

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NR4 7JJ

Telephone 01603 250198

**A MEETING OF CRINGLEFORD PARISH COUNCIL WAS HELD ON
THURSDAY 9 FEBRUARY 2017 AT THE WILLOW CENTRE, CRINGLEFORD,
AT 7.15PM.**

Present:-

Professor M Wagstaff (MW)	Mr D Chaplin (DC)
Mrs I Kirk (IK)	Mr M Jalil (MJ)
Mr M Scutter (MS)	Mr J Canham (JC)
Mr T Chiles (TC)	Mr M Blackie (MB)
Mr M Metcalfe (MM)	

In attendance:-

Sonya Blythe (Parish Clerk) (SB)	Members of the public
DC Christopher Kemp (CK)	CC Judith Virgo (JV)

<p>Police Report</p> <p>The police report would be provided in email form in future, for the parishes of Cringleford and Easton. It was no longer possible to obtain figures for Cringleford alone. The report showed 20 crimes across both parishes.</p> <p>The Clerk was asked to contact the police to ask for more detail and for the resolution of each incident; the information in its current form was of no use.</p> <p>Parishioners Question Time</p> <p>Parishioners advised that they had received a planning application (20170196) relating to a variance to the application of the land east of A47, West Round House Way and north of A11 and asked for CPCs view on it. The Chairman advised that the Parish Council had only been made aware of the application the previous day and so had not yet considered it. JV reported that the issue of space in schools once all the development has been completed had been raised in a recent Children's Services Committee meeting and officers were aware of the issue but had assured NCC Members that places were available in neighbouring schools. Concerns were also raised regarding existing drainage issues on Cantley Lane being exacerbated by the development, as well as the impact on the local doctor's surgery.</p> <p>County Councillor Report.</p>	<p>Clerk</p>
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	<p>JV noted that the beech tree on the village green had been replaced with a beech sapling.</p> <p>She reported on a situation with homeless people within the city centre and reminded those present to donate money to charities who provide places for the homeless rather than passing out money direct.</p> <p>District Councillors' Report</p> <p>CK reported that paperwork for a grant for noticeboards had now been completed. The clerk reported that a grant for the defibrillator had been received and the defibrillator would be installed shortly.</p> <p>CK noted that he was pleased that CPC had asked him to attend a special meeting and give a presentation on the Community Governance Review, to enable CPC to formulate a clear response to the consultation.</p>	
1	<p>Welcome and to accept apologies for absence</p> <p>Apologies were received from Mr D Baldwin and Dr A Osborne.</p>	
2	<p>To accept any declaration of Members Interests</p> <p>MS - MS in respect of parishioners question time, as his wife is a trustee of the charity that owns the land.</p> <p>DC – in respect of item 10 as owner of a house on neighbouring land.</p>	
3	<p>To Co-opt New Councillors</p> <p>Following introductions, it was proposed and agreed to co-opt Malcolm Blackie, Trevis Chiles and Mike Metcalfe to the Parish Council. This filled all remaining vacancies. Register of interest and acceptance of office forms were completed.</p>	
4	<p>To confirm the minutes of the meeting held on 8 December 2016</p> <p>The minutes were confirmed and signed as an accurate record, subject to the following amendment:</p> <p>Item 8. Bullet point 4 – change “sought” to “pursued”.</p>	
5	<p>To report matters arising from the minutes not on the agenda: for information only.</p>	
5.1	<p>MW noted that the police had not responded to the request for further information on last month’s crime statistics. The Clerk would write to request that a more</p>	

