

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

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**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON 10 APRIL 2024
AT 7.32PM, IN THE WILLOW CENTRE, CRINGLEFORD.**

MINUTES

Present:

Professor T Wang – in the Chair (SC)	Mrs D Miller (DM)
Mrs C Fielding (CF)	Mr R Simmons (RS)
Mrs L Rawlings (LR)	Mr J Chalangary (JC)
Mr G Arias (GA)	Mr S Chapman (SC)

In attendance:-

Sonya Blythe (Parish Clerk)

1. Welcome and to accept apologies for absence

TW welcomed Council to the meeting. Apologies were received and accepted from Mr Chaplin, Mr Clay and Mr Coulthard.

District Councillor Sacks and County Councillor Bills had sent apologies. District Councillor Elmer had attended the Annual Parish Meeting at 7.15pm.

2. To receive Chairman's announcements, if any

It was noted that the newsletter distributor would not be able to deliver the newsletter before the orchard opening event, which would include an invitation to parishioners. Councillors were asked to contact the Clerk if they could help should a substitute delivery company not be found.

3. To accept any declaration of Members Interests

None received.

4. To confirm the minutes of the meetings held on 13 March 2024 and receive information on matters arising

The minutes were **confirmed** as an accurate record and signed by the Chairman, subject to the A47 being amended to the A11 at item 8.

All actions had been completed. The Clerk would chase Big Sky (item 8) regarding a response to the hole in the hedgerow.

5. To receive questions from parishioners

None present

6. To receive reports from District and County Councillors

None present.

7. To note and agree actions for correspondence received

7.1 Update on Roundhouse Way bus stops. Norfolk County Council had confirmed to Cllr Bills that the bus stop outside Cavell Court would be moved once the new road into Roundhouse Gate was ready to be built. There was no timescale for this. At this time a dropped kerb would also be pursued.

7.2 To consider time-sensitive correspondence received since the agenda was dispatched.

None.

8. To receive the Clerk's report

The Clerk's report was received and questions responded to.

The Clerk reported an abandoned car on The Willow Centre carpark. A notice had been put on the car giving the owner a week to move it. If it remained that it would be reported to South Norfolk Council as an abandoned vehicle, who would remove it and charge the owner.

Local Guides and Cavell Court care home would both be carrying out litter picks on Roundhouse Park across the next month.

The Bloom in Place grant had been spent on a wall planter with plants for The Willow Centre which would be used each year. Thanks were passed to Ground Staff for planting this up.

9. To receive the notes and consider recommendations from the Recreation and Amenities Committee

The notes from the meeting on 9 April were received. There were no actions for Council to approve.

10. To receive the minutes and an update from the Planning and Environment Committee

The minutes from the meeting on 3 April were received.

In addition TW reported that the tennis club had submitted a planning application on Parish Council land to build a club house and pickle ball court on an existing grass court. PEC had supported the application as this would enhance safeguarding for

both the club and users of the pavilion. However, meetings would have to be held between the PC and the Club to agree the details of the plan, if planning permission was granted.

10.1 To confirm Cllr Chalangary as an additional member of PEC.

Resolved.

11. To review the following policies:

The following policies were considered and updated as required.

Anti-Social behaviour
Publication Scheme
Records Retention

The policies were all approved with minor changes.

Clerk to upload to website

12. Finance

12.1 To agree the payments for April 2024, from 15 March to 11 April.

Payments totalling £63500.90 were **approved**.

12.2 To receive the March bank reconciliations and accounts to date

Received and noted.

12.3 To agree which signatories will authorise BACs payments online on 11 April 2024

TW and DM agreed.

12.4 To confirm that Cllr Fielding has checked the monthly payments list against the bank statement

Confirmed.

13. To confirm the next meeting of Cringleford Parish Council as 8 May 2024

This was confirmed at the Annual Parish Council Meeting.

14. To receive items for the next quarterly newsletter

To be distributed this month.

15. To receive items for the next agenda

None.

- 16. To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)**

Agreed.

- 17. To receive a staffing update (if any)**

None.

- 18. To receive information on General Data Protection Regulation breaches (if any)**

None.

- 19. To receive any commercial aspects relating to the purchase of the open space.**

No update

The meeting closed at 20.10