

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
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## TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend a Meeting of  
Cringleford Parish Council on  
Wednesday 8 February 2023 at 7.30pm at The Willow Centre  
For the purpose of transacting the following business:-**

### AGENDA

1	Welcome and to accept apologies for absence
2	To receive Chairman's announcements, if any
3	To accept any declaration of Members Interests  (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
4	To confirm the minutes of the meetings held on 11 January 2023
5	To receive questions from parishioners (maximum of 15 minutes, per Standing Orders)
6	To receive reports from District and County Councillors
7	To note and agree actions for correspondence received:  7.1 Mid-year internal audit report 7.2 Update on new Code of Conduct 7.3 Response from South Norfolk Council on precept calculation 7.4 To consider time-sensitive correspondence received since the agenda was dispatched
8	To receive the Clerk's report
9	To receive the notes and consider recommendations from the Recreation and Amenities Committee (Cllr Blackie)

10	To receive the minutes and an update from the Planning and Environment Committee (Cllr Wang)
11	Finance:
11.1	To agree the payments for February 2023, from 13 January to 9 February
11.2	To receive the 2022/23 accounts report to date and January reconciliation
11.3	To agree which signatories will authorise BACs payments online on 9 February 2023
11.4	To confirm that Cllr Fielding has checked the monthly payments list against the bank statement
11.5	To confirm new banking signatories and sign the accompanying submission form
12	To confirm the next meeting of Cringleford Parish Council as 8 March 2023
13	To receive items for the next quarterly newsletter
14	To receive items for the next agenda
15	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
16	To receive a staffing update (if any)
17	To receive information on General Data Protection Regulation breaches (if any)
18	To receive any commercial aspects relating to the purchase of an open space (if any)

Signed: Sonya Blythe  
Parish Clerk

Dated: 1 February 2023