

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
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A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON THURSDAY 12 OCTOBER 2017 AT THE WILLOW CENTRE, CRINGLEFORD, AT 7.30PM.

Present:

Mr M Scutter (MS) (Chair)
Mr J Canham (JC)
Prof T Wang (TW)

Mrs I Kirk (IK)
Mr D Smith (DS)
Mr T Chiles

In attendance:-

Heid Frary – Locum Parish Clerk
Mr G Wheatley (District) (GW)

Mr D Bills (County) (DBi)
Members of the public

Police Report

None

Parishioners Question Time

None

County Councillor Report.

CC Bills reported that he attended the meeting at SNC where permit parking was discussed. He explained that it was a very large step for South Norfolk. He clarified issues surrounding misrepresentation about social care which had been reported in the EDP and updated that Better Broadband for Norfolk coverage has increased dramatically. 95% of properties in Norfolk should be able to receive fibre broadband by 2020. The extra cabinet in Roundhouse Park has been installed and should be active by the end of the year. He noted that BT will add lines directly to new build houses and suggested that the Parish Council promote this when any development is carried out in the parish. **SB to ensure that developers are made aware of this.**

SB

District Councillors' Report

DC Kemp sent apologies and an emailed report. He highlighted that the Community Governance Review is closing soon. It was noted that a response has been submitted by EPAG and a supplementary response is being drafted by MW on behalf of EPAG committee. The District Council will support the introduction of permit parking in the parish and advised that there is a process which must be followed. A working party of JC, TC and DB are looking to meet with South Norfolk Council officers.

	CC Bills left the meeting at 7.45pm	
1	<p>Welcome and to accept apologies for absence Apologies were received from Mr M Blackie, Mr M Jalil and Prof M Wagstaff.</p> <p>Mr D Chaplin (DC) sent apologies but they were not recorded until after the meeting.</p> <p>In the absence of MW, Mr M Scutter chaired the meeting.</p>	
2	<p>To accept any declaration of Members Interests None.</p>	
3	<p>To confirm the minutes of the meeting held on 14 September 2017 The minutes were confirmed and signed as an accurate record with two typographical errors corrected.</p>	
4	<p>To report matters arising from the minutes not on the agenda: for information only.</p>	
4.1	None	
5	<p>To note and comment upon correspondence received</p>	
5.1	Oil Scheme – This had been previously circulated. It was agreed that there should be leaflets in the Parish Office and a link placed on the Parish Council website. It was agreed that a formal policy for advertising should be drafted. Clerk to begin the process	SB
5.2	Cringleford Art Group – thank you letter for purchasing new tables and to staff for assisting them in explaining how they work.	
6	<p>To elect a vice-Chairman</p>	
6.1	The job description was shared and succession planning was discussed. It was agreed that it should be discussed at a later date with more Councillors in attendance.	
7	<p>To receive an update on the provision of an additional letter box on Roundhouse Park TC reported that he has contacted Royal Mail but is having difficulties in getting a response. It was agreed that TC should liaise with SB to draft a formal request from the Clerk.</p>	TC / SB
8	<p>Parking Issues Update This has been discussed fully in EPAG and public participation.</p>	
9	<p>To receive a Recreation and Amenities Advisory Group Update IK gave the following report:</p> <ul style="list-style-type: none"> • There was confusion about the football invoice however this has been 	

	<p>clarified with the football club. They have requested future invoices in July to allow their planning.</p> <ul style="list-style-type: none"> • Stacking of chairs in the pavilion should be no higher than six and signs will be displayed to this effect. • The Willow Centre Alcohol Policy was discussed and it was agreed that DS should be asked for advice. DS to attend a future RAAG meeting. • Dates are being arranged to meet with Mark Heazle, SNC Sports Developer Officer to discuss integrated recreation facilities in the Parish. • The school have been approached to ask if they would like to hire the field in the future. • The Oakfield Road play area is open but some snagging issues have not been completed. DB is arranging an opening ceremony and the football club will be asked if they would like to participate • A resident has requested benches for The Willow Centre play area. This will be considered at a future meeting. • The cost of film club was discussed and it was agreed that it should continue as a community venture. <p>Thanks were recorded to TC for volunteering to provide this service and encouraging positive links with The Hub. The Full Council confirmed that it is a Parish Council organised event and is covered by the insurance of the Parish Council. Licence fees are paid in accordance with legislation. Suggestions for an evening film showing were shared and will be discussed in a RAAG meeting.</p>	DS
10	<p>To receive an update from the Environment and Planning Advisory Group IK gave the following report:</p> <ul style="list-style-type: none"> • There were many residents in attendance to discuss parking issues in the Parish. DC Wheatley attended and confirmed that there would be a permit parking scheme in the near future. JC reminded the Council that complaints and photographic evidence should be shared to maintain pressure with external organisations. • The feeder pillar which was causing concern to residents is being removed by Bovis and the issue is therefore resolved • There was discussion surrounding recycling facilities in the parish which will be considered again in the future. • Solar panels for TWC to be considered at the next EPAG meeting. • Lighting on the Newmarket bridge will be fixed by NCC contractors in due course. • The Newmarket Road cycleway scheme has been created and seemingly ignored residents views which was disappointing. • The flooding report is outstanding and EPAG will take action to chase this. 	
11	<p>To receive an update and recommendations from the Pavilion Steering Group JC gave the following report:</p> <ul style="list-style-type: none"> • There is a meeting on 20th October with the Architect to discuss the three 	

	suggestions for development of the Pavilion. A full report will be available at the next Full Council meeting.	
12	To discuss issues surrounding open spaces in the Parish No further update	
13	Finance Payments from 15/9/17 – 13/10/17 totalling £ 23,170.60 were agreed (attached). The updated accounts report and bank reconciliations were received and noted (attached).	
14	To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 9 November 2017 7.30pm at The Willow Centre	
15	To receive items for the next agenda. <ul style="list-style-type: none"> • Possible consideration of Parish Council involvement with a Hub fete / festival next year. • Consideration of forming a group to apply for Community Grants from various sources, particularly for recreational facilities in the Parish. 	
16	To consider excluding the public due to the confidential nature of the business. Councillors considered and agreed to exclude the public from item 20 under the Public Bodies (Admission to meetings) Act 1960 s1, on the grounds of that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.	
17	Staffing update Nothing to report	

Meeting closed at 20.40pm

Signed
Chairman