CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD   NR4 7JJ   Telephone 01603 250198

TO MEMBERS OF THE COUNCIL
**You are hereby summoned to attend the Annual Parish Council Meeting of
Cringleford Parish Council on
Wednesday 11 May 2022 on the rise of the Annual Parish Meeting
(commencing 7.15pm) at The Willow Centre
For the purpose of transacting the following business:-**

AGENDA

1	To elect a Chairman and to sign Declarations of Acceptance of Office
2	Welcome and to accept apologies for absence
3	To receive Chairman's announcements, if any
4	To accept any declaration of Members Interests (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
5	To elect a vice-Chairman for the forthcoming year
6	To confirm the minutes of the meetings held on 9 December 2021 and 12 January 2022
7	To approve the notes of the notes of the meetings held from January – April 2022 and the delegated decisions within
8	To approve decisions from January – April 2022 which could not be delegated to the Clerk
9	To elect Chairmen and members of the advisory groups/committees: • Planning and Environment Committee • Finance Advisory Group • Recreation and Amenities Advisory Group • Personnel Committee

	• CIL and Commuted Sum Advisory Group • Road Safety Group
10	To review the following policies: • Standing Orders • Financial Regulations • Code of Conduct • Internal Controls
11	To note and agree actions for correspondence received:
11.1 11.2	Internal Audit Report To consider time-sensitive correspondence received since the agenda was dispatched
12	To receive the Clerk's report
13	To receive the minutes and an update from the Planning and Environment Committee (Cllr Wang)
14	To receive the minutes and consider recommendations from the Recreation and Amenities Committee (Cllr Blackie)
15	Finance: • To agree the payments for May 2022, from 14 April to 12 May. • To receive the 2022/23 accounts report to date and bank reconciliation to 30/4/2022 • To agree which signatories will authorise BACs payments online on 12 May 2022 • To approve the replacement of obsolete streetlights, as agreed in the 22/23 budget • To receive the final 2021/22 accounts • To consider and agree the AGAR Governance Statement for 2021/22 • To consider and confirm the AGAR Accounting Statement for 2021/22 • To note the dates for elector rights to be exercised
16	To confirm the next meeting of Cringleford Parish Council as 8 June 2022
17	To receive items for the next quarterly newsletter
18	To receive items for the next agenda
19	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
20	To receive a staffing update (if any)
21	To receive information on General Data Protection Regulation breaches (if any)

22	To receive an update and consider actions on a commercially sensitive land purchase

Signed: Sonya Blythe   Dated: 4 May 2022
           Parish Clerk