

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

TO MEMBERS OF THE COUNCIL
You are hereby summoned to attend a meeting of
Cringleford Parish Council on

**Thursday 10 May 2018 at approximately 7.45pm (on the rise of the Annual
Parish Meeting)**

The Willow Centre, Willowcroft Way, Cringleford
For the purpose of transacting the following business:-

INFORMAL ITEMS

1. Police Report

AGENDA

1	Welcome and to accept apologies for absence
2	To accept any declaration of Members Interests
3	To elect a Chairman and to sign Declarations of Acceptance of Office
4	To confirm the minutes of the meetings held on 12 April 2018
5	To report matters arising from the minutes not on the agenda: for information only
6	To elect Chairmen of the advisory groups/committees: <ul style="list-style-type: none">• Environment and Planning Advisory Group Committee• Finance Advisory Group• Recreation and Amenities Advisory Group• Personnel• Pavilion
7	Review of the Following policies: <ul style="list-style-type: none">• Standing Orders• Financial Regulations• Code of Conduct• Internal Controls• Internet Banking

8	To note and comment upon correspondence receive <ul style="list-style-type: none"> • Collaborative work between South Norfolk and Broadland District Council
9	To note the award of the Local Council Award Scheme: Foundation Level to Cringleford Parish Council
10	General Data Protection Regulations: to consider the recommendations from the Data Protection Working party -
10.1	To agree the wording of the privacy notice
10.2	To agree the privacy policy
10.3	To note that Personal Committee have amended the Parish Clerk's job description to reflect the role of Data Protection Officer
11	To discuss the ways in which CPC communicates with parishioners
12	To receive the Clerk's report
13	To receive a Facilities and Amenities Advisory Group update and recommendations – Councillor Chiles
14	To receive an update from the Environment and Planning Advisory Group – Councillor Wagstaff
15	To receive an update and recommendations from the Pavilion Steering Group – Councillor Canham
16	To discuss issues surrounding open spaces in the Parish <ul style="list-style-type: none"> • Football pitch update • Sport groups
17	Finance <ul style="list-style-type: none"> • To agree the payments for April (to follow) • To receive the accounts report to date and bank reconciliation to 30/04/2018 (to follow) • To consider and agree the annual governance statement 2017-18 • To consider and agree the annual accounting statement 2017-18
18	To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 14 June 2018 at The Willow Centre
19	To receive items for the next agenda
20	To consider excluding the public due to the confidential nature of the following business

21	Staffing update (if any)
22	General Data Protection Regulation breeches (if any)

Signed: Sonya Blythe
Parish Clerk

Dated: 3 May 2018