

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend a Meeting of
Cringleford Parish Council on
Wednesday 12 July 2023 at 7.30pm at The Willow Centre
For the purpose of transacting the following business:-**

AGENDA

1	Welcome and to accept apologies for absence
2	To receive Chairman's announcements, if any
3	To accept any declaration of Members Interests (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
4	To confirm the minutes of the meetings held on 14 June 2023 and consider any matter arising
5	To receive questions from parishioners (maximum of 15 minutes, per Standing Orders)
6	To receive reports from District and County Councillors
7	To note and agree actions for correspondence received: 7.1 Upp Cabinet on Parish Council land 7.2 Parish Partnership Scheme 7.3 To consider time-sensitive correspondence received since the agenda was dispatched
8	To receive the Clerk's report
9	To receive the notes and consider recommendations from the Recreation and Amenities Advisory Group (Cllr Chapman)

10	To receive the minutes and an update from the Planning and Environment Committee (Cllr Wang)
11	To receive the notes and consider recommendations from the Finance Advisory Group (Cllr Dagmar)
12	To review updated policies:
12.1	Media Relations
12.2	Public Recording of Council Meetings
12.3	Social Media Policy
12.4	Food Van Policy (recommended by Recreation and Amenities Advisory Group)
12.5	Grant Awarding Policy (recommended by Finance Advisory Group)
12.6	Pension Policy (recommended by Finance Advisory Group)
13	Finance:
13.1	To agree the payments for July 2023, from 16 June to 13 July
13.2	To confirm August payments can be made as required, and confirmed at the September meeting
13.3	To receive the June bank reconciliations and accounts to date
13.4	To agree which signatories will authorise BACs payments online on 13 July 2023
13.5	To confirm that Cllr Fielding has checked the monthly payments list against the bank statement
14	To co-opt Parish Councillors
15	To confirm the date of the next meeting on Wednesday 13 September 2023 at 7.30pm
16	To receive items for the next quarterly newsletter
17	To receive items for the next agenda
18	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
19	To receive a staffing update (if any)
20	To receive information on General Data Protection Regulation breaches (if any)
21	To receive any commercial aspects relating to the purchase of an open space (if any)

Signed: *Sonya Blythe*
Parish Clerk

Dated: 5 July 2023