

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend a Meeting of
Cringleford Parish Council on
Wednesday 13 September 2023 at 7.30pm at The Willow Centre
For the purpose of transacting the following business:-**

AGENDA

1	Welcome and to accept apologies for absence
2	To receive Chairman's announcements, if any
3	To accept any declaration of Members Interests (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
4	To confirm the minutes of the meetings held on 12 July 2023 and receive information on matter arising - Bridge over A11 - Meeting with Cringleford Prep School
5	To receive questions from parishioners (maximum of 15 minutes, per Standing Orders)
6	To receive reports from District and County Councillors
7	To note and agree actions for correspondence received:
7.1	Consultation for Spaces Protection Order - vehicle related anti-social behaviour
7.2	To consider time-sensitive correspondence received since the agenda was dispatched
8	To approve the updated Committee Membership
9	To approve Committee and Working Groups updated Terms of Reference

10	To receive the Clerk's report
11	To receive the notes and consider recommendations from the Recreation and Amenities Advisory Group (Cllr Chapman)
12	To receive the minutes and an update from the Planning and Environment Committee (Cllr Wang)
13	To receive the notes and consider recommendations from the Finance Advisory Group (Cllr Miller)
14	To receive the minutes and an update from the Personnel Committee (Cllr Miller)
15	To receive the notes and consider recommendations from the Road Safety Group (Cllr Chapman)
16	To review the updated Health and Safety Policy
17	Finance:
17.1	To agree the payments for September 2023, from 11 August to 14 September
17.2	To confirm the August payments made on 10 August 2023
17.3	To receive the July and August bank reconciliations and accounts to date
17.4	To agree which signatories will authorise BACs payments online on 14 September 2023
17.5	To confirm that Cllr Fielding has checked the monthly payments list against the bank statement
18	To co-opt Parish Councillors
19	To confirm the date of the next meeting on Wednesday 11 October 2023 at 7.30pm
20	To receive items for the next quarterly newsletter
21	To receive items for the next agenda
22	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
23	To receive a staffing update (if any)
24	To receive information on General Data Protection Regulation breaches (if any)
25	To receive any commercial aspects relating to the purchase of an open space (if any)

Signed: *Sonya Blythe*
Parish Clerk

Dated: 6 September 2023