

CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE
CLERK OF THE PARISH COUNCIL
THE WILLOW CENTRE
1-13 WILLOWCROFT WAY
CRINGLEFORD NORWICH NR4 7JJ

Telephone 01603 250198

**A meeting of the Planning and Environment Committee was held on Wednesday
5 July 2023 at 7.30pm in The Willow Centre**

Minutes

Present:

Professor T Wang – Chairman

Mrs D Miller

Mr S Chapman (from 19:37)

In attendance:

Mr R Simmons

Sonya Blythe (Parish Clerk)

1. To receive apologies for absence

Apologies were received from Mr Coulthard.

Mr Chapman would be late and so no decisions would be made until the meeting was quorate.

2. To receive declaration of interests in items on the agenda

None.

3. To receive questions or comments from the public

None raised.

As the meeting was not quorate, items were taken in the following order.

4. To consider any matters arising

6.3 – it was noted that the planning application had since been withdrawn.

SC arrived at 7.37pm, making the meeting quorate

5. To approve the minutes of the meeting held on 7 June 2023

The minutes of the meeting were **approved** and signed by the Chairman.

6. Planning Applications

6.1 2023/1608 – 40a Newmarket Road, Reserved matters for appearance, landscaping, layout and scale. No objection.

6.2 2023/1509 - Patteson Close, Single storey front extension. No objection.

6.3 **To consider time-sensitive planning applications which have been received since distribution of the agenda**

None.

Clerk to submit all responses

6.4 **To note and ratify planning applications responded to since the last meeting due to the deadline date:**

None.

6.5 **To note the enforcement report.**

The report was received.

7 To receive an update on matters affecting new developments

7.1 Big Sky (St Giles Park).
No update.

7.2 Tilia Homes (Roundhouse Gate)
No update.

7.3 Barratt David Wilson Homes / Crest Nicholson (Cringleford Heights)
- To consider updated streetlighting plans.

Norfolk County Council (NCC) had asked whether the Parish Council required streetlighting on the Crest Nicholson site at Cringleford Heights. It was **resolved** that lighting should be installed and CPC would be responsible for ongoing maintenance.

Clerk to advise Norfolk County Council

8 To receive an update on the forthcoming sports hall and agree actions where necessary.

Final planning permission was still awaited. It was hoped that the grant application would be approved by South Norfolk Council's Cabinet on 17 July.

9 To received and agree actions for correspondence:

9.1 Update on the parking scheme – it was noted that parking bays signage had still not been installed on Colney Lane. This had been chased with NCC. Free parking time had been extended from one hour to two, which CPC had not been consulted on.

SC noted that cars had been parked down Keswick Road, which could be displaced cars from Intwood Road. Ground staff would be asked to monitor this.

SC had been advised that the parking spaces outside the shop were routinely being used by drivers who were not customers. This was a NCC matter to monitor. Information would be added to the next newsletter advising parishioners of the times they could use the single yellow line. The Clerk would ask NCC whether “shop parking only” markings could be added to the parking bays.

Action Clerk

9.2 Western link update – noted.

9.3 New school naming – three names had been proposed by the Inspiration Trust for the new school, which all included “Cringleford”. It was felt that this would cause confusion with the existing Cringleford Primary School. Councillors **agreed** to write and propose the name “Newfound Primary School” to link the school to the history of the site and the Newfound allotments and orchard.

**TW draft to draft response
SC to raise at meeting with the Inspiration Trust**

9.4 Tree on The Ridings. A resident had written with concerns about a tree near his property. A tree surgeon had checked the tree and had raised no concerns about the safety of the tree. It was **agreed** to ask the tree surgeon to pollard the tree for the quoted £100. He would also be asked whether there were any further actions the Council should consider.

Action Clerk

9.5 National Grid Norwich-Tilbury consultation. Information on a webinar was circulated.

9.6 Meeting with Norwich Research Park feedback. TW gave an update on a recent meeting he had attended.

9.7 **To consider time-sensitive correspondence which has been received since distribution of the agenda.**

None.

10 To receive information from a recent Neighbourhood Plan review session and consider first steps in reviewing the existing Neighbourhood Development Plan

A Neighbourhood Development Plan review meeting had been attended by TW and the Clerk. Consideration needed to be given to whether the current plan, which would expire in 2026, should be renewed, revised or replaced completely. It was **agreed** that this project would commence in January 2024.

11 To consider names for the new open space

It was **agreed** that existing names on the site would be checked with the Cringleford Historical Society.

Action Clerk

12 To consider land adoption and land purchases and recommend them to Council, as follows:

12.1 To consider and approve land on Roundhouse Way (former bus stops)
The draft transfer was received. It was **agreed** the land should be adopted. This would be signed when received.

12.2 To consider initial transfer documents for The Jubilee Centre land and sign, or request further information

Initial transfer documentation had been received from Big Sky. This was **approved**. Cozens-Hardy Solicitors would be asked to handle the transfer, for the previously quoted price.

12.3 To consider excluding the public due to the confidential nature of the following business, under The Public Bodies (Admission to Meetings) Act 1960 Sec 1 (2).

Not required.

12.4 To consider any commercially confidential information relating to the land purchase at item 12.6

None.

12.5 To re-open the meeting to the public

Not required.

12.6 To receive and consider the contract for the land purchase, and sign or request further information

Information had been received from the Solicitor, who had recommended that an Agricultural Agent be appointed to discuss specific items with. It was agreed that quotes should be obtained for this. Additional answers to questions were being sought by the solicitor from the seller.

The grazier had advised that he was not currently using the land due to broken fences. The seller would be approached regarding repairs prior to the sale completing. When closer to the purchase being finalised a meeting would be sought with the solicitor.

TW to recommend land adoption to Council

13 To suggest items for the next agenda

None

14 To note items for the next newsletter

Parking on Intwood Road
Parking signs for parking scheme
What Council's do
Post office update

15 To agree a summary of items to take to Council

Land adoption.

16 To agree the date of the next meeting - agreed as 6 September 2023.

Meeting closed at 21:00.