

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
1-13 WILLOWCROFT WAY  
CRINGLEFORD NR4 7JJ

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## TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend a Meeting of  
Cringleford Parish Council on  
Wednesday 14 June 2023 at 7.30pm at The Willow Centre  
For the purpose of transacting the following business:-**

### AGENDA

1	Welcome and to accept apologies for absence
2	To receive Chairman's announcements, if any
3	To accept any declaration of Members Interests  (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
4	To confirm the minutes of the meetings held on 17 May 2023 and consider any matter arising
5	To receive questions from parishioners (maximum of 15 minutes, per Standing Orders)
6	To receive reports from District and County Councillors
7	To note and agree actions for correspondence received:  7.1 David Bills – Road Safety Fund 7.2 To consider a post office in The Willow Centre 7.3 To receive a request for an item in the parish newsletter 7.4 To consider time-sensitive correspondence received since the agenda was dispatched
8	To receive the Clerk's report
9	To receive the notes and consider recommendations from the Recreation and Amenities Advisory Group (Cllr Chapman)

10	To receive the minutes and an update from the Planning and Environment Committee (Cllr Wang)
11	To review updated policies: Complaints Procedure General Data Protection Regulations
12	Finance:
12.1	To agree the payments for June 2023, from 19 May to 15 June
12.2	To receive the May bank reconciliations and accounts to date
12.3	To agree which signatories will authorise BACs payments online on 13 April 2023
12.4	To confirm that Cllr Fielding has checked the monthly payments list against the bank statement
13	To co-opt Parish Councillors
14	To confirm the date of the next meeting on Wednesday 12 July 2023 at 7.30pm
15	To receive items for the next quarterly newsletter
16	To receive items for the next agenda
17	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
18	To receive a staffing update (if any)
19	To receive information on General Data Protection Regulation breaches (if any)
20	To receive any commercial aspects relating to the purchase of an open space (if any)

Signed: *Sonya Blythe*  
Parish Clerk

Dated: 7 June 2023