

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
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**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON
THURSDAY 14 JULY 2016 AT THE WILLOW CENTRE, CRINGLEFORD, AT
7.30PM.**

Present:-

Professor M Wagstaff (MW)	Mr D Chaplin (DC)
Mr D Baldwin (DB)	Mr M Scutter (MS)
Ms I Kirk (IK)	Mr J Canham (JC)
Mr M Jalil (MJ)	

In Attendance:-

Sonya Blythe – Parish Clerk (SB)	Gary Wheatley – District Councillor (GW)
Christopher Kemp – District Councillor (CK)	PSCO D Sore (DS)
4x member of public	Judith Virgo – County Councillor (JV)

Police Report

DS reported on crimes within the period 9 June – to 13 July 2016; 3 crimes had been recorded (theft of bicycle, theft of motor vehicle, theft from motor vehicle).

The incident report system showed one occurrence of antisocial behaviour and 1x firearms incident.

DS left at 19:34.

Parishioners Question Time

Parishioners raised the following issues:-

The parking issues on Gurney Lane and Colney Lane caused by hospital and UEA staff parking throughout the day were discussed. It was noted that recently a fire engine had struggled to pass through. MW responded that CPC were aware of the problem and were in the process of both complaining to the Vice Chancellor of the UEA about the issue and awaiting yellow lines to be painted by the County Council.

Recent flooding across the parish: a meeting was currently being arranged with all interested parties to look for a way forward to manage this in the future. In addition MW would write to the land agents regarding the bad practice of the farmer which had allowed the water to pour down the slope into Cantley Lane, the Vets and private

	<p>houses. A permanent solution is required as this has occurred on repeated occasions.</p> <p>Updates on the permit parking scheme and the proposed bus interchange would be covered on the main agenda.</p> <p>District Councillors' Report</p> <p>CK reported that the new Police and Crime commissioner was holding a public consultation on 21 July regarding the work he was doing to refresh the police and crime plan. This was an opportunity for the public to ask questions.</p> <p>An electoral review would take place in South Norfolk as the ward boundaries were last determined in 2001. Parliamentary boundaries would be reviewed in tandem.</p> <p>GW reported that his newly elected role of Chairman of South Norfolk Council was a none-political role which would not interfere with his daily duties. He was hoping to hold a civic reception at The Willow Centre.</p> <p>County Councillor Report</p> <p>JV reported that the consultation on Norfolk and Suffolk's devolution bid was now underway – councillors and the public are able to comment on the eastangliadevo.co.uk website. Four local district council's had voted against the proposals.</p>	
1	<p>Welcome and to accept apologies for absence</p> <p>Apologies were received from Mr C Joy and Dr A Osborne, both due to work commitments.</p>	
2	<p>To accept any declaration of Members Interests</p> <p>MW – item 13 as a neighbour of the property on Cringleford Chase. MS – item 11 – as a member of the Yare Valley Society.</p>	
3	<p>To confirm the minutes of the meeting held on 9 June 2016</p> <p>The minutes of the meeting held on 9 June were agreed and signed.</p>	
4	<p>To report matters arising from the minutes not on the agenda: for information only.</p>	
4.1	<p>5 – MW reported on-going correspondence between CPC and the Vice-Chancellor of the UEA regarding car-parking and the sports park / Norwich rugby club planning application. Thus far the Vice Chancellor is no closer to attending a parish meeting.</p>	

