

CRINGLEFORD PARISH COUNCIL

PLANNING AND ENVIRONMENT COMMITTEE MINUTES

Minutes from a Meeting of the Planning and Environment Committee held on 1 September 2021 at 7.30pm in The Willow Centre.

PRESENT:

Professor T Wang – Chairman (TW)
Mr S Chapman (SC) (from 7.45pm)
Mrs H Simmons (HS)
Mr Navid Afshar (NA)

IN ATTENDANCE:

Sonya Blythe - Parish Clerk

2x members of public.

1. Apologies for absence

Apologies had been received from Sarah Hookway and Dagmar Miller. SC would be late.

2. Declaration of interests in items on the agenda and consider requests for dispensations

None made.

3. To receive questions or comments from the public

No matters raised.

4. To approve the minutes of meeting held on 7 July 2021

The minutes were approved as an accurate record of the meeting and signed by the Chairman.

5. To discuss matters arising

All actions from the previous meeting had been completed.

In relation to 10.6, regarding monitoring planning conditions, the planning officer had responded to say that "There's an element of overlapping in monitoring conditions 4 and 5 as you'll note that condition 5 makes reference to a register needing to be maintained for visitors too and this being made available for inspection at all reasonable times to the

Council. The purpose of this register is to identify the guests staying and also how long they have been staying for and certainly my own experience of this is that the operators will also note which rooms (or other accommodation if it's a barn, lodge, etc) guests are staying in too. Examples of when the register is asked to be made available include the Council making a random check or if a complaint/allegation has been made that visitors are in breach of the condition and unless we have good reason to think otherwise, I would imagine that we will take such an approach for 1 Gurney Lane".

TW to advise neighbours.

The agenda order was taken in the following order, and not as published.

6. To note the outcome of the parking consultation, if received

It was noted that there seemed to be one ongoing objection on Colney Lane which NCC had been unable to overcome. Therefore it was likely that the decision would be delegated to the relevant Cabinet Member.

An email had been received from a parishioner who was concerned about too few parking spaces outside the shop on Intwood Road. TW advised that when the plans were first submitted there had only been one space. CPC had negotiated and this had been changed to 10m, but any larger would defeat the purpose of the restrictions.

TW to draft response.

7. To consider the ownership of Harts Lane

The south side of Harts Lane had been transferred to CPC in 2013. The northern side appeared to be unregistered with Land Registry and had not been transferred. Several households on the north side had now put gates in the back of their property, leading to the footpath. One had installed a foot path, and another had moved their fence to encompass some of the land and a tree. The original seller solicitors had advised that the north side had not been part of the Gurney land, which made up most of Roundhouse Park. The Clerk would contact the agent who managed the transfer to see if they could give any assistance. In the meantime TW would draft a letter to all households backing onto Harts Lane, asking if they had documentation that supported their right to extend their boundaries over this area.

Clerk/TW to draft and circulate to all

SC joined the meeting at 7.45pm.

8. To receive an update and make decisions on forthcoming developments

- 8.1 **Big Sky (St Giles Park) –** An update meeting had been held with Big Sky. There was no timetable as yet for the southern parcel of land, as it still wasn't known how it would be affected by the Thickthorn improvements.

SC would be bringing documents regarding the new sports hall to the September Council meeting for approval, via RAAG. The sports hall development would then be at a stage

where it needed to be passed to PEC to take forward for planning.

To move forward SC suggested that members of PEC should form a small working party. This was agreed. The working group would comprise of SC, TW and NA with the Clerk in attendance. TW would also ask DM also if she would like to join. **TW to contact DM**

- 8.2 **Tilia (Roundhouse Gate)** – Updated streetlighting plans had been received, which included an additional light as requested. Councillors approved the plans.

Clerk to advise Tilia

Correspondence from South Norfolk Council approving the road names that CPC had suggested for the northern site was received. The Clerk had also forwarded them to Tilia.

- 8.3 **Barratt David Wilson Homes (Cringleford Heights)** – A map of the new sites was noted, which showed the road names suggested by CPC several years ago.

A site visit would soon be organised to look at open spaces.

Clerk to organise.

9. **To note tree plans submitted under the *One Million Trees* scheme, and consider making a quiet / thankful garden with associated costs**

A bid had been submitted for trees for various areas in the parish, and plans for this were received and approved. If the bid was not fully successful, then the item would be brought back to discuss funding from budget.

10. **To receive and agree actions on correspondence**

- 10.1 Cringleford Roundhouse Park Stage 1 Statutory Consultation TRO (20mph zone) – noted.
- 10.2 Notification of Greater Norwich Local Plan Submission – noted. The Clerk was asked to contact the inspector and ask if she would be meeting with any parish councils as part of the examination process.
- 10.3 Cringleford Junior Football Club – correspondence on the forthcoming new pitches was noted. RAAG had responded.
- 10.4 To consider correspondence which has been received since distribution of the agenda
- 10.4.1 Offshore Transmission Network Review Q&A – noted.
- 10.4.2 Transport for Norwich Strategy Consultation – The Clerk would circulate the questions to Councillors. SH to be asked to draft responses to be considered at the next meeting.

Action Clerk /SH

11. **Planning Applications**

11.1 2021/1678, Land South-East of NNUH off Colney Lane - Reserved Matters following access, appearance, landscaping, layout and scale following outline permission 2020/0578 for 24 bed end of life hospice with associated offices and car parking. No objection but note that Councillors felt it to be too close to existing flood zone. HS to draft a letter to notify Lord Dannatt's task force. **Action HS**

11.2 2021/1851, 26 Keswick Road - Erection of a single storey extension to side and porch to front. No objection.

11.3 2021/1832, 3 Marilyn Welch Court - Proposed extension to rear of detached house and loft conversion to detached house. Object due to lack of parking and loss of amenity value.

11.4 2021/1717, Jewsons Newmarket Road, Demolition of wall in conservation area. No objections.

11.5 2021/1708, 44 Keswick Road - Demolition of existing single garage, side extension & rear extension with balcony and replace with double garage, single & two storey extensions with rear balcony and single storey front porch (revised). No objections.

11.6 **To consider planning applications which have been received since distribution of the agenda**

11.7 **To ratify planning responses sent since last meeting**

2021/1456, 6 Softley Drive - Proposed side and rear extensions with internal alterations to dwelling - No objection

2021/1429, 37 Cantley Lane - Erection of a two storey side extension, replacement windows & doors and part render – no objection

Clerk to submit responses to all applications.

Action Clerk

12. **To note items for the next newsletter**

New sports hall
Parking consultation
Update on tree bid
"What parish council's do"

13. **To agree a summary of items to take to Council**

None raised.

14. To receive items for the next agenda

Recreation and Sports Hall Planning – update from new working group

15. Date of next meeting

6 October 2021.

Meeting finished at 21.40