

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

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A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON THURSDAY 8 DECEMBER 2016 AT THE WILLOW CENTRE, CRINGLEFORD, AT 7.30PM.

Present:-

Professor M Wagstaff (MW)
Mrs I Kirk (IK)
Mr M Scutter (MS)
Mr D Baldwin (DB)

Mr D Chaplin (DC)
Dr A Osborne (AO)
Mr M Jalil (MJ)

In attendance:-

Sonya Blythe (Parish Clerk) (SB)
DC Christopher Kemp (CK)

Members of the public

Police Report

Apologies had been received from DS. He had reported four recorded crimes by email - affray on Beechcroft; burglary dwelling of unoccupied premises off Newmarket Road; criminal damage to same unoccupied premises; theft of number plate from an unattended parked car on Jasmine Walk.

Parishioners Question Time

The following were reported:

Traffic issues on Dragonfly Lane. MW responded that once Dragonfly Lane was adopted it would receive yellow lines which would improve the situation. The area closer to the care home was still used by contractors whilst development was ongoing. The developers had been contacted in the past about inconsiderate parking but it was still ongoing. The Clerk was asked to report this to the Considerate Contractor Scheme.

A representative from Cringleford Lodge Cricket club raised points regarding the proposed charge of £3700 for 2017 and requested that Councillors reconsider the cost, particularly the inflation figure of 5 per cent. This would be discussed by RAAG.

A representative from Italian Street Food pizza van requested permission to park in The Willow Centre (TWC) car park two evenings per week to sell pizza. This could be a temporary arrangement if a café moved into TWC. RAAG had previously discussed this and agreed that a decision should be put on hold until the outcome of

Clerk

	<p>the café was known. Councillors advised that this would be discussed. A catering licence from South Norfolk Council would be required.</p> <p>County Councillor Report Not present.</p> <p>District Councillors' Report</p> <p>CK reported that, in response to CPCs request, funding of £1200 would be made available from various Councillor held funds for three new notice boards within the parish. Thanks were passed to him for this. This funding would end 31 March and become a single fund for major projects after this date.</p> <p>Matters were progressing in the aftermath of the decision of the planning committee to grant the Sports Park / Norwich Rugby Club planning application.</p>	
1	<p>Welcome and to accept apologies for absence</p> <p>Apologies were received from John Canham.</p>	
2	<p>To accept any declaration of Members Interests</p> <p>MW, MS and IK as members of the Yare Valley Society, in respect of item 11.</p>	
3	<p>To confirm the minutes of the meeting held on 13 October 2016</p> <p>The minutes were confirmed and signed as an accurate record.</p>	
4	<p>To report matters arising from the minutes not on the agenda: for information only.</p> <p>4.1 MJ reported that the outstanding pothole had finally been repaired.</p> <p>4.2 4.4 – Seven applications had been received for the apprentice groundsman role, which would be considered shortly.</p>	
5	<p>To note and comment upon correspondence received</p> <p>5.1 A consultation document asking how much residents would choose to pay towards the 2017/18 police budget had been received.</p> <p><i>The meeting closed at 20.07 for a question to be asked by a member of the public. The meeting reopened at 20.08.</i></p> <p>The survey was noted – no comment to be submitted.</p>	

5.2	Neighbourhood Planning Bill update – noted.	
6	To receive the clerks report	
6.1	The Clerks report was considered and accepted.	
6.2	A discussion was held around containers for sports groups at the Pavilion. Clubs had raised issues regarding the proposed charge of £200 per sports club per year. Following the conversation, it was agreed to propose a cost of £240 per container per year, which sports groups could split between them. Clubs would be asked to install their own choice of storage within the containers rather than it being provided by the Council. A £20 deposit for keys per club would be required. The cost would be fixed for 10 years. The Clerk would approach the sports groups with this proposal.	Clerk
6.3	The VAT repayment from 2013/14 had been received. Thanks would be passed to former councillor Chris Hopper for his help with this.	Clerk
6.4	It was noted that TWC would be closed from 22 – 28 December to allow the floor to be varnished.	
7	To receive an update from the Travel Project Group	
	DB reported that work is ongoing.	
8	To receive a Recreation and Amenities Advisory Group Update	
	<p>IK reported the following:</p> <ul style="list-style-type: none"> • The invoice to the Scouts group for hire of the football field had been paid. • A new litter bin installed on Harts Lane. The start of Dragonfly Lane, near the bus stop, was being monitored due to reports of litter being dropped in the area. • Several tours had been given of the café and bistro area but no applications to run the area had been received. A separate meeting of the Council would be held before the next public meeting of Council to make a final decision on the future of the area. • RAAG were supportive of proposals to rebuild the Pavilion. • The costs of supplying a grounds maintenance service to the school were considered. It was agreed to suggest a fee of £1000 per month. • The forest school held within the woods at the back of TWC had requested permission to light fires within the woods at the end of each term, to teach pupils how to be responsible with fire. The teacher was insured and a full risk assessment had been submitted. Councillors agreed that this should be allowed, once CPC received the open space from developers. This would not set a precedent and future, similar requests from other groups would be judged on a case by case basis. A formal agreement would be drawn up. 	
9	To receive an update from the Environment and Planning Advisory Group	

	<p>MW gave the following updates:</p> <ul style="list-style-type: none"> • Notice had been received that that environmental notices have been met and signed off for the Barratts land. MW reported that he and the Clerk would be meeting with David Wilson Homes (a subsidiary of Barratts) on 19 December to discuss the next stages in the development of the site • Further to last month's report that that the Norwich Rugby club application at the UEA Sports Park application had been granted, MW reported that Colney Parish and the Yare Valley Society would like to call the application in before South Norfolk Council has formally determined it and had approached the Minister regarding the likely outcome if this was taken forward. Councillors AGREED to support the process at this stage. Once the process developed further and costs were known the matter would be considered again. 	
10	<p>To discuss issues surrounding open spaces in the Parish</p> <ul style="list-style-type: none"> • The Clerk was asked to advise the school that their outside lights were being left on all night. • The section 106 agreement for open spaces was still being progressed. 	Clerk
11	<p>Finance</p> <p>11.1 Payments from 11/11/16 – 8/12/16 totalling £17455,43 were agreed (attached).</p> <p>11.2 The updated accounts report and bank reconciliation were received and noted (attached).</p> <p>11.3 DC reported that FAG would meet on 12 December to finalise the draft budget. This would be brought to Council in January.</p>	
12	<p>To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 12 January 2016 7.30pm at The Willow Centre</p>	
13	<p>To receive items for the next agenda.</p> <p>None raised.</p>	
14	<p>To consider excluding the public due to the confidential nature of the business.</p> <p>Councillors considered and agreed to exclude the public from item 20 under the Public Bodies (Admission to meetings) Act 1960 s1, on the grounds of that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Proposed: MW, seconded: MS</p>	
15	<p>Staffing update</p>	

	An update was received and discussed.	
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Meeting closed at 21.15

Signed
Chairman