

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
1-13 WILLOWCROFT WAY  
CRINGLEFORD NR4 7JJ

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**TO MEMBERS OF THE COUNCIL**  
**You are hereby summoned to attend a meeting of**  
**Cringleford Parish Council on**  
**Thursday 14 December 2017 at 7.30pm**  
**The Willow Centre, Willowcroft Way, Cringleford**  
**For the purpose of transacting the following business:-**

## INFORMAL ITEMS

1. Police Report
2. Parishioners Question Time
3. District Councillors Report
4. County Councillors Report

## AGENDA

1	Welcome and to accept apologies for absence
2	To accept any declaration of Members Interests
3	To confirm the minutes of the meetings held on 9 November 2017 (attached)
4	To report matters arising from the minutes not on the agenda: for information only
5	To co-opt a new member on to the Council to fill a vacancy.
6	To note and comment upon correspondence receive <ul style="list-style-type: none"><li>• None received</li></ul>
7	To agree the Publication Scheme report
8	To agree the amended Financial Regulations and Standing Orders
9	To consider a report regarding the new Data Protection regulations
10	To note the possibility of solar panels for Council properties in the future
11	To consider a response to the Police Structure Review (Councillor Chiles and Scutter)

12	To receive the Clerk's report
13	To receive a Facilities and Amenities Advisory Group update and recommendations – Councillor Chiles
14	<p>Environment and Planning Committee</p> <ul style="list-style-type: none"> <li>• To receive an update from the Environment and Planning Advisory Group – Councillor Wagstaff</li> <li>• To resolve that any substantive actions in respect of planning matters shall be taken by: EPAG or Council as a whole; or by the Clerk acting on the outcome of an email consultation with EPAG</li> <li>• To agree the Planning Response Policy</li> </ul>
15	To receive an update and recommendations from the Pavilion Steering Group – Councillor Canham
16	<p>To discuss issues surrounding open spaces in the Parish</p> <ul style="list-style-type: none"> <li>• Football pitch update.</li> <li>• Sport groups</li> </ul>
17	<p>Finance</p> <ul style="list-style-type: none"> <li>• To agree the payments for December (to follow)</li> <li>• To receive the accounts report to date and bank reconciliation to 30/11/2017 (to follow)</li> <li>• To receive an update from the Finance Advisory Group (Cllr Chaplin)</li> <li>• To consider the recommendation of FAG and EPAG in relation to the streetlighting contract quotes and appoint a contractor</li> <li>• To receive a report on VAT implications for CPC in 2018/19</li> </ul>
18	To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 11 January 2018 at The Willow Centre:
19	To receive items for the next agenda.
20	To consider excluding the public due to the confidential nature of the following business
21	Staffing update (if any)

Signed: Sonya Blythe  
Parish Clerk

Dated: 7 December 2017