

# CRINGLEFORD PARISH COUNCIL

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## A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON 8 OCTOBER 2020 AT 7.30PM, VIA ZOOM.

### MINUTES

#### Present:

Professor T Wang (TW) In the Chair  
Miss C Fielding (CF)  
Mr M Blackie (MB)  
Mrs H Simmons (HS)  
Mrs S Hookway (SH)

Mr T Chiles (TC)  
Mr J Canham (JC)  
Mr S Chapman (SC)  
Mr J Edwards (JE)  
Mr D Chaplin (DC)

#### In attendance:

Miss S Blythe – Parish Clerk  
Mr W Kemp (WK)

Cllr D Bills (County Council)  
Member of the public

#### 1. Welcome and to accept apologies for absence

Apologies had been received from Mrs Miller.

TW welcomed Council and public to the meeting, which was being held virtually under the LAPCP Regulations 2020.

#### 2. To accept any declaration of Members Interests

None raised.

#### 3. To confirm the minutes of the meetings held on 10 September 2020

The minutes were confirmed as an accurate record. Chairman to sign after the meeting.

#### 4. To report matters arising from the minutes not on the agenda: for information only

5 - HS reported poor broadband in some roads, which would likely not be improved until 2023 under the Better Broadband for Norfolk scheme. She asked if the parish council could support those who were requesting help from this programme. TW asked DB and WK to address this during their item.

12 - The clerk reported that the original electricians were now onsite at the Pavilion. In addition, ceiling contractors had now commenced work.

19 - TW confirmed that he had sent a letter to the member of staff who had retired.

## 5. To receive questions from parishioners

None raised

## 6. To receive reports from District and County Councillors

Following the question above, DB asked for the locations that had poor broadband, and reported that he felt the areas in question were due to be improved before 2023. HS would send him details of all the streets affected and DB would look into whether grants were available to assist with speeding up the support.

Action: HS and DB.

DB gave the following update:

- Hethersett Lane roundabout. The new costs for the scheme had been signed off which secured the required completion date.

-NCC had received an infrastructure grant for £32m from the government which would be used mainly to secure infrastructure for public transport.

-Long Stratton bypass had received funding for a business case to be made.

-NCC had been announced the winner in the digital council of the year award.

-DB would chase up the date that the parking consultation would be circulated to parishioners.

*Dave Chaplin joined at 19:55pm.*

WK gave the following update:

-Broadband – following the discussion above, WK showed a map of broadband in the area and identified that the areas HS had mentioned did have a poor speed. There were potentially grants available for improving infrastructure.

-Boundary divisions – it had been proposed that Cringleford move into the Forehoe division.

-Norwich Research Park – the coastguard rescue helicopter service had announced that they would no longer fly into the hospital, but would land at the airport instead.

-Ward member grants were now available for community groups.

## 7. To note and agree actions for correspondence received

7.1 **Consultation on division boundaries in Norfolk.** This had been circulated in advance of the meeting. It was agreed that the Councillors should send comments to the Clerk for consolidation into a parish response, by 1 November. Clerk to add to website. Action: all.

7.2 **Funding for parish councils –** government reply to CPC was noted.

### **7.3 To consider correspondence received since the agenda was dispatched**

Recent police reports were noted. It was noted that several vans had been stolen in the parish on 6 October. JE reported that this was part of a wider spate of van thefts on the same night.

### **8. To receive the Clerk's report**

The report was noted. In addition the Clerk reported that:

- A tree on The Willow Centre field had come down in the bad weather the previous week.
- Solicitors on both sides had been instructed to complete the Roundhouse Park open space transfer.

### **9. To receive an update from the Planning and Environment Committee**

TW gave the following report:

- The planning white paper from the government had been discussed. Comments would be submitted.
- Highway changes to Cantley Lane had been challenged by residents. SNC had responded to say all work being carried out was in line with the planning approvals.
- Parishioners has previously asked for bus cages on Dragonfly Lane to be removed, as buses no longer came through the estate. NCC had agreed to discuss this with Developers if PEC supported this, which had been confirmed.
- A Traffic Regulation Order to prohibit motor vehicles (beyond the existing gate) for Cantley Lane had been supported
- Several large planning applications had been considered.

### **10. To receive an update and consider recommendations from the Recreation and Amenities Committee**

TC gave the following update:

- A request had been received from AtoBetter at Norfolk County Council to install a traffic monitoring camera at TWC. This would allow vehicles using TWC to be excluded from a traffic survey that was being carried out.
- The junior football club had held a meeting with the UEA regarding forthcoming 3G pitches. The team would support the bid for a 3G pitch, but remained committed to playing in Cringleford.
- Recreation strategy. A conversation had been held around how to ensure a sports hall and the design within would meet the needs of the growing community. A proposal was made by TC for a consultant to be hired to take this forward for a speedy resolution, and for a terms of reference to be drawn up for the project. TW proposed instead that Mark Heazle at SNC be asked to assist with writing the terms of reference as he had offered to assist. A consultant would be considered at a later time when plans had moved forward. In the meantime proposals would be discussed with Big Sky to ascertain existing costs and what they would offer to help.  
Action TW/Clerk.
- RAAG to carry out site visits to establish preferred design types.  
Action RAAG.
- All agreed that a sports hall was required, rather than just changing rooms, but more detail was needed on the internal design of the hall.

- Football fees – football fees for the year had been calculated and were agreed. A £1000 reduction was due as the Pavilion had not been used so far this year.
- Woodland trail – MB’s working group had submitted designs and had met with three suppliers who would provide quotes shortly. The group would peg out the proposed locations of equipment and invite Council for a tour. He would also try and involve children from the local School.

Recommendations were approved by Council.

#### **11. To receive an update and consider recommendations from the Road Strategy Working Group**

Minutes from the final meeting of the group had been circulated, which included the following recommendations:

- Installing a SAM2 speed and traffic monitoring camera. This would give data which would be needed to make future improvements. A parish partnership bid for this would be brought to Council in November.
- Installing “cyclists dismount” signs on the bridge between Eaton and Cringleford.
- Speaking with residents on Intwood Road, over the crossroads, to establish whether residents would be willing to give up land for a trod footpath to be installed. MB advised that he had made contact with the residents and one had refused this as it would detract from the rural look of the road. Therefore, this could not be taken forward. The Clerk would speak with NCC to see if chicanes or speed tables could be considered.

JC requested that a full-page article be put on the front page of the next newsletter asking residents for their areas of concern. It was decided that an article would be included, but not a full page as there had already been an article in the previous newsletter.

The Group had now finished its deliberations and would put together a strategy.

Council agreed the recommended actions.

#### **12. Finance:**

- The payments from 12 September – 9 October 2020 totalling £34,324.71 were agreed.
- The accounts report to date and bank reconciliations to 30/9/20 were received.
- MB and TW agreed to authorise online payments on 9/10/20.

#### **13. To confirm the next meeting of Cringleford Parish Council to be held on Thursday 12 November 2020.**

Agreed.

#### **14. To receive items for the next quarterly newsletter**

Nothing added.

**15. To receive items for the next agenda**

Parish partnership bid.

**16. To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).**

Agreed.

**17. To receive a staffing update (if any)**

No update.

**18. To receive information on General Data Protection Regulation breeches (if any)**

No update.

**19. To receive an update and consider recommendations from the CIL / Commuted Sum Working Group**

Following the discussion at the previous meeting, Council agreed that a bid should be made to purchase a plot of available open space in the parish. This would prevent it from being developed in the future and would retain it as an open space for parishioners to use.

Meeting finished at 22:05.