

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend the Annual Parish Council Meeting of
Cringleford Parish Council on**

**Thursday 6 May 2021 on the rise of the Annual Parish Meeting
(commencing 7.15pm) via Zoom**

For the purpose of transacting the following business:-

Join Zoom Meeting

<https://us02web.zoom.us/j/85698827442?pwd=VFhLREFHMUp4emd4UIhsYjdOVnd6dz09>

Meeting ID: 856 9882 7442

Passcode: 183795

AGENDA

1	To elect a Chairman and to sign Declarations of Acceptance of Office
2	Welcome and to accept apologies for absence
3	To receive Chairman's announcements, if any
4	To accept any declaration of Members Interests (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
5	To elect a vice-Chairman for the forthcoming year
6	To confirm the minutes of the meetings held on 8 April 2021
7	To report matters arising from the minutes not on the agenda: for information only
8	To co-opt a new Parish Councillor

9	To elect chairmen and members of the advisory groups/committees: <ul style="list-style-type: none"> • Planning and Environment Committee • Finance Advisory Group • Recreation and Amenities Advisory Group • Personnel Committee • CIL and Commuted Sum Advisory Group
10	To review of the Following policies: <ul style="list-style-type: none"> • Standing Orders • Financial Regulations • Code of Conduct
11	To note and agree actions for correspondence received:
11.1	Internal Audit Report
11.2	To consider correspondence received since the agenda was dispatched
12	To consider Council meetings from June 2021 onwards
13	To consider the draft Armed Forces Covenant
14	To receive the Clerk's report
15	To receive an update on the Pavilion refurbishment
16	To receive the minutes and an update from the Planning and Environment Committee (Cllr Wang)
17	To receive the minutes and consider recommendations from the Recreation and Amenities Committee (Cllr Blackie)
18	To receive the minutes and consider recommendations from the CIL and Commuted Sum Working Group
19	Finance: <ul style="list-style-type: none"> • To agree the payments for May 2021 • To receive the accounts report to date and bank reconciliation to 30/4/2021 • To agree which signatories will authorise BACs payments online on 7 May 202 • To receive the final 2020/21 accounts • To consider and agree the AGAR Governance Statement for 2020/21 • To consider and confirm the AGAR Accounting Statement for 2020/21
20	To confirm the next meeting of Cringleford Parish Council

21	To receive items for the next quarterly newsletter
22	To receive items for the next agenda
23	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
24	To receive a staffing update (if any)
25	To receive information on General Data Protection Regulation breaches (if any)
26	To receive an update on a commercially sensitive matter (if any)

Signed: Sonya Blythe
Parish Clerk

Dated: 31 March 2021