

# CRINGLEFORD PARISH COUNCIL

SONYA BLYTHE  
CLERK OF THE PARISH COUNCIL  
THE WILLOW CENTRE  
1-13 WILLOWCROFT WAY  
CRINGLEFORD NORWICH NR4 7JJ

Telephone 01603 250198

**A meeting of the Planning and Environment Committee was held on Wednesday  
4 June 2025 at 7.30pm in The Willow Centre**

## Minutes

### **Present:**

Professor T Wang – Chairman (TW)	Mrs Dagmar Miller (DM)
Mr J Chalangary (JC)	Mr R Simmons (RS)
Mr E Coulthard (EC)	

In attendance

Parish Clerk – Miss S Blythe (minutes) Two members of public

### **1. To receive apologies for absence**

Apologies were received and accepted from Mr Chapman.

### **2. To receive declaration of interests in items on the agenda**

None.

### **3. To receive questions or comments from the public**

Two parishioners highlighted their objections to planning application 2025/1376, agenda item 6.2.

### **4. To approve the minutes of the meeting held on 7 May 2025**

The minutes of the meeting were **approved**.

### **5. To consider any matters arising.**

All actions had been completed.

8.1 – South Norfolk Council have asked CPC to submit a full application for the mini forest, following the expression of interest in May.

**Action Clerk/TW**

10 – Ownership of the Cantley Lane footpath light was being established. The Clerk had asked NCC if they were responsible for the bus stop on Cantley Lane.

## **6. Planning Applications**

6.1 2025/1530 - Unit Four Dragonfly Lane - 1 no. internally illuminated fascia sign and 1 no. internally illuminated projecting. No objection.

### **6.2 To consider time-sensitive planning applications which have been received since distribution of the agenda**

2025/1376 -Land South Of Meadow Farm Drive, Outline permission for one self build dwelling with all matters reserved apart from access

Objection due to the destruction of green space. Exact response to be agreed by email and submitted.

**Action: all**

### **6.3 To note and ratify planning applications responded to since the last meeting due to the deadline date**

2025/0989 No objections in principle to this application. However Council concern noted regarding the root protection of the trees close to the garage. In addition the application would require the removal of a tree, which should be replaced onsite.

**Clerk to submit all responses**

### **6.4 To note the enforcement report**

Noted.

The Clerk would ask for an update on 2024/8594.

**Action Clerk**

## **7. To receive an update on progress of the Neighbourhood Development Plan (NDP)**

The final housing needs analysis that had been approved by Locality was received. The number of bungalows present within the parish was lower than stated in the document, but there was no further way to challenge this.

## **8. To receive an update on matters affecting new developments**

8.1 Big Sky (St Giles Park).  
Following an enquiry, Big Sky had confirmed that their new housing would have swift bricks included. Big Sky had given agreement in principle to the mini-forests, but wanted more detail.

**Action TW**

8.2 Tilia Homes (Roundhouse Gate). No update.

8.3 Barratt David Wilson Homes / Crest Nicholson (Cringleford Heights)

-To consider / sign orchard & allotment transfer.

All works had been completed. It was **agreed** that the land transfer document should be signed.

**Clerk to submit**

-To consider / sign LEAP & LAP transfer

An up-to-date playground inspection had not been received. The item was therefore deferred.

**9. To receive and agree actions for correspondence:**

9.1 RIBA Design and Craftmanship awards – The Jubilee Centre.  
Ingleton Wood had asked to enter The Jubilee Centre into an architect award. This was **approved**.

9.2 Proposed upgrade to existing radio base station installation at The Loke.  
Pre-planning enquiry noted.

9.3 Broadland and South Norfolk Design Code.  
Councillors to send comments to TW by 13 June.

**TW to submit comments online**

9.4 **To consider time-sensitive correspondence which has been received since distribution of the agenda.**

None.

**10. To receive a draft Environment Strategy and Action Plan**

A first meeting of the group was being organised to start taking the project forwards.

**Action JC**

**11. To consider actions for a tree on the village green**

Deferred as awaiting a response from tree officer at South Norfolk Council.

**12. To suggest items for the next agenda**

None.

**13. To note items for the next newsletter**

No new items added.

**14. To agree a summary of items to take to Council**

None.

**15. To agree the date of the next meeting - agreed as 2 July 2025.**

Meeting closed at 20:30