

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
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## TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend a Meeting of  
Cringleford Parish Council on  
Wednesday 9 November 2022 at 7.30pm at The Willow Centre  
For the purpose of transacting the following business:-**

### AGENDA

1	Welcome and to accept apologies for absence
2	To receive Chairman's announcements, if any
3	To accept any declaration of Members Interests  (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
4	To confirm the minutes of the meetings held on 12 October 2022
5	To receive questions from parishioners (maximum of 15 minutes, per Standing Orders)
6	To receive reports from District and County Councillors
7	To note and agree actions for correspondence received:  7.1 Code of Conduct Consultation 7.2 Update on visit to Hethersett Academy 7.3 Cringleford Historical Society – request to plant a tree 7.4 To consider time-sensitive correspondence received since the agenda was dispatched
8	To receive the Clerk's report
9	To receive the notes and consider recommendations from the Recreation and Amenities Committee (Cllr Blackie)

10	To receive the minutes and an update from the Planning and Environment Committee (Cllr Wang)
11	To receive the notes and consider recommendations from Finance Advisory Group
11.1	To consider the draft budget, prior to final approval in January 2023
12	Finance: <ul style="list-style-type: none"> <li>• To agree the payments for November 2022, from 14 October to 10 November</li> <li>• To receive the 2022/23 accounts report to date and bank reconciliation to 31/10/2022</li> <li>• To agree which signatories will authorise BACs payments online on 10 November 2022</li> <li>• To confirm that Cllr Fielding has checked the monthly payments list against the bank statement</li> </ul>
13	To confirm the next meeting of Cringleford Parish Council as 14 December 2022
14	To receive items for the next quarterly newsletter
15	To receive items for the next agenda
16	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
17	To receive a staffing update (if any)
18	To receive information on General Data Protection Regulation breaches (if any)
19	To receive any commercial aspects relating to the purchase of an open space (if any)

Signed: Sonya Blythe  
Parish Clerk

Dated: 2 November 2022