

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
1-13 WILLOWCROFT WAY  
CRINGLEFORD NR4 7JJ

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## TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend Meeting of Cringleford Parish Council  
at The Willow Centre on Thursday 9 September 2021 at 7.30pm  
For the purpose of transacting the following business:-**

**PLEASE CONSIDER WEARING A MASK WHEN NOT SEATED.**

## AGENDA

1	Welcome and to accept apologies for absence
2	To receive Chairman's announcements, if any
3	To accept any declaration of Members Interests  (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
4	To confirm the minutes of the meetings held on 8 July 2021
5	To report matters arising from the minutes not on the agenda: for information only
6	To meet PC Barnard
7	To receive questions from parishioners
8	To receive reports from District and County Councillors
9	To note and agree actions for correspondence received:
9.1	None
9.2	To consider correspondence received since the agenda was dispatched
10	To receive the Clerk's report

11	To receive the minutes and an update from the Planning and Environment Committee (Cllr Wang)
12	To receive the minutes and consider recommendations from the CIL / Commuted S106 Sum Working Group (Cllr Wang)
13	To receive the minutes and an update from the Personnel Committee (Cllr Simmons)
13.1	To appoint a new member to the Personnel Committee vacancy.
14	To receive the minutes and consider recommendations from the Finance Advisory Group (Cllr Miller)
15	To receive the minutes and consider recommendations from the Road Safety Strategy Working Group (Cllr Simmons)
16	To receive the minutes and consider recommendations from the Recreation and Amenities Advisory Group (Cllr Blackie)
16.1	To receive documents and approve recommendations regarding the sports pavilion on St Giles Park (Cllr Chapman).
17	Finance:
17.1	To ratify the payments for August 2021, made between meetings on 13 August.
17.2	To agree the payments for September 2021, from 14 August – 10 September 2021.
17.3	To receive the accounts report to date and bank reconciliation to 31/8/2021
17.4	To agree which signatories will authorise BACs payments online on 10 September 2021
18	To confirm the next meeting of Cringleford Parish Council as Thursday 14 October 2021
19	To receive items for the next quarterly newsletter
20	To receive items for the next agenda
21	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
22	To receive a staffing update (if any)
23	To receive information on General Data Protection Regulation breaches (if any)
24	To receive an update on a commercially sensitive matter (if any)

Signed: Sonya Blythe  
Parish Clerk

Dated: 2 September 2021