

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
1-13 WILLOWCROFT WAY  
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON 12  
JANUARY 2022 AT 7.30PM, IN THE WILLOW CENTRE, CRINGLEFORD.**

## MINUTES

### Present:

Professor T Wang (TW) In the Chair  
Miss C Fielding (CF)

Mrs D Miller (DM)  
Mr M Blackie (MB)

### In attendance:

Miss S Blythe – Parish Clerk

## 1. Welcome and to accept apologies for absence

TW welcomed Council to the meeting.

Apologies were received and accepted from Dave Chaplin and Navid Afshar.

All other Councillors had attended an informal earlier public meeting, held by Zoom.

## 2. To accept any declaration of Members Interests

None.

## 3. Finance Matters

### 3.1 To consider and agree new room hire fees

Room hire fees has been considered by the Recreation and Amenities Advisory Group, with the following recommendations being proposed and **agreed** by Council:

- Off-peak hire at The Willow Centre (TWC) to change from 11-2pm to midday – 3pm.
- Kitchen hire (excluding oven use) at TWC to be included in hire fees
- TWC hire fees to remain unchanged
- New VAT charges at the Pavilion had been absorbed for the first year of implementation, as previously agreed, with this period ending in May 2022. Hire fees would be increased by 10%, with 10% of the increase still being absorbed by Council. The full VAT increase of 20% would then be implemented from May 2023.

In addition, cleaning at the Pavilion would be increased from twice to three times a week.

Changes would be implemented from 1 May 2022.

**3.2 To consider and agree the 2022/23 budget**

The budget had been discussed in detail at the December 2021 meeting and the informal January 12<sup>th</sup> meeting. Subject to additional fees being added in for the increased cleaning at the Pavilion, as agreed above, the budget was **approved**.

**3.3 To confirm the 2022/23 precept requirement**

The precept was **confirmed** as £315,842; this equated to £158 per Band D property, a 0% increase.

**3.4 To agree the payments for January 2021, from 11 December – 13 January 2022.**

The payments were **approved**.

**3.5 To receive the accounts report to date and bank reconciliation to 31/12/2021**

The reports were received and noted.

**3.6 To agree which signatories will authorise BACs payments online on 13 January 2022**

TW and DM agreed to authorise payments.

**4. To confirm future meeting dates:**

The date of the next meeting was confirmed as Wednesday 9 February 2022.

Meeting closed at 7.35pm.

.