

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

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**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON
THURSDAY 8 MARCH 2018 AT THE WILLOW CENTRE, CRINGLEFORD, AT
7.30PM.**

Present:

Prof M Wagstaff (MW) (Chair)
Prof T Wang (TW)
Mr J Canham (JC)
Mr D Chaplin (DC)
Mr M Blackie (MB)

Mr M Jalil (MJ)
Dr Mark Kirkwood (MK)
Mr T Chiles (TC)
Mr M Scutter (MS)

In attendance:-

Sonya Blythe –Parish Clerk
Mr C Kemp (District) (GW)

Mr G Wheatley (District) (GW)

<p>Police Report The police report was circulated.</p> <p>Parishioners Question Time An update was requested on the missing speed sign on Keswick Road. The Clerk reported that contractors had confirmed they had not removed it and so it would be reported to the police as a stolen item and then a replacement ordered.</p> <p>A question was asked regarding the precept increase for 2018/19. Councillors advised that the majority of the increase was for replacement streetlights and the Pavilion refurbishment and that they did not expect a large increase in 2019/20 as there were no large projects planned.</p> <p>District Councillors' Report GW reported the following:</p> <ul style="list-style-type: none">• SNC had agreed its budget for the forthcoming year. Their priorities for the forthcoming year were to improve social problems.• Scoping work continued with Broadland Council, to establish whether the two authorities could work together more closely. <p>CK reported the following:</p>	<p>Clerk</p>
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	<ul style="list-style-type: none"> • SNC had agreed to provide £50k, which would be matched by the Government, to install electric car charging points in all council owned car parks. • £15k had been put in to SNCs budget to cover its share of the parking feasibility study. Any parish wishing to be involved would have to pay the remainder. The letter regarding this had not yet been circulated to parish council's. As such, 2019 would be the earliest start date. • As a member of SNCs planning committee he noted that he would represent the community with on the large, forthcoming developments in the parish. <p>County Councillor Report. Apologies had been received from DB.</p> <p>20.00 – CK and GW left the meeting.</p>	
1	<p>Welcome and to accept apologies for absence</p> <p>Apologies were received and accepted from Mrs Kirk and Mr D Smith.</p> <p>Council agreed that flowers should be sent to Mrs Kirk, which MW would arrange.</p>	
2	<p>To accept any declaration of Members Interests</p> <p>DC and TW in regards to being neighbours of planning applications 2018/0280, item 9.</p>	
3	<p>To confirm the minutes of the meeting held on 8 February 2018</p> <p>The minutes were confirmed and signed as an accurate record.</p>	
4	<p>To report matters arising from the minutes not on the agenda: for information only.</p> <p>4.1 4.1 – The vending machines had been installed.</p> <p>4.2 11 – The junior football club had requested a meeting to discuss the football pitch at The Willow Centre. RAAG would be asked to hold the meeting.</p>	Clerk
5	<p>To note and comment upon correspondence received</p> <p>5.1 Norfolk County Council - A Vision for Norfolk – noted.</p> <p>5.2 South Norfolk Older People's Forum – noted.</p> <p>5.3 Horsey project updates – noted.</p>	

6	<p>To note the completion of the Parish Emergency Plan</p> <p>It was noted that the parish emergency plan had been completed. This had been circulated to the Chairman and the councillor for emergency planning. The office also retained a copy.</p>	
7	<p>To receive the Clerks report</p> <p>7.1 The Clerk's report was noted.</p> <p>7.2 Thanks were passed to the Assistant Clerk who had obtained a grant of £250 towards the WW1 event planned for November.</p> <p>7.3 MW reminded councillors that the parish office was very busy due to the work needed to comply with the new data protection regulations.</p> <p>7.4 It was noted that the police would carry out monitoring of the bridge between Cringleford and Eaton, to remind cyclists that they should be using the road, not footpath.</p>	
8	<p>To receive a Recreation and Amenities Advisory Group Update</p> <p>TC gave the following report:</p> <ul style="list-style-type: none"> • Football field – further to the discussion at the previous meeting, where Council had declined to accept ownership of the field due to the potential of uninsured liabilities. CPCs insurance provider had advised that CPC could insure land that it did not yet own, and that this would not increase this year's premium. TC therefore requested that Council give the matter further consideration. It was noted that a special motion would be required at the next meeting to undo the previous resolution. TC, TW and MS agreed to support the motion and so it was resolved that this be added to the April meeting agenda. • A draft plan for the Battle is Over event was read to Councillors. The progress in this was welcomed. • TC reported that DS was in the process of arranging a meeting with the franchise holder of the post office in Eaton, to discuss options. • The parish fete had been postponed to July 2019. • TWC vision statement from 2015 had been considered by RAAG. It was agreed this was not relevant now as TWC was up and running with policies in place. • TC would ask DS for an update on the "bling your bin" project. • The BBC would record BBC Voices at Cavell Court in the forthcoming week; TC would attend. 	
9	<p>To receive an update from the Environment and Planning Advisory Group</p>	

	<p>MW gave the following update:</p> <ul style="list-style-type: none"> • A consultation had been held by developers for land at Newfound Farm. This had been disappointing as no new information had been made available and the Barrats team were unable to answer detailed questions. Comments on this had been submitted by CPC. • A traffic order had been received for Colney Lane to complete yellow lining which was welcomed. Comments had been submitted on proposed bus cages on Newmarket Road. • Two large planning applications on Colney Lane and Dragonfly Lane had been objected to. • Highways England had sent information on scoping works due around Thickthorn. EPAG had requested detailed investigations on various aspects of the report. 	
10	<p>To receive an update and recommendations from the Pavilion Steering Group (PSG)</p> <p>JC updated Members on progress since the last meeting. Four architects had been contacted, with two providing quotes. The quote from SMG was recommended by JC as the firm was larger and the quote less. Following discussion Councillors resolved to appoint SMG and sign the contract at the April meeting, subject to their clarifying certain aspects of the proposal beforehand, i.e. is project management included within the fee; can they provide a timeline of the project; when would they be available to start work; what would happen in the instance of unexpected costs. JC and the Clerk to meet with them.</p>	JC / Clerk
11	<p>To discuss issues surrounding open spaces in the Parish</p> <p>11.1 EPAG had agreed to investigate applying for a change of use for the football field by TWC, to allow a multi-use games area to be installed.</p>	
12	<p>Finance</p> <p>12.1 Payments from 9/2/18 – 8/3/18 totalling £ 16,720.36 were agreed (attached).</p> <p>12.2 The updated accounts' report and bank reconciliations were received and noted (attached).</p> <p>12.3 The FAG meeting had been delayed due to inclement weather. A report would be given at the next meeting.</p>	
13	<p>To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 8 February 2018 7.30pm at The Willow Centre</p>	

14	<p>To receive items for the next agenda.</p> <ul style="list-style-type: none"> • Special motion – TWC field. • Community speedwatch 	
15	<p>To consider excluding the public due to the confidential nature of the business.</p> <p>Councillors considered and agreed to exclude the public from item 20 under the Public Bodies (Admission to meetings) Act 1960 s1, on the grounds of that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.</p>	
16	<p>Staffing update</p> <p>No matters raised.</p>	

Meeting closed at 21.15pm

Signed
Chairman