

CRINGLEFORD PARISH COUNCIL

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**AN INFORMAL MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON
9 FEBRUARY 2022 AT 7.30PM, ON ZOOM.**

NOTES OF MEETING

Present:

Professor T Wang (TW) In the Chair
Miss C Fielding (CF)
Mr M Blackie (MB)
Mrs D Miller (DM)
Mr N Afshar (NA)

Mr T Craig-Moonie (TC-M)
Mrs H Simmons (HS)
Mr S Chapman (SC)
Mrs L Rawlings (LR)
Mr A Clay (AC)

In attendance:

Miss S Blythe – Parish Clerk

As this was an informal meeting, all decisions were delegated to the Parish Clerk.

1. Welcome and to accept apologies for absence

TW welcomed Council to the meeting.

No apologies had been received. Dave Chaplin was not present.

2. To receive Chairman's announcements, if any

TW reported that the parish tree warden had resigned.

3. To accept any declaration of Members Interests

None.

4. To receive questions from parishioners

None present.

5. To receive reports from District and County Councillors

DB had sent a report, which was noted. This included information on a road fund which would offer grants up to £10,000. It was agreed that the Parish Clerk should reconvene the Road Safety Strategy Group to ascertain if there were suitable projects within the parish. Councillors would forward project suggestions to the Parish Clerk.

Action: All

The District Councillors were not present and reports had not been received.

6. To receive the notes from the last meeting

The notes from the last meeting were received. These would be formally approved at the next physical meeting.

7. To note and agree actions for correspondence received

7.1 **CPRE Donation Request.** A request had been received for donations towards legal costs, to challenge aspects of the Greater Norwich Local Plan (GNLP). This had been considered by the Planning and Environment Committee, who recommended that a £500 donation be given as the Plan would directly affect Cringleford. This was **agreed**. The donation line had been spent for 2021/22 and so the donation would be vired from a different budget line. TW reported that he and HS had attended two sessions of the GNLP examination and would be attending again in March.

7.2 **To consider time-sensitive correspondence received since the agenda was dispatched.**

None.

8. To consider options regarding unused bus shelters on Roundhouse Park

The Clerk had circulated a report on the three bus shelters on Dragonfly Lane. A previous decision had agreed that the bus shelters would be moved to Roundhouse Way once Norfolk County Council had confirmed the locations of the bus stops. However, this was likely to be at least two years away. In the meantime, complaints had been received from parishioners that anti-social behaviour and graffiti were occurring in at least one of the shelters.

Councillors **agreed** that the shelters should now be removed. In the first instance NCC would be contacted to ask for reassurance that they would pay to install them on Roundhouse Way when ready. If this was confirmed, then the shelters would be removed and stored at TWC. If not, then the shelters would be offered to local organisations to be used as bike shelters. If neither option could be taken forward, then the shelters would be scrapped.

Future uses for the concrete pads under the shelters would be considered by the Recreation and Amenities Advisory Group. **Action Clerk**

9. To receive the Clerk's report

The report was noted.

In addition the Clerk gave an update on recruitment to the vacant caretaker position. This had been unsuccessful. The role would now be combined with a cleaner role at the Pavilion and re-advertised.

10. To receive the notes of the informal Planning and Environment Committee held on 5 February 2022

The notes were received and noted.

TW reported that a useful meeting had been held with Planning Officers from South Norfolk Council. These would be held regularly going forward.

11. To receive the notes from the 31 January Recreation and Amenities Advisory Group meeting, and delegate actions to the Clerk

MB reported the following:

- A meeting had been held to look at the business case for the new sports hall, which looked promising
- SC advised that a meeting had been held with the Cringleford cricket club regarding ongoing fees. It was suggested that the outstanding debt of £974.40 from 2019, plus the remaining £450 from 2021 fees be paid off at £10 a match, which would be reviewed seasonally. Going forward the club would pay on a match-by-match basis, on the understanding that there would be two teams and a minimum of 23 matches per season. The cost would be based on the average of the last three years plus an additional fee to take account of the extra work required for the second club. It was agreed that the Clerk should take this forward.

12. Finance Matters:

- 12.1 The payments for February 2021, from 15 January – 11 February 2022 totalling £32,852.54 were approved.
- 12.2 The accounts report to date, balance sheet and bank reconciliation to 31/1/22 were received.
- 12.3 DM and MB agreed to authorise the BACs payments online on 10 February 2022.

13 To note the next meeting date:

The next meeting would be held on 9 February 2022. It would be decided whether physical or virtual nearer time.

14 To receive items for the next quarterly newsletter

- GNLP attendance

15 To receive items for the next agenda

None.

Meeting finished at 20:45.