

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
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**A meeting of the Planning and Environment Committee was held on Wednesday  
7 June 2023 at 7.30pm in The Willow Centre**

## Minutes

### Present:

Professor T Wang – Chairman

Mr E Coulthard

Mr S Chapman (from 19:38)

Sonya Blythe (Parish Clerk)

### 1. To receive apologies for absence

Apologies were received from Mrs Miller.

Mr Chapman would be ten minutes late and so no decisions would be made until the meeting was quorate.

### 2. To receive declaration of interests in items on the agenda

None.

### 3. To receive questions or comments from the public

None present.

*As the meeting was not quorate, items were taken in the following order.*

### 4. To consider any matters arising

9.1 Colney Lane post box – Livemore had agreed to take the Parish Council's suggested re-location of the postbox on board. In the meantime, a neighbour of the post box had raised a query regarding ownership of the land that the post box stood on. She had contacted Livemore direct.

9.3 Crossing on Roundhouse Way – Norfolk County Council had confirmed that a road crossing would be installed on Roundhouse Way between the first roundabout and Cavell Court. There was no proposed date for this as yet.

*SC arrived at 7.38pm*

**5. To approve the minutes of the meeting held on 3 May 2023**

The minutes of the meeting were **approved** and signed by the Chairman.

**6. Planning Applications**

6.1 2023/0997, 70 Keswick Road - Proposed loft conversion and associated works (amended). No objection, providing there would be no privacy issues for neighbouring properties.

6.2 2023/1174, 22 Keswick Road - Removal of pitched roof on main dwelling, conversion of existing garage into accommodation with 2nd storey above, front extension incorporating flat roof garage, and installation of roof mounted solar panels (extension to 8 June). Objection as: the extension would bring the building line on the street significantly forward from where it currently sits and from existing properties; the lack of pitched roof on the property would be out of character with the rest of the road; to make a "Local Precedent" comparison with a house in Norwich (on Unthank Road) was irrelevant and erroneous.

**6.3 To consider time-sensitive planning applications which have been received since distribution of the agenda**

2023/1425 - 58 Colney Lane - Demolition of existing conservatory and erection of single storey side extension planning. No objection but request that an Arboricultural Impact Assessment be carried out to protect the large Copper Beech close to the building site.

**Clerk to submit all responses**

**6.4 To note and ratify planning applications responded to since the last meeting due to the deadline date:**

None.

**6.5 To note the enforcement report.**

The report was received.

**7 To receive an update on matters affecting new developments**

7.1 Big Sky (St Giles Park).  
No update.

7.2 Tilia Homes (Roundhouse Gate)  
No update.

7.3 Barratt David Wilson Homes / Crest Nicholson (Cringleford Heights)  
- To consider updated streetlighting plans.  
Three streetlights had been relocated from the original plans due to moved driveways. No objections.

## Clerk to advise developers and Norfolk County Council

### 8 To receive an update on the forthcoming sports hall and agree actions where necessary.

SC informed Councillors that the grant application was still progressing through South Norfolk Council's internal system. It was likely that this would now be delayed to the July Cabinet meeting for a decision. Work on the nursery lease was ongoing. With regards to the planning application, objections from Sports England had been resolved. All requested information had been sent to the LLFA and so it was hoped that their objections had now been resolved. The Clerk would contact Big Sky and check whether there would be any implications from the delay.

**Action Clerk**

### 9 To received and agree actions for correspondence:

9.1 Grass verge maintenance. An update on open space and verge maintenance was received from the Clerk.

9.2 Greater Norwich green spaces consultation. The Clerk had added this to the website for parishioners to complete. SC agreed to complete the survey as an individual and the circulate the questions to Councillors, to consider a Parish Council response.

**Action SC**

9.3 Development at Colney Hall – The Clerk was asked to contact Colney Parish Meeting and Little Melton Parish Council to ascertain whether they would like a joint meeting with the developer.

**Action Clerk**

9.4 Neighbourhood Planning event – TW and the Clerk would attend the session on reviewing neighbourhood plans.

**Action Clerk**

### 9.5 To consider time-sensitive correspondence which has been received since distribution of the agenda.

The Inspiration Trust, who would run the new school, had contacted Councillors to suggest a meeting. SC and EC would be happy to engage with this. It would also be raised at Council in case other Councillors wanted to attend.

**Action TW**

### 10 To consider draft signage for various open spaces

Template signage was received for The Jubilee Garden, the planters and the Queen Elizabeth 2 memorial tree. Amendments were made and **agreed** to the wording. It was **resolved** the plaques would be brass.

**Clerk to take forward**

### 11 To suggest items for the next agenda

-Purchase and naming of new land.

### 12 To note items for the next newsletter

None.

**13 To agree a summary of items to take to Council**  
- Inspiration Trust meeting

**14 To agree the date of the next meeting - agreed** as 5 July 2023.

Meeting closed at 21:00.