

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
PARISH CLERK
THE WILLOW CENTRE
CRINGLEFORD
NORWICH NR4 7JJ

Telephone 01603 250198

PERSONNEL COMMITTEE

You are hereby summonsed to attend a meeting of the Personnel Committee to be held on Monday 11 August 2025 at 3pm at The Willow Centre.

AGENDA

Membership
Dagmar Miller - Chairman
Christina Fielding
Trevor Wang
Simon Chapman

- 1 To receive apologies for absence and declarations of interest**
-Simon Chapman
- 2 To approve the minutes of the last meeting held on 25 February 2025**
- 3 To consider any matters arising from the previous minutes**
- 4 To consider and approve updated policies:**
 - Lone Worker Policy
 - Staff Use of own and company vehicles
 - Training policy
 - Travel and Expenses policy
 - Working from home policy
 - Equal opportunities policy
- 5 To discuss staff mobile phones**
- 6 To receive a general staffing update**
- 7 To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).**
- 8 To consider any contractually confidential items if required**

