

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend the Annual Parish Council Meeting of
Cringleford Parish Council on**

Thursday 16 May 2019

The Willow Centre, Willowcroft Way, Cringleford.

For the purpose of transacting the following business:-

The meeting will commence on the rise of the Annual Parish Meeting.

AGENDA

1	To elect a Chairman and to sign Declarations of Acceptance of Office
2	Welcome and to accept apologies for absence
3	To accept any declaration of Members Interests
4	To elect a vice-Chairman
5	To confirm the minutes of the meetings held on 11 April 2019
6	To report matters arising from the minutes not on the agenda: for information only
7	To co-opt new councillors
8	To receive the Police Report
9	To receive questions from Parishioners
10	To adopt the Power of General Competence
11	To elect chairmen and members of the advisory groups/committees: <ul style="list-style-type: none">• Environment and Planning Advisory Group Committee• Finance Advisory Group• Recreation and Amenities Advisory Group• Personnel• Pavilion

12	To review of the Following policies: <ul style="list-style-type: none"> • Standing Orders • Financial Regulations • Code of Conduct • Internal Controls (amended) • Internet Banking
13	To note and comment upon correspondence received <ul style="list-style-type: none"> • Highways Rangers
14	To receive the Clerk's report
15	To receive a Recreation and Amenities Advisory Group update and recommendations (Councillor Chiles)
16	To receive an update from the Environment and Planning Committee (Councillor Wagstaff)
17	To receive an update and recommendations from the Pavilion Steering Group (Councillor Canham)
18	To discuss open spaces in the Parish
19	Finance <ul style="list-style-type: none"> • To agree the payments for May • To receive the accounts report to date and bank reconciliation to 30/04/2019 • To consider and agree the annual governance statement 2018-19 • To consider and agree the annual accounting statement 2018-19
20	To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 16 May 2019 at The Willow Centre
21	To receive items for the next agenda
22	To consider excluding the public due to the confidential nature of the following business
23	Staffing update (if any)
24	General Data Protection Regulation breeches (if any)

Signed: Sonya Blythe
Parish Clerk

Dated: 8 May 2019