

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

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TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend a Meeting of
Cringleford Parish Council on
Wednesday 12 October 2022 at 7.30pm at The Willow Centre
For the purpose of transacting the following business:-**

AGENDA

Prior to the meeting a minute's silence will be held for Queen Elizabeth II and the proclamation of the accession of King Charles III will be noted.

1	Welcome and to accept apologies for absence
2	To receive Chairman's announcements, if any
3	To accept any declaration of Members Interests (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
4	To confirm the minutes of the meetings held on 13 July 2022
5	To receive questions from parishioners (maximum of 15 minutes, per Standing Orders)
6	To receive reports from District and County Councillors
7	To co-opt a new member
8	To note and agree actions for correspondence received:
8.1	Presumption Process - new free school, Cringleford
8.2	SAAA 2022 Opt-out Communication
8.3	To consider time-sensitive correspondence received since the agenda was dispatched
9	To consider and approve the updated Health and Safety Policy

10	To receive the Clerk's report
11	To receive the notes and consider recommendations from the Recreation and Amenities Committee (Cllr Blackie)
12	To receive the minutes and an update from the Planning and Environment Committee (Cllr Wang)
13	To receive the notes and consider recommendations from Road Safety Advisory Group
14	To receive the notes and consider recommendations from Finance Advisory Group
14.1	To approve the Internet Banking procedure
14.2	To receive the updated Risk Assessment
15	To receive the minutes and an update from the Personnel Committee (Cllr Simmons)
16	<p>Finance:</p> <ul style="list-style-type: none"> • To agree the payments for October 2022, from 16 September to 13 October • To note the payments made in August and September, from 15 July to 15 September • To receive the 2022/23 accounts report to date and bank reconciliation to 30/9/2022 • To agree which signatories will authorise BACs payments online on 13 October 2022 • To receive the report from the External Auditors • To appoint the auditor for 2023/24
17	To confirm the next meeting of Cringleford Parish Council as 9 November 2022
18	To receive items for the next quarterly newsletter
19	To receive items for the next agenda
20	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
21	To receive a staffing update (if any) and to consider confidential items from the Personnel Committee report at item 16
22	To receive information on General Data Protection Regulation breaches (if any)
23	To receive any commercial aspects relating to the purchase of an open space

Signed: Sonya Blythe
Parish Clerk

Dated: 5 October 2022