

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
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## A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON 12 MARCH 2025 AT 7.30PM, IN THE WILLOW CENTRE, CRINGLEFORD.

### MINUTES

#### Present:

Professor T Wang – in the Chair (SC)	Mrs D Miller (DM)
Mrs C Fielding (CF)	Mr R Simmons (RS)
Mr D Chaplin (DC)	Mrs L Rawlings(LR)
	Mr G Arias (GA)

#### In attendance: -

Sonya Blythe (Parish Clerk)	District Councillor Sacks
County Councillor Bills	One member of public

#### 1. Welcome and to accept apologies for absence

TW welcomed Council to the meeting.

Apologies were received and **accepted** from Mr S Chapman, Ms A Nunney and Mr Coulthard.

Mr Chalangary was not present.

#### 2. To receive Chairman's announcements, if any

None

#### 3. To accept any declaration of Members Interests

None declared.

#### 4. To confirm the minutes of the meetings held on 12 February 2025 and receive information on matters arising

The minutes were **confirmed** as an accurate record and signed by the Chairman.

A brief update was given on the Annual Parish Meeting.

#### 5. To receive questions from parishioners

Nothing raised.

**6. To receive reports from District and County Councillors**

Councillor Sacks reported that she had been dealing with casework, mostly to do with road / pedestrian accessibility on new developments.

Councillor Sacks and Bills both reported on the current Norfolk and Suffolk devolution plans. Plans were at a very early stage with months of consultation ahead. There were no apparent plans for Parish Council's to be abolished, but PCs could potentially take more powers on.

Councillor Bills commented that work on the Roundhouse Way / bus interchange crossing would start in March.

A11 speed limit – the results of the speed limit analysis had been accepted, but a larger project was now underway on the local network in general, including the forthcoming changes to Thickthorn.

**7. To note and agree actions for correspondence received**

Norfolk & Suffolk Devolution – various correspondence was received on potential plans and cost savings in various devolution scenarios. Councillors agreed to wait for more information before comment would be made. A summit had been arranged by South Norfolk Council on 2<sup>nd</sup> April, which TW had arranged to attend. Councillors to advise TW / Clerk if they also wished to attend.

**Action: all**

**7.1 To consider time-sensitive correspondence received since the agenda was dispatched.**

None.

**8. To receive the Clerk's report**

The Clerk's report was received and questions responded to.

DM reported that a parishioner had commented on the beauty of the completed woodland trail. MB to be notified.

**Clerk to contact MB**

**9. To receive the notes and consider recommendations from the Recreation and Amenities Committee**

The notes from the meeting on 4 March 2025 were received, and questions answered.

The following recommendations were considered:

- Hedgehog / toad crossing signs – up to £250 requested from the 25/26 budget for hedgehog and toad warning signs in the parish. TW would add an item to newsletter

asking for suggestions where the signs were required.

**Action TW**

-Recreation Strategy group from members – permission to commence with a revision of the strategy was requested. This would start in March / April.

-Inpost lockers – permission to install InPost Lockers at The Willow Centre as a community facility was requested. The contract would be for five years, with £1000 rent received per year.

**Action Clerk**

All **resolved**.

**10. To receive the minutes and an update from the Planning and Environment Committee**

The minutes from the meeting on 5 March 2025 were received.

It was reported that a goodwill gesture of £5000 had been offered for a community project from The Jubilee Centre architects. This was **accepted**.

**Clerk to invoice**

**11. To receive the minutes from Personnel Committee**

Minutes of the meeting on 25 February were received.

**12. To receive the notes and consider recommendations from the Road Safety Group**

Notes from the meeting of 13 February were received. There were no Council decisions, but attention was drawn to the SAM2 speed monitoring camera results, which consistently indicated that there was not a large-scale issue with speeding within the parish.

**13. Finance**

**13.1 To agree the payments for March 2025, from 14 February 13 March 2025**

Payments totalling £44,325.68 were **approved**.

**13.2 To receive the February bank reconciliations and accounts to date**

Received and noted.

**13.3 To agree which signatories will authorise BACs payments online on 13 March 2025**

TW and DM **agreed**.

**13.4 To confirm that Cllr Fielding has checked the monthly payments list against the bank statement**

This was **confirmed**.

**14. To confirm the next meeting of Cringleford Parish Council as 9 April 2025**

**Agreed.** The Annual Parish Meeting would be held at 7.30p and the Council meeting at 8.30pm.

**15. To receive items for the next quarterly newsletter**

No new items added.

**16. To receive items for the next agenda**

None raised.

**17. To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2)**

Not required.

**18. To receive a staffing update (if any)**

Recruitment was under way for maternity cover.

**19. To receive information on General Data Protection Regulation breeches (if any)**

None.

**20. To receive any commercial aspects relating to the purchase of the open space.**

No update.

The meeting closed at 20.20