

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

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**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON 13 MARCH
2024 AT 7.30PM, IN THE WILLOW CENTRE, CRINGLEFORD.**

MINUTES

Present:

Professor T Wang – in the Chair (SC)
Mrs C Fielding (CF)
Mr A Clay (AC)
Mrs L Rawlings (LR)
Mr E Coulthard (EC)

Mrs D Miller (DM)
Mr R Simmons (RS)
Mr J Chalangary (JC)
Mr S Chapman (SC) (from 19.33)

In attendance:-

Sonya Blythe (Parish Clerk)
David Bills (County Councillor)

Debora Sacks (District Councillor)

1. Welcome and to accept apologies for absence

TW welcomed Council to the meeting. Apologies were received and accepted from Mr Arias. Mr Chaplin was not present.

2. To receive Chairman's announcements, if any

None.

3. To accept any declaration of Members Interests

None received.

4. To confirm the minutes of the meetings held on 14 February 2024 and receive information on matters arising

The minutes were **confirmed** as an accurate record and signed by the Chairman.

All actions had been completed.

Item 18 – a course of action had been agreed with the Solicitor.

SC arrived at 19.33

5. To receive questions from parishioners

None present

6. To receive reports from District and County Councillors

DB reported the following:

- Diseased trees on Newfound Drive had now been replaced.
- Representations had been made to Norfolk County Council regarding the new bus pick up location for school children on Roundhouse Way. Buses had now reverted to the previous location as this did not involve children having to cross the road.
- Parishioners should contact South Norfolk County (SNC) if they found nitrous oxide cylinders on a highway, for collection. If found on private land the landowner must dispose of them. DB agreed to write an article for the next newsletter.

DS reported that:

- She was working with the relevant Norfolk County Council (NCC) staff to try and improve transport and cycle issues on new developments in the parish.
- A resident had suggested that more benches be installed throughout the parish. She would ask for their suggested locations. The Clerk noted that benches could not be installed on new developments until the land was adopted.
- District Councillor's each had a £1000 grant each financial year for local groups. She would write an article for the next newsletter.

7. To note and agree actions for correspondence received

7.1 Crackerjacks thank you letter – grant receipt noted.

7.2 To consider time-sensitive correspondence received since the agenda was dispatched.

The Parish Partnership Scheme successful outcome was received for a vehicle activated sign on Keswick Road. The payment had been uploaded to the March payments to enable the Clerk to take forward the installation. The Chairman signed the acceptance form.

Action Clerk

8. To receive the Clerk's report

The Clerk's report was received and questions responded to.

In addition, it was reported that a meeting had been held with Big Sky developers. Football pitch transfer should be completed by 1 October – the football club had been advised of the timescale. A gap in hedging leading to the A47 had been raised. Big Sky had agreed to check ownership of that stretch of land.

9. To receive the notes and consider recommendations from the Recreation and Amenities Committee

The notes from the meeting on 12 March were received. There were no actions for Council to approve.

10. To receive the minutes and an update from the Planning and Environment Committee

The minutes from the meeting on 6 March were received.

RS asked about the potential for allotments on this site. At this stage it would require a new planning application. TW felt that the land would be separated by paths as well as sloped, and would therefore not be suitable, but this could be looked at once the Parish Council adopted the land.

The Clerk was asked to circulate the latest open spaces plan for the site.

Action Clerk

A budget of up to £500 was requested for an opening event at the orchard. This would include a marquee which could then be used for other events. Barratt David Wilson Homes had also offered a donation towards costs. This was agreed.

Clerk and TW to take event forward

11. To review the following policies:

The following policies were considered and updated as required.

Community Engagement;
Co-option;
Safeguarding;
Lost property;
Playground;
Operation London Bridge.

Clerk to upload to website

The following policies would be merged into one and brought back to the April meeting:

Vandalism;
Anti-Social behaviour.

12. Finance

12.1 To agree the payments for February 2024, from 16 February to 14 March 2024

Payments totalling £327,021.36 were **approved**.

12.2 To receive the February bank reconciliations and accounts to date

Received and noted.

12.3 To agree which signatories will authorise BACs payments online on 14 March 2024

DM and SC agreed.

12.4 To confirm that Cllr Fielding has checked the monthly payments list against the bank statement

Confirmed.

13. To confirm the next meeting of Cringleford Parish Council as 10 April 2024

This was confirmed.

AC sent apologies.

14. To receive items for the next quarterly newsletter

New items – reports from District and County Councillor.

15. To receive items for the next agenda

None.

16. To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)

Agreed.

17. To receive a staffing update (if any)

None.

18. To receive information on General Data Protection Regulation breaches (if any)

None.

19. To receive any commercial aspects relating to the purchase of the open space.

No update

The meeting closed at 21.00