

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
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**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON 8 NOVEMBER
2023 AT 7.30PM, IN THE WILLOW CENTRE, CRINGLEFORD.**

MINUTES

Present:

Professor T Wang – in the Chair (TW)	Mrs D Miller (DM)
Mrs L Rawlings (LR)	Mr R Simmons (RS)
Mr G Arias (GA)	Mr S Chapman (SC)
Mr A Clay (AC)	Mrs C Fielding (CF)
Mr E Coulthard (EC)	Mr D Chaplin (DC)
	Mr J Chalangary (JC) (from item 7)

In attendance:-

Sonya Blythe (Parish Clerk) 1 member of public

1. Welcome and to accept apologies for absence

TW welcomed Council to the meeting. All Members were present.

County Councillor Bills and District Councillor Sacks had advised that they would not be present.

2. To receive Chairman's announcements, if any

TW advised that he would like to move co-option of a new councillor to earlier on the agenda.

3. To accept any declaration of Members Interests

None received.

4. To confirm the minutes of the meetings held on 11 October 2023 and receive information on matters arising

The minutes were **confirmed** as an accurate record and signed by the Chairman.

5. To receive questions from parishioners

Nothing raised.

6. To receive reports from District and County Councillors

None present.

7. *It was proposed and agreed to move item 13 to item 7. The rest of the agenda was taken in the following order.*

To co-opt Parish Councillors

Jason Chalangary was interviewed as a potential new parish councillor. It was proposed and approved that he be co-opted. The acceptance of office form was signed.

8. To note and agree actions for correspondence received

8.1 None.

8.2 To consider time-sensitive correspondence received since the agenda was dispatched.

None.

9. To receive the Clerk's report

The Clerk's report was received.

10. To receive the notes and consider recommendations from the Recreation and Amenities Committee

The notes from the meeting on 7 November were received, with recommendations within the minutes being **approved** as follows:

- The CCTV policy had been updated to incorporate the new cameras in the Pavilion and forthcoming cameras in the sports hall. This was approved subject to some minor spelling corrections.
Clerk to upload to website
- Draft allotment charges had been approved, which would be confirmed by Finance Advisory Group and then Council as part of budget setting.
- A request had been received to light beacons across the country as part of the 80th anniversary of D-Day on 6 June. Following discussion, Council agreed that this would be carried out if the beacon previously purchased was still in working order. LR and SC had confirmed that they were happy to carry out the lighting. However, an article would also be added to the next newsletter to ask if anyone within the parish had been at the D-Day landings and would like to participate. The evening would be restricted to the lighting of the beacon with no other events.
Action Clerk
- A discussion had been held around what was required from a MUGA and a specification had been agreed. Quotes would now be sought based on this, to

be approved by Council once received.

11. To receive the minutes and an update from the Planning and Environment Committee

The minutes from the meeting on 1 November were received.

TW highlighted that the orchard and allotments should be adopted in time for formal opening in May 2024.

Scottish Power had withdrawn as suppliers of the electric vehicle charging points. Meetings had now been held with potential new suppliers. In the meantime it had been agreed to pay for the power cables to be installed at an additional cost of £7k from the contingency fund. This would mean that the Parish Council would be able to control the charging points.

12. To receive the minutes and consider recommendations from the Road Safety Group

The notes were received and recommendations considered as follows:

A quote of £3,517 had been received for a “pedestrian crossing” sign on Keswick Road, at the area opposite Cantley Lane, that was needed due to poor visibility. This was exclusive of installation. The sign could be applied for under the Parish Partnership Scheme, which would provide 50% funding. It was agreed that the Clerk should apply to the scheme, and budget up to £2500 for the full scheme, to cover installation.

Action Clerk

The Road Safety Strategy had been updated with actions taken. This would be added to the website.

Action Clerk

13. Finance

13.1 To agree the payments for November 2023, from 13 October to 9 November
Payments were approved and would be published on the website.

13.2 To receive the October bank reconciliations and accounts to date
Received and noted.

13.3 To agree which signatories will authorise BACs payments online on 12 October 2023
TW and DM agreed.

13.4 To confirm that Cllr Fielding has checked the monthly payments list against the bank statement.
This was confirmed.

14. To confirm the next meeting of Cringleford Parish Council as 13 December 2023

This was confirmed.

15. To receive items for the next quarterly newsletter:

D-Day beacon lighting
Allotment information
Post office update
BDWH volunteering

16. To receive items for the next agenda

Draft budget.

17. To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)

Not required.

18. To receive a staffing update (if any)

The Clerk advised that The National Joint Council for Local Government Services had reached agreement on rates of pay applicable from 1 April 2023 to 31 March 2024. These had been implemented and back pay would be paid in November 2023.

19. To receive information on General Data Protection Regulation breaches (if any)

None.

20. To receive any commercial aspects relating to the purchase of the open space.

None.

The meeting finished at 21.15