	meaningful report be provided. See Police Report above.	Clerk
6	To note and comment upon correspondence received	
6.1	Community Governance Review – a special meeting had been organised for 23 February to discuss this.	
6.2	The Plunket Foundation call to arms to parish councils to raise awareness of the potential for community cooperatives and help with neighbourhood planning was noted.	
6.3	UK power networks correspondence regarding identifying vulnerable people in the event of there being a power cut. It was agreed to add the information to the parish council website and build it in with the parish emergency plan.	Clerk
7	To consider the implementation of a Pavilion Steering Group	
	Following discussion at recent meetings, it was proposed and agreed that a Pavilion Steering Group be set up to consider the possibility of rebuilding the sports pavilion on Oakfields Road. DC, MM, MS and JC agreed to sit on the group. MW and the clerk would draw up some draft terms of reference.	Clerk / MW
8	To receive the clerks report	
8.1	The Clerks report was considered and accepted.	
8.2	Consideration was given to options for installing electricity in the new storage containers at the Pavilion. The Clerk was asked to obtain quotes for cabling to go between the Pavilion and two containers and for an outside secure plug to be placed on the pavilion w all outside the groundsman’s office.	Clerk
8.3	The Clerk raised the issue of chemicals being stored within the storage containers. It was agreed to obtain costs for the purchase and storage of chemicals versus hiring professionals to attend the site to do the work when required.	Clerk
8.4	The Clerk was thanked for obtaining funding for the defibrillator.	
9	To receive a Recreation and Amenities Advisory Group Update	
	IK reported the following: <ul style="list-style-type: none"> • It was unclear whether the cricket sight screens belonged to the cricket club or CPC. It was agreed that, if they did belong to CPC, they would be donated to the cricket club. • Four demolition quotes had been considered, to remove the Nissan hut and groundsman shed. The quote of £2050 from D R Cole was recommended by both FAG and RAAG. Council agreed this quote, which the Clerk would 	Clerk

	<p>progress.</p> <ul style="list-style-type: none"> • A winter maintenance policy would be written. It was agreed that this would state that the only areas of parish council property to be gritted would be the disabled entrance to TWC and the slope into the car park. • The zip wire had been repaired. • The grounds supervisor would be asked to investigate the possibility of two smaller football pitches at TWC instead of one large one. • Sports England would be asked to assess the playability of the pitch • The Gifts to Staff policy was agreed. This would be circulated to staff. – 	<p>Clerk</p> <p>Clerk</p> <p>Clerk</p> <p>Clerk</p>
10	<p>To receive an update from the Environment and Planning Advisory Group</p> <p>MW gave the following updates:</p> <ul style="list-style-type: none"> • Routine planning applications had been dealt with. • The removed trees on the village green and Brettlingham Avenue had both been replaced by Highways. • A planning application for reserved matters for half of plot R1 at the end of Colney Lane had been received. EPAG had recommended that the masterplan be adhered to and that the mix of housing not be altered. • An amended design code had been received for land at Newfound farm. It was difficult to judge where changes had been made; the Clerk would ask Planning for advice. • The annual monitoring report on planning applications had been circulated. This was agreed and would be circulated to Planning, and the district and county councillors. • A consultation on changes to the Thickthorn roundabout would be held by Highways England in TWC in the near future. 	<p>Clerk</p> <p>Clerk</p>
11	<p>To discuss issues surrounding open spaces in the Parish</p> <ul style="list-style-type: none"> • No update on football pitch at TWC. • Football, cricket and tennis clubs would be moved into the sports container by the end of February. 	
12	<p>Finance</p> <p>12.1 Payments from 13/1/17 – 9/2/17 totalling £31,710.06 were agreed (attached).</p> <p>12.2 Room booking report – comparison figures to last year would be added in.</p> <p>12.3 The updated accounts report and bank reconciliation were received and noted (attached).</p> <p>12.4 FAG report</p> <p>DC reported that FAG had discussed the Pavilion steering group, and supported the Nissan hut demolition cost proposed by RAAG.</p>	

	DC advised that South Norfolk Council have proposed a large increase in the collection cost of dog bins, after the budget for 2017/18 has been submitted. Objections had been raised, the outcome of which is awaited.	
13	To confirm the time of the next meeting of Cringleford Parish Council to be held on Thursday 9 March 2017 7.30pm at The Willow Centre	
14	To receive items for the next agenda. <ul style="list-style-type: none"> • Investigate possibility to having a campaign for a post office locally. • Community Governance review update. 	
15	To consider excluding the public due to the confidential nature of the business. <p>Councillors considered and agreed to exclude the public from item 20 under the Public Bodies (Admission to meetings) Act 1960 s1, on the grounds of that publicity would be prejudicial to the public interest by reason of the confidential nature of the business to be transacted. Proposed: MW, seconded: MS</p>	
16	Staffing update <p>An update was received.</p>	

Meeting closed at 20:56

Signed
Chairman