

# CRINGLEFORD PARISH COUNCIL

## PLANNING AND ENVIRONMENT COMMITTEE MINUTES

**Minutes from a Meeting of the Planning and Environment Committee held on 4 May 2022 at 7.30pm in The Willow Centre.**

### **PRESENT:**

Professor T Wang – Chairman (TW)  
Mrs H Simmons (HS)  
Mr Simon Chapman (SC) (from 7.45pm)

Mr N Afshar (NA)  
Mrs D Miller (DM)

### **IN ATTENDANCE:**

Sonya Blythe - Parish Clerk

2x members of public

#### **1. Apologies for absence**

None received.

#### **2. Declaration of interests in items on the agenda and consider requests for dispensations**

None declared.

#### **3. To receive questions or comments from the public**

Residents of 42 Keswick Road attended the meeting to give an update on their amended planning application, which was on the agenda as item 7.3.

#### **4. To approve the notes from the January - April informal meetings and delegated actions taken within**

The notes and delegated decisions from the previous informal meetings were approved and signed by the Chairman.

#### **5. To approve the minutes of meeting held on 1 December 2022**

The minutes were approved as an accurate record of the meeting and signed by the Chairman.

#### **6. To discuss matters arising**

6.1 None raised.

## **7. Planning Applications**

- 7.1 2022/0124 - 24 Newmarket Road, Erection of garden office with garage. No objection.
- 7.2 2021/2428 - 3 Langley Close - Erection of single storey front extension and single storey rear extension with external rendered finish to bungalow. No objection.
- 7.3 2021/2197 - 42 Keswick Road, Erection of two storey side extensions including balcony to rear, 1.5 storey front extension and alterations. No objection. Thanks were passed to the applicants for taking the Parish Council's previous concerns into account.
- 7.4 2022/0644 - 45 Cantley Lane, Single storey rear extension. No objection.

*SC entered the meeting.*

### **7.5 To consider time-sensitive planning applications which have been received since distribution of the agenda**

None

### **7.6 To note and ratify planning applications responded to since the last meeting due to the deadline date**

2022/0560 - Reserved Matters Application for appearance, landscaping, layout and scale of development following outline permission 2012/1880. No objections but comments had been made regarding traffic concerns.

### **7.7 To note the enforcement report**

The enforcement report was received.

### **7.8 To note the outcome of application 2021/2623 (6 Softley Drive), being considered at Development Management Committee on 4 May 2022**

TW reported that the application had been approved with numerous planning conditions.

Clerk to submit responses to all applications.

**Action Clerk**

## **8. To receive an update and make decisions on forthcoming developments**

### **8.1 Big Sky (St Giles Park)**

A meeting had been held with Big Sky to discuss particulars of the new building. These would be fed into the costs of the building, which were expected at a meeting that had been arranged for 12 May.

HS reported that there was still no fencing around the infiltration pond on St Giles Park, which she felt was dangerous. Big Sky had previously confirmed that a safety assessment had been carried out and they had no concerns. HS would pull information on this together for the next meeting. **Action HS**

8.2 **Tilia (Roundhouse Gate)** – no update.

8.3 **Barratt David Wilson Homes / Crest Nicholson (Cringleford Heights).**

BDWH had asked CPC to suggest a name for one of the new LAP play areas. It was agreed that the Clerk should ask for a masterplan showing where all the LAP and LEAP areas would be on the development, and then they could all be named together under a theme. **Action Clerk**

9. **To receive an update on the forthcoming sports hall and agree actions where necessary**

Covered at item 8.1.

10. **To sign the land transfer to adopt additional open spaces on Roundhouse Park**

It was agreed that the additional areas on Roundhouse Park should be adopted. A commuted sum for maintenance had been previously agreed. TW and DM signed the transfer documents, with the Clerk as witness.

11. **To consider whether to take any future actions regarding the grounds management of the north strip of Harts Lane**

Further to discussions at previous meetings, it had not proven possible to comprehensively identify the owners of the north bank of Harts Lane. As most homeowners of Newfound Drive felt that the strip was included within their property boundaries it was agreed to write to them and advise them that the Parish Council would not carry out maintenance on the strip of land, as it did not own it. This would be copied to Norfolk County Council (NCC). Maintenance would still be carried out on the south strip of land which was owned by CPC. **TW / SB to draft**

12. **To receive quotes for a tree management plan across the Parish**

Two quotes had been received. It was agreed to obtain a third quote. In the meantime, a tree surgeon would be asked to assess the land in the small woodland on The Willow Centre field, to establish whether it was repaired enough to remove the Heras fencing. **Action Clerk**

13. **To receive and agree actions on correspondence**

13.1 **Norfolk County Council - Bus Shelters on Roundhouse Park.** An email had been received from NCC regarding bus shelters on Dragonfly Lane. NCC would not confirm that they would pay to reinstall bus shelters on Roundhouse Way, once they had been removed from Dragonfly Lane. It was therefore agreed to recommend to Council that all three shelters be removed, with two to be scrapped and one to be stored. An email

would also be sent to NCC regarding the location of the Cavell Court bus stop.

**Action TW / Clerk**

- 13.2 **Various Highways Queries** – a resident had sent various queries regarding highways. The queries fell under NCCs and National Highways remit, but Councillors agreed with the points made. A response would be drafted by TW, with a copy of the Road Safety Strategy to also be sent to the parishioner.

**Action TW**

- 13.3 **East Anglia GREEN consultation launch** – details of the exhibition were circulated, which Councillors could attend if they wished.

- 13.4 **Development in Cringleford Documents** – Planning and development documents which included information about Cringleford that had not previously been seen were circulated. The Clerk was asked to book a meeting with Planning officers as three months had passed since the last one.

**Action Clerk**

- 13.5 **Planning Implications from Natural England** – planning changes concerning Nutrient Neutrality advice which would affect new properties including whole developments were received.

- 13.6 **Parking Scheme for Cringleford** – NCC had advised that the scheme would start to be implemented from summer 2022.

- 13.7 **To consider time-sensitive correspondence which has been received since distribution of the agenda**

None.

14. **To note items for the next newsletter**

None

15. **To agree a summary of items to take to Council**

None raised.

16. **To receive items for the next agenda**

None.

17. **To agree the date of the next meeting**

The date of the next meeting was agreed as 1 June 2022.

Meeting finished at 20:55