

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
PARISH CLERK  
THE WILLOW CENTRE  
CRINGLEFORD  
NORWICH NR4 7JJ

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Telephone 01603 250198

## PERSONNEL COMMITTEE

**You are hereby summonsed to attend a meeting of the Personnel Committee to be held on Friday 12 August 2022 at 12.30pm at The Willow Centre.**

### AGENDA

- 1 To elect a Chairman**
- 2 To receive apologies for absence**
- 3 To approve the minutes of the last meeting held on 26 August 2021**
- 4 To review the Lone Worker Policy**
- 5 To review the Sickness Absence Policy**
- 6 To review the Staff Handbook**
- 7 To receive any other matters for information only**
- 8 To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).**
- 9 To receive and consider the Clerk's Grade Review report**
- 10 To receive and note the Proposals for Running of New Sports Hall draft Report**
- 11 To consider the Staffing Review and Financial Implications report and agree recommendations to the Finance Advisory Group to feed into autumn budget setting**