

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
1-13 WILLOWCROFT WAY  
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

## TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend a Meeting of  
Cringleford Parish Council on  
Wednesday 12 April 2023 on the rise of the Annual Parish Meeting (7.15pm)  
at The Willow Centre  
For the purpose of transacting the following business:-**

### AGENDA

1	Welcome and to accept apologies for absence
2	To receive Chairman's announcements, if any
3	To accept any declaration of Members Interests  (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
4	To confirm the minutes of the meetings held on 8 March 2023 and consider any matter arising
5	To note and agree actions for correspondence received:
5.1	None
5.2	To consider time-sensitive correspondence received since the agenda was dispatched
6	To receive the Clerk's report
7	To receive the notes and consider recommendations from the Recreation and Amenities Advisory Group (Cllr Chapman)
8	To receive the minutes and an update from the Planning and Environment Committee (Cllr Wang)
9	To receive the notes and consider recommendations from the Finance Advisory Group (Cllr Miller)

10	Finance:
10.1	To agree the payments for April 2023, from 10 March to 13 April
10.2	To receive the March bank reconciliations
10.3	To receive the 22/23 overspend report
10.4	To agree which signatories will authorise BACs payments online on 13 April 2023
10.5	To confirm that Cllr Fielding has checked the monthly payments list against the bank statement
11	To confirm the next meeting of Cringleford Parish Council as the Annual Parish Council Meeting, to be held on Wednesday 17 May 2023 at 7.30pm
12	To receive items for the next quarterly newsletter
13	To receive items for the next agenda
14	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
15	To receive a staffing update (if any)
16	To receive information on General Data Protection Regulation breaches (if any)
17	To receive any commercial aspects relating to the purchase of an open space (if any)

Signed: Sonya Blythe  
Parish Clerk

Dated: 5 April 2023