

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend a Meeting of
Cringleford Parish Council on
Wednesday 13 December 2023 at 7.30pm at The Willow Centre
For the purpose of transacting the following business:-**

AGENDA

1	Welcome and to accept apologies for absence
2	To receive Chairman's announcements, if any
3	To accept any declaration of Members Interests (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
4	To confirm the minutes of the meetings held on 8 November 2023 and consider any matters arising (for information)
5	To receive questions from parishioners (maximum of 15 minutes, per Standing Orders)
6	To receive reports from District and County Councillors
7	To note and agree actions for correspondence received: 7.1 Code of Conduct training 7.2 Winter pressures grant 7.3 To consider time-sensitive correspondence received since the agenda was dispatched
8	To receive the Clerk's report
9	To agree a method for updating the parish Emergency Plan
10	To consider application and associated costs for the Parish Partnership application

11	To receive the notes and consider recommendations from the Recreation and Amenities Advisory Group (Cllr Chapman)
12	To receive the minutes and consider recommendations from the Planning and Environment Committee (Cllr Wang)
13	To receive the notes and consider recommendations from the Finance Advisory Group (Cllr Miller)
14	Finance:
14.1	To agree the payments for December 2023, from 10 November to 14 December
14.2	To receive the November bank reconciliations and accounts to date
14.3	To agree which signatories will authorise BACs payments online on 14 December 2023
14.4	To confirm that Cllr Fielding has checked the monthly payments list against the bank statement
15	To confirm the date of the next meeting on Wednesday 10 January 2024 at 7.30pm
16	To receive items for the next quarterly newsletter
17	To receive items for the next agenda -Budget setting 2024/25
18	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
19	To receive a staffing update (if any)
20	To receive information on General Data Protection Regulation breaches (if any)
21	To receive any commercial aspects relating to the purchase of an open space (if any)

Signed: *Sonya Blythe*
Parish Clerk

Dated: 6 December 2023