

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
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CRINGLEFORD NR4 7JJ

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A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON 10 OCTOBER 2019 AT THE WILLOW CENTRE, CRINGLEFORD, AT 7.30PM.

Present:

Professor T Wang (TW) (in the Chair)	Mr T Chiles (TC) Mr J Canham (JC) Mr M Blackie (MB) Mrs H Simmons (HS)
Miss C Fielding (CF) Mrs D Miller (DM) Mr J Edwards (JE)	Mr Dave Chaplin (DC)

In attendance:-

Sonya Blythe – Parish Clerk	Members of the public
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1 Welcome and to accept apologies for absence

Apologies had been received from Mr S Chapman and Mr J Shore.

2 To accept any declaration of Members Interests:

JC as a member of the church, under item 14.

3 To confirm the minutes of the meeting held on 12 September 2019

The minutes were agreed and signed as an accurate record.

4 To report matters arising from the minutes not on the agenda: for information only.

8 - The Clerk advised that the parish tree warden had inspected the tree and had no concerns about its condition. The Clerk noted that Norfolk County Council (NCC) owned the tree and presumably carried out regular inspections.

5 Police Report

The report would be circulated by email when it arrived.

TC reported that he had been advised that a child had recently been pushed off their bike on Dragonfly Lane and the bike stolen.

6 To receive questions from Parishioners

- 6.1 Three volunteers from St Peter's Church attended to request Parish Council support in maintaining the church grounds. TC confirmed that this would be further discussed under item 14.
- 6.2 Two residents attended to discuss the recent parking consultation held by Norfolk County Council in The Willow Centre (TWC). TW gave a presentation detailing the background that had led to the consultation. The residents noted that the consultation would solve the problems for Intwood Road but felt that the parking restrictions could move more cars to Colney Lane. TW responded that the parish council had fed back to NCC in May that longer restricted parking hours were required, but they had chosen to consult on their original plans to receive public feedback on them before going to a statutory consultation. Residents were advised to feedback to NCC that a one-hour parking restriction per day would not be sufficient.

7 To receive an update from the County Councillor

Apologies had been received from David Bills.

8 To receive an update from the District Councillors

Apologies had been received from the District Councillors. An email update was received from them, including information on a traffic management working group being set up by Keswick and Intwood Parish Council. The Clerk would contact them and ask whether CPC could send an observer to the meetings.

Clerk

9 To consider costs for distributing the Colney and Cringleford Life

- 9.1 These would be brought to the November meeting as information had not yet been compiled.

10 To receive costs for the Parish Partnership Scheme

These would be brought to the November meeting as information had not yet been received from Norfolk County Council.

11 To note and comment upon correspondence received

- 11.1 Parking consultation – feedback from a resident was noted. It was reported that the consultation had been highlighted to the public as much as possible through parish council channels, but NCC had not taken part in advertising the event. DC questioned whether a statutory procedure would follow and whether residents would have to support a scheme before it could be taken forward. This was confirmed by TW.

- 11.2 An invitation from the Norfolk Association of Local Councils to attend an “Upping our Game” conference was circulated. JE agreed to attend. **JE**
- 12 **To consider opening a community fridge**
- The possibility of hosting a community fridge within TWC was discussed. The Clerk would find out more details from Costessey Town Council, who already manage a successful one. **Clerk**
- 13 **To receive the Clerk’s report**
- 13.1 The Clerk reported that the tender to refurbish the Pavilion would go live the following day. The closing date was 8 November 2019.
- 14 **To receive a Recreation and Amenities Advisory Group Update**
- TC gave the following report:
- The cricket club had been given a £50 reduction off their annual fees.
 - Research was being carried out into planting additional trees on forthcoming amenity spaces.
 - The Pioneer Minister had requested to use the unused bus shelters on Dragonfly Lane as “kindness shelters”, themed to certain events and dates. Councillors were concerned that this could lead to vandalism and asked TC to establish more details. **TC**
 - An email from St Peter’s Church asking for support with grounds maintenance was considered. Currently a donation of £350 per year was made towards the expenses. Councillors agreed that a costed request was required so that consideration could be given to increasing the grant in the 2020/21 budget, in line with Section 137 powers. **JC**
 - The woodland project community project in TWC woods was still being worked on.
 - Recreational strategy – future options were discussed such as building a Multi-Use Games Area, a skate park, and building shared facilities with the new school. It was agreed that RAAG should continue to work on the strategy by building in more detail such as the proposed type of MUGA and the costs involved. At that point, a community consultation would be arranged. **RAAG**
- 13 **To receive an update from the Planning and Environment Committee**
- TW gave the following report:
- Norfolk County Council had held a parking consultation at TWC - an analysis of the comments would be carried out. TW thanked those councillors who had attended. **Clerk**

- Updated Terms of Reference for the Committee had been agreed.
- Big Sky had started working on site infrastructure at St Giles Park.
- PEC had requested a footpath be installed across green space on their estate to allow easier access to bus stops on Colney Lane.
- A meeting had been held with Barrett David Wilson Homes, who had agreed that CPC could re-design the community orchard, to incorporate John Innes Centre fruit varieties. They had also been asked to reconsider the name Cringleford Heights for the estate, as Newfound was relevant locally.
- TW had attended a liaison meeting at Norwich Research Park, the slides from which would be circulated to councillors.

Clerk

14 To receive finance updates

- 14.1 Payments to 11 October totalling £38,744.50 were agreed.
- 14.2 The accounts report to date and bank reconciliation to 30/09/2019 were received.
- 14.3 MB and TW agreed to authorise the BACS payments online.

15 To confirm the time of the next meeting of Cringleford Parish Council

The next meeting was confirmed as 14 November 2019 at 7.30pm in The Willow Centre.

16 To receive items for the next quarterly newsletter

- Parking consultation – update and to thank those who submitted comments.
- Recreational strategy

A discussion was held around encouraging parishioners to proactively sign up for parish council updates on the website or Facebook, to ensure that they were aware of events, such as the recent parking consultation. The Clerk agreed to look at ways in which to increase sign-up.

17 To receive items for the next agenda.

None.

18 To consider excluding the public due to the confidential nature of the business.

Councillors considered and **agreed** to exclude the public from item 19 and 20 thereon under the Public Bodies (Admission to meetings) Act 1960 s1, on the

grounds of that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted.

19 **Staffing update**

An update was received.

20 **Data Protection Matters**

No matter raised.

Meeting closed at 21.40pm

Signed
Chairman