

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
1-13 WILLOWCROFT WAY  
CRINGLEFORD NR4 7JJ

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**TO MEMBERS OF THE COUNCIL**  
**You are hereby summoned to attend a meeting of**  
**Cringleford Parish Council on**  
**Thursday 13 December 2018 at 7.30pm**  
**The Willow Centre, Willowcroft Way, Cringleford**  
**For the purpose of transacting the following business:-**

## AGENDA

1	Welcome and to accept apologies for absence
2	To accept any declaration of Members Interests
3	To confirm the minutes of the meetings held on 8 November 2018
4	To report matters arising from the minutes not on the agenda: for information only
5	To receive the Police Report
6	To receive questions from Parishioners
7	To receive the District Councillors Report
8	To receive the County Councillors Report
9	To note and comment upon correspondence received <ul style="list-style-type: none"><li>• Volunteer opportunity</li></ul>
10	To receive the Clerk's report
11	To receive a Recreation and Amenities Advisory Group update and recommendations (Councillor Chiles)
12	To receive an update from the Environment and Planning Committee (Councillor Wagstaff)
13	To receive an update and recommendations from the Pavilion Steering Group (Councillor Canham)

14	To discuss issues surrounding open spaces in the Parish
15	To sign the transfer documents for open spaces on Roundhouse Park if all outstanding works have been completed
16	Finance <ul style="list-style-type: none"> <li>• To agree the payments for November</li> <li>• To receive the accounts report to date and bank reconciliation to 30/11/2018</li> <li>• To receive a report from Finance Advisory Group, including an update on the draft budget (Councillor Blackie)</li> </ul>
17	To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 10 January 2019 at The Willow Centre
18	To receive items for the next agenda
19	To consider excluding the public due to the confidential nature of the following business
20	Staffing update (if any)
21	General Data Protection Regulation breeches (if any)

Signed: Sonya Blythe  
Parish Clerk

Dated: 6 December 2018