

CRINGLEFORD PARISH COUNCIL

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CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
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**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON 14
DECEMBER 2022 AT 7.30pm, IN THE WILLOW CENTRE, CRINGLEFORD.**

MINUTES

Present:

Professor T Wang – in the Chair (TW)	Mrs L Rawlings (LR)
Mr M Blackie (MB)	Mr E Coulthard (EC)
Mrs C Fielding (CF)	Mr S Chapman (SC) (from 19.41pm)
Mr D Chaplin (DC)	Mrs D Miller (DM)
Mrs H Simmons (HS)	Mr A Clay (AC)

In attendance:-

Samantha Henry – Assistant Clerk	Cllr D Elmer (District Councillor)
Cllr D Bills (County Councillor)	

1. Welcome and to accept apologies for absence

TW welcomed Council to the meeting.

No apologies had been received. Councillor Afshar was not present.

2. To receive Chairman's announcements, if any

The Chairman informed the meeting that the orchard at Cringleford Heights (Barratt David Wilson Homes development) had been planted, and the Jubilee Garden on Lobelia Lane (Roundhouse Park Estate) had been started.

3. To accept any declaration of Members Interests

None received.

4. To confirm the minutes of the meetings held on 9 November 2022

The minutes were **confirmed** as an accurate record and signed by the Chairman.

Item 4 – the Clerk would contact the volunteers to ascertain how the warm spaces sessions had been received, in order to determine whether the initiative should be carried into the new year.

ACTION CLERK

Item 11.2 - Councillors **agreed** in favour of raising the precept by 5% for the 2023/24 budget, as discussed at the November Council meeting.

Councillor Chapman entered the meeting.

5. To receive questions from parishioners

None present.

6. To receive reports from District and County Councillors

Councillor Elmer reported the following:

- Councillor Elmer had taken part in short listing for a trust to run the new primary school planned for Cringleford. The interviews would take part in January 2023 ahead of an announcement in March 2023.
- In the November Council meeting, CPC had requested that Councillor Elmer enquire with the District Council about EV charging grants and whether CPC would be eligible to apply. It was determined that as CPC wanted to generate revenue from the EV charging points, it would not qualify for the grant.

Councillor Bills reported the following:

- Sports hall (St Giles Estate) - planning permission had been granted.
- Cycleway (between Little Melton and Norwich Research Park) – positive feedback regarding the cycleway had been received. Construction of the cycleway was due to commence early 2023, now that funding had been secured.
- Bus interchange (Roundhouse Way) – a pedestrian crossing was currently planned on the road between Roundhouse Park and the bus interchange. Councillor Wang highlighted the frustration around the lack of communication received by the Parish Council regarding S278 agreements. Councillor Bills agreed to investigate this and would enquire about Parish Councils' involvement in S278 agreements going forward.
- Colney Bridge – the sad news about an attempted suicide was discussed. It was noted that further to a meeting between NCC, the Samaritans and the Police, signs had been erected on the bridge offering members of the public advice.
- Scams – Councillor Bills urged parishioners to be vigilant with scams that were circulating the area.¹ Cringleford Parish Council would highlight the current scams on its website. **ACTION CLERK**
- Potential new GP surgery in Hethersett – the NHS Norfolk and Waveney Integrated Care Board (ICB), South Norfolk District Council and the Humbleyard Practice had been allocated the land required by the developers for the new GP surgery. Planning permissions and commercial discussions were still required, however most significant hurdles had been cleared. Councillors expressed concern regarding the future of Cringleford's GP surgery, in light of this development.
- Public buses – First bus and NCC had successfully applied for grant money to facilitate 15 electric buses, which would be arriving in March 2024. It was expected that another 55 buses would also be obtained, which would mean that the majority of First buses in Norwich would be zero-emission.

¹ <https://www.norfolk.gov.uk/business/trading-standards/scams>

Councillor Miller highlighted that several of the grit bins in the village were now empty. Councillor Bills would contact the department responsible to ensure that these were replenished.

Councillor Wang enquired about the parking scheme that had been agreed for the village that was supposed to have been put in place by the end of 2022. No update was available, and Councillor Bills agreed that he would follow this up.

Councillor Elmer and Councillor Bills left the meeting at 8.15pm.

7. To note and agree actions for correspondence received

- 7.1** Councillor Bills – Colney Bridge: this was discussed under item 6.
- 7.2** South Norfolk Council – Revised parliamentary boundaries 2023: noted.
- 7.3** Norfolk County Council – Crossing outside the bus interchange: this was discussed under item 6.
- 7.4** To consider time-sensitive correspondence received since the agenda was dispatched: none received.

8. To receive the Clerk's report

The Clerk's report was received.

In addition, Councillor Wang provided the following updates:

- The trees for Dragonfly Lane (to be planted on the open space near the outdoor gym) had not yet been received.
- No update had been received regarding the land purchase. The Clerk would follow this up. **ACTION CLERK**
- Hedge cutting in the village was due to commence on the 12th of December, however the company had delayed the works. The Clerk would be in contact with the company to discuss when the cutting would be completed.

ACTION CLERK

9. To receive an update from the Recreation and Amenities Advisory Group (RAAG) and agree actions.

The minutes of the meeting were received, and RAAG made the following recommendations to Council:

- Increasing the fees of the Willow Centre by £1.00 per hour per quadrant was discussed, further to conversations at the previous Council meeting regarding the precept increase for the 2023/24 financial year. It was **agreed** that the increase should be applied from 1 April 2023. RAAG would consider further increases to hire prices at its next meeting following analysis of the building's percentage utilisation, as well as comparisons to hire fees of similar facilities.
- It was proposed that all contracts for casual hirers for the 2023/24 year, that were already in place, should be honoured at the price agreed. This was **agreed** by the Council.

- Further to a meeting with the tennis club regarding safeguarding issues, it was proposed and **agreed** that an external light should be installed at the rear entrance of the Pavilion, as well as signage on the changing room doors (at child level) indicating which rooms were female or male. **ACTION CLERK**
- A new Chair for the advisory group would be proposed at the next RAAG meeting and recommended to the following Council meeting for approval.

10. To receive the minutes and an update from the Planning and Environment Committee

The minutes of the meeting were received, with Councillor Wang highlighting certain items:

- Planning permission was being sought to extend the Thickthorn park and ride site. The Planning Committee had submitted no objections to the application.
- As discussed under item 6, planning permission had been granted for the new sports hall (St Giles Estate), however further detail are awaited from the Local Lead Flood Authority (LLFA) before the decision letter can be issued.

11. To consider and agree finance matters:

11.1 To agree the payments for December 2022, from 11 November to 15 December. Payments were approved.

11.2 To receive the 2022/23 accounts report to date. Noted.

11.3 To agree which signatories will authorise BACs payments online on 15 December 2022. TW and DM.

11.4 To confirm that Cllr Fielding has checked the monthly payments list against the bank statement. October payments had been checked.

12. To confirm the next meeting of Cringleford Parish Council as 11 January 2023. Agreed.

13. To receive items for the next quarterly newsletter:

- Scams (see item 6)
- Lobelia Lane planting
- Orchard planting
- Planning permission granted for sports hall (St Giles Estate)

14. To receive items for the next agenda. None.

15. To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2). Agreed.

16. To receive a staffing update (if any). No updates.

17. To receive information on General Data Protection Regulation breaches (if any). None.

18. To receive an update on a commercially sensitive matter. No updates received.

Meeting finished at 20:44.