

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
1-13 WILLOWCROFT WAY  
CRINGLEFORD NR4 7JJ

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## TO MEMBERS OF THE COUNCIL

**You are hereby summoned to attend a Meeting of  
Cringleford Parish Council on  
Wednesday 10 April 2024 on the rise of the Annual Parish Meeting  
(approximately 7.45pm) at The Willow Centre  
For the purpose of transacting the following business:-**

### AGENDA

1	Welcome and to accept apologies for absence
2	To receive Chairman's announcements, if any
3	To accept any declaration of Members Interests  (Members are not required to declare personal or prejudicial interests but are to declare any new Disclosable Pecuniary Interests that are not currently included in the Register of Interests. Members are reminded that under the Code of Conduct they are not to participate and must leave the room for the whole of an agenda item to which they have a Disclosable Pecuniary Interest. Members may disclose any other interests they may have in the interests of transparency)
4	To confirm the minutes of the meetings held on 13 March 2024 and consider any matters arising (for information)
5	To receive questions from parishioners (maximum of 15 minutes, per Standing Orders)
6	To receive reports from District and County Councillors
7	To note and agree actions for correspondence received:
7.1	Update on Roundhouse Way bus stops
7.2	To consider time-sensitive correspondence received since the agenda was dispatched
8	To receive the Clerk's report
9	To receive the notes and consider recommendations from the Recreation and Amenities Advisory Group (Cllr Chapman)

10	To receive the minutes and consider recommendations from the Planning and Environment Committee (Cllr Wang)
10.1	To confirm Cllr Chalangary as an additional member of PEC.
11	To review the following policies:  Anti-Social behaviour (via RAAG) Publication Scheme Records Retention
12	Finance:
12.1	To agree the payments for April 2024, from 15 March to 11 April.
12.2	To receive the March bank reconciliations and accounts to date
12.3	To agree which signatories will authorise BACs payments online on 11 April 2024
12.4	To confirm that Cllr Fielding has checked the monthly payments list against the bank statement
13	To confirm the date of the next meeting on Wednesday 8 May 2024 at 7.30pm
14	To receive items for the next quarterly newsletter
15	To receive items for the next agenda
16	To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).
17	To receive a staffing update (if any)
18	To receive information on General Data Protection Regulation breaches (if any)
19	To receive any commercial aspects relating to the purchase of an open space (if any)

Signed: *Sonya Blythe*  
Parish Clerk

Dated: 3 April 2024