

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NORWICH NR4 7JJ

Telephone 01603 250198

**A meeting of the Planning and Environment Committee was held on
Wednesday 7 December 2022 at 7.30pm in The Willow Centre**

Minutes

Present:

Professor T Wang – Chairman	Mrs D Miller
Mr S Chapman	Mr N Afshar
Mr H Simmons	Samantha Henry (minutes)
	1 member of the public

1. To receive apologies for absence

None received.

2. To receive declaration of interests in items on the agenda

None.

3. To receive questions or comments from the public

A member of the public attended the meeting to put forward his views regarding item 8.3 (future of Norwich Churches questionnaire). The member of public believed that the Parish Council had, as a representative of the community, a responsibility to complete the questionnaire, and comment on the future of the church.

Councillor Chapman entered the meeting at 19.36.

4. To approve the minutes of the meeting held on 2 November 2022

The minutes of the meeting were approved and signed by the Chairman.

5. Planning Applications

- 5.1 FUL/2021/0064 Thickthorn Park and Ride (deadline 12 December). No objection.
- 5.2 2022/2111 - 6 Tungate Crescent, erection of two flat roof dormers to first floor with formation of new window openings to all elevations. Removal of shallow bay window to front elevation, structural/load bearing walls and existing conservatory. Erection of rear extension and new enclosed front entrance porch to side

elevation (extension to 9 December). No objection, assuming that the proposed bathroom window is obscured.

5.3 2022/2118 - 3 St Lawrence Drive, single storey rear extension, conversion of garage to residential accommodation and first floor extension above with attached single garage (extension to 9 December). No objection.

5.4 2022/2091 - 31 Intwood Road, variation of conditions 2 - window detail and 3 - obscured glazing of 2020/2293 (extension to 9 December). Objection. Councillor Wang agreed to circulate a draft response to the committee before the Assistant Clerk submitted the response. **ACTION TW**

5.5 2022/2083 - 2 Oakfields Road, proposed attic dormer extensions to existing house (extension to 9 December) - No objection, assuming that the proposed bathroom window is obscured.

5.6 2022/2204 -7 Brettingham Avenue, Single storey extension, pitched roof to existing front extension, roof lantern to existing flat roof (deadline 14 December 2022). No objection.

5.7 **To consider time-sensitive planning applications which have been received since distribution of the agenda**

None.

5.8 **To note and ratify planning applications responded to since the last meeting due to the deadline date:**

None.

5.9 **To note the enforcement report.**

The report was noted. As the report was of a confidential nature, Councillor Wang would discuss with the Clerk the presentation of the reports on future agendas.

ACTION TW

Assistant Clerk to submit responses.

6. To receive an update on matters affecting new developments

6.1 Big Sky (St Giles Park):

- Streetlighting – the Assistant Clerk agreed to complete the form received to confirm that the Parish Council would like the developers to install street lighting which would match the remainder of the lighting on the estate.

ACTION SH

- Cantley Lane – Councillor Simmons highlighted that one of the bollards (that had replaced the gate on Cantley Lane) had been removed, and as a result, cars and vans had been able to access the lane freely. Councillor Wang agreed to double check this with the developers as it had been agreed that construction traffic would not use the lane.

ACTION TW

- 6.2 Tilia Homes (Roundhouse Gate): No update received.
- 6.3 Barratt David Wilson Homes / Crest Nicholson (Cringleford Heights): The orchard would be planted the following week (week commencing 12th December 2022).

The member of public left the meeting at 20:28.

7. To receive an update on the forthcoming sports hall and agree actions where necessary.

Councillor Chapman gave the following verbal update on the sports hall:

- Planning application – the outcome was expected by the end of the year.
- Building design – detailed elements of the nursery had been completed and agreed with the nursery and the architects. Finalisation of the sports hall and changing rooms were outstanding, although a meeting to discuss ideas had taken place. Decisions regarding the floor markings were yet to be made.
- Operational business case for the sports hall – this had been discussed at the previous full Council meeting. Councillor Chapman would be redrafting the document based on these discussions and this would be taken to the next RAAG meeting.
- Funding – a meeting with South Norfolk District Council would take place on the 21st December, where grant funding would be discussed.

8. To received and agree actions for correspondence:

- 8.1 Planning Application 2022/2091. This was discussed under item 5.4.
- 8.2 Parking Scheme update. The update was noted.
- 8.3 Future of Norfolk Churches. This item was also discussed under item 3.

Councillors discussed the questionnaire, and Councillor Chapman questioned how the Parish Council would be able to complete the form and put forward a uniform view of Cringleford parishioners. Councillor Miller highlighted that the questionnaire seemed to be aimed at individuals, rather than community groups. It was agreed that the Assistant Clerk would circulate the questionnaire to all Councillors to complete as individuals before the deadline, if they wished. Councillor Wang agreed to contact the church authority to ask whether community groups, such as Parish Councils, would be consulted.

ACTION TW/ASSISTANT CLERK

- 8.4 To consider time-sensitive correspondence which has been received since distribution of the agenda. None received.

9. To consider three EV charge point quotes for The Jubilee Centre

This item was deferred until the quote from Scottish Power had been received.

10. To suggest items for the next agenda

None raised.

11. To note items for the next newsletter

- Orchard planting

- Outcome of planning application for sports hall (if received)

12. To agree a summary of items to take to Council

None.

13. Date of next meeting – 4 January 2023. Apologies were received from Councillor Chapman.

Meeting closed at 21:05