County Councillors Report
4. Police Report

## AGENDA

1	To accept apologies for absence
2	To accept any declaration of Members Interests
3	To confirm the minutes of the meetings held on 10 December 2015
4	To report matters arising from the minutes not on the agenda: for information only.
5	To note and comment upon correspondence received. <ul style="list-style-type: none"><li>• British Red Cross week</li><li>• Community Payback</li></ul>
6	To receive the clerks report (attached)
7	To receive a report by the Project Group – Councillor Canham
8	To receive a Transport Group update – Councillor Baldwin
9	To receive a Booking System update – Councillor Baldwin
10	To receive a Facilities and Amenities Advisory Group Update – Councillor Kirk
11	To receive an update from the Environment and Planning Advisory Group – Councillor Wagstaff

12	To discuss issues surrounding open spaces in the Parish <ul style="list-style-type: none"> <li>• Football pitch update.</li> <li>• Tennis club / cricket club / football club – reports from discussions with clubs</li> <li>• To discussing the hedge cutting at Oakfields Road</li> </ul>
13	Finance <ul style="list-style-type: none"> <li>• To agree the payments for January.</li> <li>• To receive the accounts report to date and bank reconciliation to 30/11/2015</li> <li>• To agree streetlight repairs from the 2015/16 budget</li> <li>• To receive an update from Finance Advisory Group – Councillor Hopper</li> <li>• To agree the 2016/17 budget and precept.</li> </ul>
14	To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 11 February 2016 7.30pm at The Willow Centre
15	To receive items for the next agenda.
16	Staffing update

Signed: Cllr M Wagstaff

Dated: 7 January 2016