

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

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**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON 12 JUNE 2024
AT 7.30PM, IN THE WILLOW CENTRE, CRINGLEFORD.**

MINUTES

Present:

Professor T Wang – in the Chair (TW)	Mrs D Miller (DM)
Mrs C Fielding (CF)	Mr D Chaplin (DC)
Mr G Arias (GA)	Mr J Chalangary (JC)
	Mr S Chapman (SC)

In attendance:-

Sonya Blythe (Parish Clerk)

1. Welcome and to accept apologies for absence

TW welcomed Council to the meeting. Apologies were received and **accepted** from Mrs Rawlings, Mr Simmons, Mr Clay and Mr Coulthard.

County Councillor Bills had advised he would not be present.

2. To receive Chairman's announcements, if any

None.

3. To accept any declaration of Members Interests

None received.

4. To confirm the minutes of the meetings held on 8 May 2024 and receive information on matters arising

The minutes were **confirmed** as an accurate record and signed by the Chairman,

5. To receive questions from parishioners

None present

6. To receive reports from District and County Councillors

None present.

7. To note and agree actions for correspondence received

7.1 CPRE AGM invitation – noted.

7.2 To consider time-sensitive correspondence received since the agenda was dispatched.

None.

8. To receive the Clerk's report

The Clerk's report was received and questions responded to.

The Clerk reported that a vacancy for a part time administrator had been advertised, per the budgeted salary.

9. To receive the notes and consider recommendations from the Recreation and Amenities Committee

The notes from the meeting on 4 June were received. There were no actions for Council to approve.

SC highlighted that the Outdoor Spaces policy, to be discussed at item 11, was superfluous to Council requirements. Instead a price list would be drawn up for open space hire, with hire contracts updated where necessary. A grounds maintenance standards document would also be written.

10. To receive the minutes and an update from the Planning and Environment Committee

The minutes from the meeting on 5 June were received.

TW explained that Cringleford's Neighbourhood Development Plan (CNDP) would expire in 2026 and asked Council to consider whether to let the plan expire, or to write a replacement one. A review had been carried out by Collective Community Planning which had been circulated. The cost to write and consult on a plan would be around £26,000, with at least £18,000 of grants available. Concerns were raised about the cost, versus the benefits and whether a plan including a detailed design code and environmental policy could help to protect the parish.

It was **agreed** that the vote be deferred to the July meeting. In the meantime, a group would produce a document detailing the advantages and disadvantages of writing a new plan. This would be brought to Council to aid making the decision. JC, GA, SC, TW, DC and DM agreed to form the group. TW would write to all Councillors to ascertain any other interest.

Action TW

11. To review the following policies:

The following policies were considered:

Outdoor Hire (via RAAG) – deletion of the policy was agreed.
Financial Regulations – the new NALC version was agreed.

Clerk to upload to website

12. Finance

12.1 To agree the payments for June 2024, from 10 May to 13 June.

Payments totalling £225,945.36 were **approved**.

12.2 To receive the March bank reconciliations and accounts to date

Received and noted.

12.3 To agree which signatories will authorise BACs payments online on 13 June 2024

TW and DM **agreed**.

12.4 To confirm that Cllr Fielding has checked the monthly payments list against the bank statement

Confirmed for May and June 2024.

13. To confirm the next meeting of Cringleford Parish Council as 10 July 2024

Agreed.

14. To receive items for the next quarterly newsletter

Parking scheme review
Harts Lane streetlights
Hornsea abnormal loads
BDWH Phase 2 plans
Nitrous oxide disposal
Safety measures to combat burglary

15. To receive items for the next agenda

Neighbourhood Development plan

16. To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)

Agreed.

17. To receive a staffing update (if any)

None.

18. To receive information on General Data Protection Regulation breeches (if any)

None.

19. To receive any commercial aspects relating to the purchase of the open space.

No update

The meeting closed at 20.45