4.2	4 – MW reported that a meeting had been held between chairmen of local parish council, where common interests had been discussed. A joint approach will be developed for infrastructure issues.	
4.3	The parish post boxes were in the process of being painted by Royal Mail.	
5	To note and comment upon correspondence received (attached)	
5.1	Electoral review – as discussed by CK. CPC would consider its response and whether it felt that it should be a separate ward.	
5.2	Anglian Water had written to state that it would consider taking over private pumping stations from residents from October 2016. Details would be added to the website for parishioners information.	Clerk
5.3	Parish Partnership Fund – Norfolk County Council had re-started their annual road improvements scheme, where they would split the cost of funding road improvements on a 50/50 basis with parish councils. Councillors to feed back to the clerk by mid-August (for the September agenda) on any items they would like to be considered for this.	Clerk
6	<p>To receive the clerk's report</p> <p>The clerk's monthly report was circulated and noted.</p> <p>The Chairman reported that the clerk had passed both the Certificate in Local Council Administration and the IOSH Managing Safely Passed qualifications. He congratulated her on her success.</p> <p>Work would commence on contacting companies regarding building a new website for the parish council. It was agreed to incorporate The Willow Centre website into this in order to have just one website.</p> <p>The clerk was asked to pass thanks to the caretakers on the evacuation and subsequent clear-up of the building during the recent floods.</p> <p>IK reported that many of the drains on Dragonfly Lane still have the developers protective screen within them to prevent debris falling in, meaning water cannot enter and rendering the drains ineffective. The clerk would report this.</p> <p>Contractors for the developer had confirmed to MW that the soakaway on TWC football field was not constructed properly. This would be followed up.</p> <p>NCC had confirmed that the beech tree on the village green would be felled. CPC would look to replace this with a younger tree once the work was complete.</p>	<p>Clerk</p> <p>Clerk</p>

	A discussion was held around the old tractor, which had recently been replaced. It was agreed to keep this in the short term as a reserve machine. Minor repairs (around £100) would be carried out for cost by Scamblers.	JC
7	<p>To consider the churchyard and lack of burial space within the parish.</p> <p>MW had circulated a paper explaining the fact that the churchyard only had one burial spot remaining and the history of the attempts to obtain more land within the parish since 1989. As burial authority CPC may provide or contribute towards the provision of a cemetery. Without new land being found, residents would have to be buried outside of the parish.</p> <p>Following discussion councillors agreed to investigate options further by talking to the PCC and South Norfolk Council regarding using land from within the Land Fund planning application.</p>	Clerk
8	<p>To receive a Booking System update</p> <p>Progress on the booking system had been held up by the additional work caused by the flooding. A re-launch will be carried out of new pricing and storage costs soon, to commence in October.</p>	
9	<p>To receive an update from the travel project group</p> <p>DB reported that he had received correspondence from Norwich City Council regarding the parking permit scheme. They would be able to help with two aspects – issuing the permits and enforcement. They are unable to assist with statutory processes and consultations which NCC would have to do.</p> <p>It was agreed that these talks should be progressed by the Travel Project Group and then NCC would be approached with the case.</p>	DB
10	<p>To receive a Recreation and Amenities Advisory Group Update</p> <p>IK reported the following, which were agreed by Council:-</p> <ul style="list-style-type: none"> • The cricket club will have access to the hall in the Pavilion until 6pm on match days for afternoon tea. • The CCTV purchase had been actioned. • A request for the primary school to run a Forest School in TWC woods was agreed; the organiser will be advised that they will need to take account of their own health and safety as this is open, community woodland which the Parish Council will not actively manage. • The Scouts had responded to the charge for the hire of the field by advising that this was 1/3 of their annual income. Councillors discussed this but agreed that the charge of £1500 plus costs would stand. The income would 	

13	<p>Finance</p> <p>(1) Payments from 10 June to 14 July were agreed, totalling £19706.72 (attached).</p> <p>(2) The accounts report and bank reconciliation were received (attached). The clerk would ask RBS if the reports could be formatted differently to accommodate a request by Councillors.</p> <p>(3) As Council would not meet in August, it was agreed that August payments would be agreed outside of a public meeting and ratified in September.</p> <p>(4) DC was nominated and elected as Chairman of the Finance Advisory Group.</p>	Clerk
14	<p>To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 8 September 2016 7.30pm at The Willow Centre</p> <p>This was agreed.</p> <p>MS and IK sent apologies.</p>	
15	<p>To receive items for the next agenda.</p> <p>None raised.</p> <p>DB reported that “Pokémon go” characters were located at various Parish Council sites.</p>	
16	<p>To consider excluding the public due to the confidential nature of the business.</p> <p>Councillors considered and agreed to exclude the public from item 20 under the Public Bodies (Admission to meetings) Act 1960 s1, on the grounds of that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	
17	<p>Staffing update</p> <p>An update was received.</p>	

Meeting closed at 22:20

Signed

Chairman