

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
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**A meeting of the Planning and Environment Committee was held on Wednesday  
6 September 2023 at 7.30pm in The Willow Centre**

## Minutes

### **Present:**

Professor T Wang – Chairman  
Mr R Simmons

Mr E Coulthard  
Mr S Chapman (from 19:35)

### **In attendance:**

Sonya Blythe (Parish Clerk)

#### **1. To receive apologies for absence**

Apologies were received from Mrs Miller.

Mr Simmons was present as a substitute for Mrs Miller.

#### **2. To receive declaration of interests in items on the agenda**

None.

#### **3. To receive questions or comments from the public**

None raised.

#### **4. To consider any matters arising**

Item 9 - Parking signs on Colney Lane – would be installed within six weeks.

Item 9 - Parking bays outside Intwood Stores – Norfolk County Council had advised it was not possible to create parking bays for individual premises.

*SC arrived at 7.35pm*

#### **5. To approve the minutes of the meeting held on 5 July 2023**

The minutes of the meeting were **approved** and signed by the Chairman.

#### **6. Planning Applications**

6.1 2023/0690 - Erection of 2 new dwellings, Land Off Hill House Gardens (extension to 8 September). Agreed to maintain original objection as the reduction in size was not significant in relation to the size of the plot in general. **TW to draft response**

**6.2 To consider time-sensitive planning applications which have been received since distribution of the agenda**

-2023/2519, 44 Keswick Road - Conversion of garage to self-contained ground floor annexe with addition of rooflights, internal alterations and changes to fenestration. No objection.

-2023/2543, 21A Cantley Lane - Proposed replacement dwelling. No objection.

**Clerk to submit responses**

**6.3 To note and ratify planning applications responded to since the last meeting due to the deadline date:**

2023/2250 - Norfolk and Norwich University Hospital, Retention and alteration of the Norfolk and Norwich Orthopaedic Centre and Construction of the Norfolk & Norwich Orthopaedic Elective Surgery Unit. No objection

2023/2138 - 45 Woolhouse Way, Erection of conservatory. No objection.

2023/2260 - 1A Cantley Lane, Single storey side and rear extensions. No objection.

2023/1846 - Land Next To Pumping Station Willowcroft Way, Erection and siting of fibre exchange telecommunications infrastructure to provide a full fibre (gigabit) to the premises. No objection.

2023/1796 - Norwich Research Park, Reserved Matters following grant of outline permission 2012/1477. No objection.

All approved.

**6.4 To note the enforcement report.**

The report was received.

**7. To receive an update on matters affecting new developments**

**7.1 Big Sky (St Giles Park).**

The Development Management Plan for the land transfer was received. Meetings had been held with Big Sky to agree details. Councillors would send final comments to the Clerk by Monday 11<sup>th</sup> for a response to be sent to Big Sky.

**Action: All**

An update on the site soakaway and EV charging points was received. CPC had requested a site visit for Council members.

7.2 Tilia Homes (Roundhouse Gate)  
No update.

7.3 Barratt David Wilson Homes / Crest Nicholson (Cringleford Heights)  
No update

**8 To receive an update on the forthcoming sports hall and agree actions where necessary.**

Final planning permission had now been received and work had started onsite. A draft lease with the nursery was almost complete.

The Clerk was asked to check with Big Sky Living when they would need to know the choice of cladding for the exterior of the building.

**Action Clerk**

**9 To received and agree actions for correspondence:**

9.1 Section 104 Agreement at Roundhouse Park – a S104 agreement was received for Anglian Water to access sewers in Roundhouse Park to carry works out, the edge of which encroached upon a parish council open space. This was approved.

9.2 Trees on the Ridings – a resident had requested that large London Plane trees near his house be cut back or removed. Council felt that the tree should not be removed, but would ask a tree surgeon for advise on management of the tree. Action would be taken dependant on his response.

**Action Clerk**

**9.3 To consider time-sensitive correspondence which has been received since distribution of the agenda.**

None.

**10 To appoint an Agricultural Agent**

Three quotes were received for an Agricultural Agent who would be able to offer advice on future land management. It was agreed to appoint Salter and McKenna, subject to the land purchase completing. In the meantime, they would be asked to visit site, and offer advice on the cross-compliance aspects of the land purchase.

**Action Clerk**

**11 To review the Committee Terms of Reference and Recommend to Council**

The Terms of Reference were updated and approved.

**TW to recommend to Council**

**10 To consider the draft contract document for the streetlighting maintenance contract and approve its publication**

The contract documentation was updated and approved. The Clerk would send the contract out for bids.

**Action Clerk**

**11 To suggest items for the next agenda**

None

**12 To note items for the next newsletter**

Playgrounds on new developments

**13 To agree a summary of items to take to Council**

Terms of Reference approval

**14 To agree the date of the next meeting - agreed as 4 October 2023.**

Meeting closed at 21:40.