

CRINGLEFORD PARISH COUNCIL

ENVIRONMENT & PLANNING COMMITTEE MINUTES

Minutes from a Meeting of the Environment & Planning Committee held on 3 January 2018 at 2.00pm at The Willow Centre, 1-13 Willowcroft Way, Cringleford.

PRESENT:

Professor M Wagstaff (in the Chair)	(MW)
Mr M Jalil	(MJ)
Professor T Wang	(TW)
Mr M Kirkwood	(MK)

IN ATTENDANCE:

Sonya Blythe - Parish Clerk	(SB)
1 member of the public.	

Parishioners Question Time

A member of the public attended to discuss the correspondence that would be raised under 12.1. She advised that two residents of Peregrine Mews had received anonymous correspondence stating that they had been parking in a way that may obstruct traffic. She noted that this did not appear to be true as refuse and delivery lorries had not reported any problems. She also advised that a letter claiming to be from Cringleford Parish Council, had been sent to residents' enforcing this view. The Clerk advised that this letter had not been sent by the parish council. The resident agreed that this was a matter for residents to agree amongst themselves, but she felt it was important that the parish council were made aware. The resident would provide a copy of the correspondence purporting to be from CPC.

Meeting opened at 2.20pm

1 Apologies for Absence

Mrs I Kirk had sent apologies that were accepted. Dr A Osborne was not present.

2 Declarations of Interest

MK in respect of item 8, as a member of the cooperative organisation.
TW in respect of item 13.3 as a neighbour of the property.

3 To Approve the Minutes of the Meeting held on 6 December.

The minutes were approved and signed.

4 To Discuss Matters Arising

MW reported that a land registry search had been carried out on the corner of Intwood Road and Keswick Road. This appeared to show that the corner was public land, rather than private property indicating that it may be possible for Highways to cut the hedge back. To be forwarded to Highways.

Clerk

5 Land Fund Update

No update

6 Barratt Homes Update

No update available.

7 S106 Update including football pitch at The Willow Centre

Solicitors were now handling the exchange.

8 To receive an update on the possibility of a parking permit scheme

District Councillor Kemp had reported at full Council that South Norfolk Council planned to send a letter to all parish council's in January to establish interest in a parking permit scheme. This was awaited.

9 To consider solar power options for the future

Council had proposed that EPAG look at the feasibility of solar power options to provide clean energy and reduced bills in TWC and any future buildings.

The Clerk was asked to look at plans for TWC to establish whether there was capacity for solar panels to be installed. It was also advised that work had been done on this several years before, which would be checked in previous minutes.

Clerk

It was noted that there was no capital in the budget for works in 2018/19. MK suggested that he ask the Institute to undertake a free energy audit, which was **agreed**. He had also spoken to a co-operative who would provide panels for free and then sell the energy back to CPC over a 25-year contract. This would be looked in to in more detail as well as subsidy options for if CPC wanted to purchase outright.

MK

10 To consider forward planning and the revision of the Neighbourhood Plan

MW reported that local councils were working to update the Greater Norwich Plan, which parish councils would be consulted on. This local plan was renewed every five years and MW advised that it was important that CPCs Neighbourhood Plan also be updated to take account of this. EPAP **agreed** that this was required as the local situation had changed considerably since it was written. A working party would be established to go through the existing plan and pick out areas of change, in line with the Greater Norwich Plan. TW,

MW, MJ, MK **agreed** to sit on the Working Group. Costs for producing a new plan would be considered by the new working group, as well as liaising with neighbouring parishes.

11 To receive the annual planning report:

A formal report would be provided at the February meeting.

12 Correspondence.

12.1 Parking on Roundhouse Park. This had been discussed during the public item. Councillors **agreed** to contact the the fire service and ask them to carry out as assessment of the parish, to reassure residents as to whether emergency vehicles can assess safely the area.

Clerk

12.2 Streetlighting on new developments. Further to CPC agreeing to accept responsibility for lighting in future developments at the previous meeting, NCC had responded to the points made. It was **agreed** that the consent form would now be signed and returned. Commuted sums for maintenance would be negotiated under delegated matters.

13 To consider the following planning applications:

13.1 2017/2848 - 10 Oakfields Road, 2 storey side extension and single storey rear extension including garage. No objection

13.2 2017/2719 - 34 Colney Lane, Variation of condition 2 of permission 2016/1040 (Demolition of existing garage, construction of two storey extension, new garage and workshop/store and single storey corridor link, new window and Juliet balcony at first floor and associated alterations, render and timber cladding to existing brickwork walls and new boundary treatment (re-submission)) - alteration to external finish to front elevation and swimming pool with associated decking. Objection as out of character with the immediate area.

13.3 2017/2855 - 1 Stratford Crescent, proposed erection of carport (amendment approved planning permission Ref 2017/1958). Objection as drawings depict a garage rather than a carport, and the structure is adjacent to the property boundary and very close to neighbouring property.

13.4 To consider planning applications which have been received since distribution of the agenda.

2017/2868 - 16 Freesia Way, Single storey rear extensions. No objections.

It was **agreed** that the Clerk should respond accordingly.

Clerk

13.5 MW advised that the former planning application for a commercial development at Harford bridge had been resubmitted (2017/2794). It had been previously refused as it was located in an environmentally sensitive

area. It was proposed and **agreed** that a representative be sent to the meeting organised by Keswick and Intwood parish council and then a response be sent to Planning.

14 Items for Next Agenda:

Annual Planning report.

15 Date of Next Meeting

5 February 2018 at 7pm.

Meeting closed at 15:20